



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, January 23, 2024 – 6:00 PM

MINUTES

COMMISSION CHAIR |

COMMISSION VICE-CHAIR |

COMMISSIONERS | Laura Bustamante, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao, Shawn Schubring

PLANNING MANAGER | Jonathan G. Kesler

DEVELOPMENT SERVICES DIRECTOR | Steve Wilcox

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Bennett called the meeting to order at 6:01pm.

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Mark Nelson
Brian Pao

STAFF

Bennett, Burns, Kesler, Wilcox

2. ELECTIONS

2.1 2024 Chair and Vice Chair Elections

Bennett asked for nominations for Chair. There was one nomination for Commissioner Bustamante. Bennett asked for additional nominations. None were heard. Bennett closed the nomination period.

ACTION: Voting for Commissioner Bustamante as Chair. (Approved 6-0)

Voting Yea: Commissioner Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Schubring

Chair Bustamante asked for nominations for Vice Chair. There was one nomination for Commissioner Schubring. Chair Bustamante asked for additional nominations. None were heard. Chair Bustamante closed the nomination period.

ACTION: Voting for Commissioner Schubring as Vice Chair. (Approved 6-0)

Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Schubring

3. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

4. APPROVAL OF MINUTES

4.1 Planning Commission Meeting Minutes of December 12, 2023

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes. (Approved 6-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Lai.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

5. ANNOUNCEMENTS

5.1 Staff/Commissioners

Chair Bustamante gave reminder that Commissioner Langworthy has submitted his resignation. The open position is posted.

5.2 Introduction of new Planning Manager, Jonathan Kesler, AICP

Wilcox introduced our new Planning Manager, Jonathan Kesler. Kesler gave a brief background of his professional experience.

6. AUDIENCE PARTICIPATION

There was no audience participation.

7. DISCUSSION

7.1 Pending Housing Legislation in the State Legislature

Kesler gave brief overview of the Pending Housing Legislation in the State Legislature.

- 7.2 2024 Comprehensive Plan Update, Overview for New Members and Current Status
Recommendation: Discussion and update.
Staff Contact: Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave PowerPoint presentation on the Comprehensive Plan overview and update. Kesler provided a path to Comprehensive Plan adoption. Kesler provided the current status of the Comprehensive Plan.

- 7.3 2024 Comprehensive Plan Update, Utilities Element
Recommendation: Discussion and direction.
Staff Contact: Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave PowerPoint presentation on the review of Section 8 Utilities Element. Kesler provided Commissioners with a handout of suggested revisions. Commissioners discussed, asked questions and gave their own suggestions.

8. ADJOURNMENT

Next regular meeting is Tuesday, February 27, 2024 at 6:00pm

Meeting adjourned at 7:33pm.

ACTION: Motion to adjourn.

Motion made by Vice Chair Schubring, Seconded by Commissioner Hsu.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Nelson, Commissioner Pao

Meeting minutes taken by: Rebecca Bennett, Development Services Coordinator