



MEDINA, WASHINGTON

MEDINA CITY COUNCIL

REGULAR MEETING

Hybrid – Virtual/In-Person

Medina City Hall – Council Chambers

501 Evergreen Point Road, Medina, WA 98039

Monday, June 09, 2025 – 5:00 PM

MINUTES

1. STUDY SESSION

Mayor Rossman called the study session to order in the Medina Council Chambers at 5:00 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT

None

STAFF

Swanson, Robertson, Wagner, Osada, Sass, and Wilcox

1.1 Draft Six-Year CIP/TIP/Non-TIP Plan

Director of Public Works Ryan Osada provided an overview and facilitated a discussion on the proposed 2026–2031 Six-Year CIP/TIP/Non-TIP Plan. Key discussion points included:

- The process for adding projects to the plan.
- A focus on infrastructure maintenance over new infrastructure expansion.
- Consideration of a proposed security door, balancing security needs with public accessibility and approachability.

A future study session on June 23 will include further discussion on Evergreen Point Road and the potential addition of capital improvements to the plan.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Brazen, Gokul, Luis, Johnston, Nunn, Reeves, Rossman

Mayor Rossman called the regular meeting of the Medina City Council to order in the Council Chambers at 6:05 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT

None

STAFF

Swanson, Robertson, Wagner, Osada, Sass, and Wilcox

3. APPROVAL OF MEETING AGENDA

ACTION: Without objection, the Council moved Executive Session Item 2 (RCW 42.30.110(1)(g)) to Agenda Item 6. The remaining agenda items were reordered accordingly, and the agenda was approved as amended.

4. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individual addressed the Council:

Stephanie Wallach expressed concerns regarding the recently adopted middle housing ordinance, specifically the possibility of a developer purchasing the adjacent lot, once available, to construct condominiums.

With no further comments, public comments was closed.

5. PRESENTATIONS

5.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Planning Commission Chair Laura Bustamante reported that at the Commission's most recent meeting, members received a high-level overview of the Critical Areas Ordinance update, which is scheduled for completion later this year with consultant support. The Commission also reviewed prior work completed on the Comprehensive Plan Update and discussed the Growth Management Act's target of 19 affordable housing units by 2044.

Chair Bustamante noted that the Commission has not received a forward plan related to affordable housing and, to date, the City Council has not provided direction on priorities for the Phase 2 middle housing effort. She also shared that, beyond the Critical Areas Ordinance project, the Commission currently has no additional assignments and requested that the City Council consider whether another topic should be delegated to ensure the Commission's time is used effectively.

ACTION: By consensus, Council directed staff to develop interim official controls related to dark sky legislation and forward them to the Planning Commission for review and further development.

Emergency Preparedness Chair Rosalie Gann reported that the Emergency Preparedness Committee continues to conduct weekly radio check-ins every Sunday at 7:00 PM to ensure operational readiness in the event of an emergency. The committee is also planning to meet in mid-July to coordinate their participation in upcoming community events, including Seafair Weekend and Medina Days. In addition, the group will begin discussing plans for fall preparedness initiatives.

Mayor Rossman provided an update on the Regional Water Quality Committee, noting that several comment letters have been submitted to the Executive regarding the proposed wastewater treatment rate path. The letters—submitted by the cities of Bellevue, Seattle, and Kirkland, as well as the Association of Municipal Wastewater Agencies, all calling for increased transparency and a more thorough evaluation of affordability and the long-term cost structure.

At this point, Council moved into Executive Session for discussions under RCW 42.30.110 (1)(g).

6. EXECUTIVE SESSION

RCW 42.30.110 (1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to **RCW 42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

ACTION: Councilmember Heija Nunn moved to direct staff to begin negotiations for an employment contract with Jeff Swanson for the position of City Manager. The motion was seconded by Councilmember Harini Gokul and passed with a vote of 6-0-1 (Johnston abstained).

7. CITY MANAGER'S REPORT

Interim City Manager Jeff Swanson reported that the City Clerk sent out a Doodle Poll to schedule a second strategic planning session and start the discussion the 2026 budget.

Police Chief Jeffrey Sass reported on activities in the police department and parking tickets at city hall.

ACTION: By consensus, the Council directed staff to prepare an updated ordinance to increase parking infraction fees for consideration at a future Council meeting.

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

Director of Finance and HR Ryan Wagner gave a quick up on the proposed business license program.

Director of Public Works Ryan Osada gave an update on public works projects in the city.

8. CONSENT AGENDA

ACTION: Motion by Councilmember Mac Johnston to approve the Consent Agenda as presented. This was seconded by Councilmember Heija Nunn and carried by a vote of 7-0.

8.1 May 2025, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance/HR Director

8.2 Draft City Council Meeting Minutes of:

- a) April 14, 2025;
- b) May 3, 2025;
- c) May 12, 2025; and
- d) May 27, 2025.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

8.3 Confirmation of Reappointment to the Medina Parks and Recreation Board and Planning Commission

Recommendation: Approve.

Staff Contact: Aimee Kellerman, CMC, City Clerk on behalf of the Personnel Committee

8.4 Approved Park Board meeting minutes of March 17, 2025

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

8.5 Approved Planning Commission meeting minutes of April 22, 2025

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

9. LEGISLATIVE HEARING

None.

10. **PUBLIC HEARING**

None.

11. **CITY BUSINESS**

11.1 St. Thomas School Traffic Flow (video)

Recommendation: Discussion.

Council Contact: Heija Nunn, Council member

Time Estimate: 15 minutes

Councilmember Heija Nunn shared a video highlighting traffic congestion at NE 12th Street and the five-way intersection during school dismissal times. She provided commentary on the observed issues. Council discussed potential solutions, including staggering school release times, either by school or by class, or requiring the use of school buses to alleviate congestion.

ACTION: Discussion item only; no action taken.

11.2 An Ordinance Regulating Vehicle Weight Limits on Overlake Drive Bridge

Recommendation: Adopt Ordinance No. 1042.

Staff Contact: Ryan Osada, Director of Public Works

Director of Public Works Ryan Osada gave a brief overview of the deficiencies of the southwest bridge on Overlake Drive East and recommended reducing the vehicle weight limit down to 10,000 lbs. total gross vehicle weight. Council discussed, asked questions, and staff responded.

ACTION: Motion Deputy Mayor Randy Reeves to adopt Ordinance No. 1042, adding new section 10.12.015 to the Medina Municipal Code to restrict vehicles with more than three tons per axle of weight on Overlake Drive East between Lake Washington Boulevard and Ridge Road, amending MMC 10.12.030 to make the violation of the chapter an infraction with a fine of \$500.00 and allowing for enforcement as a misdemeanor for repeated violations; providing for severability and corrections; directing the erection of signs; and establishing an effective date. The motion was seconded by Councilmember Mac Johnston and carried by a vote of 7-0.

12. **REQUESTS FOR FUTURE AGENDA ITEMS**

1. Gas-powered leaf blowers to be included on the second July meeting study session.
2. Discussion with City Manager on city organization and operations.

13. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

14. EXECUTIVE SESSION

Council moved into Executive Session for an estimated time of 10 minutes for discussions under RCW 42.30.110 (1)(i).

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: Council extended Executive Session an additional 10 minutes.

ACTION: No action was taken following the Executive Session.

15. ADJOURNMENT

Council adjourned directly from Executive Session at 8:52 p.m.

Meeting minutes taken by Aimee Kellerman, CMC, City Clerk