



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Monday, November 14, 2022 – 5:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:01 p.m.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone  
Councilmember Harini Gokul  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

None

##### STAFF PRESENT

Burns, Missall, Wagner, Osada, Wilcox, Sass, Keyser, Nations, and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

**ACTION:** By consensus, the meeting agenda was approved as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

Mark Nelson commented on the Medina Green Store use, modifying the holiday hours restrictions in the Medina Municipal Code, and historical use permit.

Steve Burns commented on trash can rules and code enforcement. He also commented new Medina Park rules regarding the on leash and off leash areas and gas-powered leaf blowers.

Mayor Rossman closed the public comment period.

#### 4. **PRESENTATIONS**

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada reported that the Christmas Ships event is scheduled for December 22nd arriving at Medina Beach Park at 5:35 p.m. Council asked questions regarding the special events permit/park use update and staff responded. Staff will come back to Council at a future meeting with a presentation update.

Police Chief Jeff Sass gave a brief report on the last Emergency Preparedness drill.

- 4.2 Marine Patrol Update by Mercer Island Marine Patrol Sergeant Chad Schumacher.

Marine Patrol Sergeant Chad Schumacher gave an update marine patrol over the past year and staffing of marine patrol officers.

#### 5. **CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Director of Public Works Ryan Osada gave an update on public works projects in the city.

Police Chief Jeff Sass report on the success of shredder day and coffee with a cop. He also reported that city staff will be bringing a proposal for the new camera system at the December meeting.

Director of Finance and HR Ryan Wagner gave a summary of the city's financials to date.

Director of Development Services Steve Wilcox reported on permitting activities in Development Services.

City Manager Steve Burns reported that he is expecting to get a report from Per Reinhall regarding the expansion joints testing. He will also be meeting with the city's consultant regarding funding for the project.

#### 6. **CONSENT AGENDA**

**ACTION:** Motion Johnston second Zook and carried by 7:0 vote; Council approved the Consent Agenda as presented.

- 6.1 October 2022, Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Director of Finance and HR

- 6.2 Approved Planning Commission Minutes of September 27, 2022

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

- 6.3 Draft City Council Meeting Minutes of:

a) October 10, 2022 Regular Meeting; and

b) October 24, 2022 City Council Retreat.

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## 7. **LEGISLATIVE HEARING**

None.

## 8. **PUBLIC HEARINGS**

### 8.1 2023 Final Budget and Salary Schedule

**Recommendation:** Adopt Ordinance No. 1014.

**Staff Contact:** Ryan Wagner, Director of Finance and HR

Director of Finance and HR Ryan Wagner gave an introduction of the proposed 2023 final budget and salary schedule. He noted minor changes since the last budget hearing. Council asked questions and staff responded.

Mayor Rossman opened the public hearing period. There were no speakers. Mayor Rossman closed the public hearing period.

**ACTION:** Motion Reeves second Johnston and carried by a 7:0 vote; Council adopted Ordinance No. 1014.

### 8.2 2023 Property Tax Levy Resolution

**Recommendation:** Adopt Resolution No. 428.

**Staff Contact:** Ryan Wagner, Director of Finance and HR

Director of Finance and HR Ryan Wagner gave a summary of the 2023 Property Tax Levy resolution. Council discussed, asked questions, and staff responded.

Mayor Rossman opened the public hearing period. There were no speakers. Mayor Rossman closed the public hearing period.

**ACTION:** Motion Zook second Garone and carried by a 7:0 vote; Council adopted Resolution No. 428.

## 9. **CITY BUSINESS**

### 9.1 Ordinance Amending 2022 Budget

**Recommendation:** Adopt Ordinance No. 1015.

**Staff Contact:** Ryan Wagner, Director of Finance and HR and Stephen R. Burns, City Manager

Director of Finance and HR gave a summary of the proposed 2022 budget amendment.

**ACTION:** Motion Reeves second Johnston and carried by a 6:0 (Zook absent) vote; Council adopted Ordinance No. 1015.

### 9.2 Ordinance Amending Medina Municipal Code Section 9.04.040 - Updating All Domestic Violence Protection Orders

**Recommendation:** Adopt Ordinance No. 1016.

**Staff Contacts:** Stephen R. Burns, City Manager and Emily Miner, Assistant City Attorney

City Attorney Scott Missall gave a summary of the proposed code amendments. Council asked questions and staff responded.

**ACTION:** Motion Adkins second Gokul and carried by a 7:0 vote; Council adopted Ordinance No. 1016.

### 9.3 Planning Commission Annual Code Update

**Recommendation:** Discussion and schedule second public hearing on December 12, 2022.

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the Planning Commission's annual proposed code amendments. Council asked questions and staff responded.

**ACTION:** Council directed staff to look at and get clarification for the removal on proposed MMC 16.30.020 Signs, specifically General Sign Provisions, proposed section 4 Illumination, subsection (h).

Council also directed staff to removed the Sign Code piece from the Planning Commission Annual Code Update at the December meeting and add as a separate item for further discussion and direction.

### 9.4 Medina City Council 2023 Goals and Priorities

**Recommendation:** Approve.

**Staff Contact:** Stephen R. Burns, City Manager

Mayor Rossman gave a brief review of the action items from the October City Council Retreat.

**ACTION:** Motion Adkins second Reeves and carried by a 7:0 vote; Council approved the Medina City Council Goals and Priorities, which include the following two action items: (1) circulation all previous documentation of undergrounding utilities and (2) legal research of taxing vacant homes (ghost homes).

### 9.5 Gas-Powered Leaf Blowers Follow-Up Brief

**Recommendation:** Discussion and direction.

**Staff Contact:** Stephen R. Burns, City Manager

City Manager Steve Burns gave a presentation on research staff did on gas-powered leaf blowers. Council discussed, asked questions, and staff responded.

**ACTION:** By Consensus, Council directed staff to move forward with the following action items:

Plan 1 - Public awareness, education, outreach and input specific to the current noise code.

Plan 2 - Draft a plan for outreach education specific to gas-powered leaf blowers

**10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Council directed staff to include for future presentations and agenda items to include meeting the city's new arborist, add discussion of the Development Services fund, discussion of storm drainage, and code enforcement.

**11. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Mayor Rossman closed the public comment period.

**12. EXECUTIVE SESSION**

The full Council moved into Executive Session at 8:53 p.m. for an estimated time of 10 minutes.

RCW 42.30.110.(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council adjourned the Executive Session back into the regular meeting at 9:03 p.m.

**ACTION:** No action was taken following the Executive Session.

**13. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 9:03 p.m.

Meeting Minutes taken by Aimee Kellerman, City Clerk