



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, May 27, 2025 – 5:00 PM

MINUTES

1. **STUDY SESSION**

Mayor Rossman called the study session to order in the Council Chambers at 5:03 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT

None

STAFF

Swanson, Robertson, Wagner, Osada, Sass, Wilcox, and Kellerman

1.1 Business License Discussion

Recommendation: Discussion item only.

Staff Contact(s): Ryan Wagner, Finance & HR Director, Jennifer Robertson, City Attorney

Director of Finance and HR Ryan Wagner gave a brief overview of the proposed business license program for the city. Council asked questions and staff responded.

ACTION: The Council directed staff to draft an ordinance incorporating the following provisions:

- A \$100 business license fee shall apply. However, businesses, whether resident or non-resident—that generate less than \$4,000 annually in revenue within Medina will be exempt from the fee.
- No late renewal fees will be imposed.
- All rental properties will be classified as business activities and will require a business license.

- Businesses located in Medina that do not operate any rental units within the city are not required to pay a license fee unless they generate \$4,000 or more in annual revenue within Medina.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting of the Medina City Council to order in the Council Chambers at 6:09 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT

None

STAFF

Swanson, Robertson, Wagner, Osada, Sass, Wilcox, and Kellerman

3. APPROVAL OF MEETING AGENDA

Mayor Rossman added Executive Session as Agenda Item 9.1 under RCW 42.30.110 (1)(i).

ACTION: By consensus, the meeting agenda was approved as amended.

4. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

5. PRESENTATIONS

5.1 Presentation by Susan Pappalardo and Nancy Wenke Price on the new Bellevue Aquatics Center and the Mission of SPLASHForward

Susan Pappalardo gave a presentation on the new Bellevue Aquatics Center and the mission of SPLASHForward.

ACTION: Motion by Deputy Mayor Randy Reeves to endorse SPLASHForward. This was seconded by Councilmember Mac Johnston and carried by a 7:0 vote.

6. CITY MANAGER'S REPORT

None.

The Interim City Manager requested that Council consider alternative dates for the 2026 Budget Retreat. In response, Council asked that shorter timeframes and multiple date options be explored. City Clerk Aimee Kellerman will distribute a new poll with additional proposed dates for consideration.

7. CONSENT AGENDA

ACTION: Motion by Councilmember Mac Johnston to approve the Consent Agenda. This was seconded by Councilmember Heija Nunn and carried by a 7:0 vote.

- 7.1 Exigy Consulting Invoice Approval – Interim City Manager
Recommendation: Approval of the Invoice for Payment
Staff Contacts: Ryan Wagner, Finance/HR Director

8. LEGISLATIVE HEARING

None.

9. ADDED EXECUTIVE SESSION

- 9.1 Executive Session

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

10. PUBLIC HEARING

- 10.1 Public Hearing Middle Housing and Unit Lot Subdivision – continued from the May 12, 2025, City Council Meeting

Recommendation: Continue public hearings on both the middle housing and subdivision ordinances and adopt the ordinances as revised.

Staff Contact(s): Jonathan G. Kesler, AICP, Planning Manager, Jennifer S. Robertson, City Attorney and Kirsten S. Peterson, Senior Project Manager, SCJ Alliance

Planning Manager Jonathan Kesler gave a presentation on the Middle Housing ordinance changes. His presentation included comments from the Department of Commerce.

Mayor Rossman opened the public comment period for the hearing. There were no speakers. Without objections, Mayor Rossman closed the public hearing.

ACTION: Deputy Mayor Randy Reeves moved to adopt Ordinance No. 1040, amending the Medina Unified Development Code for consistency with the middle housing laws to

incorporate requirements in ESSHB 1110 and ESSB 2321 and accessory dwelling unit requirements in EHB 1337); making revisions to the following Sections of the Medina Municipal Code (MMC) 16.00.020, 16.12.040, 16.12.050, 16.12.140, 16.12.210, 16.12.220, 16.20.010, 16.20.020, 16.21.030, 16.21.060, 16.30.060, 16.34.020, adding a new section 16.30.090, and making a housekeeping change to 16.30.010; providing for severability and corrections; and establishing an effective date. This was seconded by Councilmember Mac Johnston and carried by a vote of 6-1 (Nunn dissented).

ACTION: Motion Councilmember Harini Gokul to adopt 1041, amending the Medina Unified Development Code to provide zero lot line subdivisions consistent with the requirements of RCW 35.70A.635(5), amending Sections 16.12.130, 16.12.200, 16.73.020, 16.73.060, 16.73.080, 16.73.090, 16.73.100, 16.73.110, 16.73.120, 16.73.140 and 16.73.150 of the Medina Municipal Code (MMC) and creating a new Section 16.73.095 of the MMC, providing for severability and corrections; and establishing an effective date, amended to remove C of MMC 14.73.095 of Section 7 of the ordinance. This was seconded by Councilmember Heija Nunn and carried unanimously by a vote of 7-0.

11. CITY BUSINESS

11.1 City Manager Recruitment Update

Recommendation: Approve Updated Timeline.

Contacts: Ryan Wagner, Finance/HR Director and GMP Consultant Debbie Tarry

Director of Finance and HR Ryan Wagner gave a brief update on the City Manager recruitment process. Council asked about the feasibility of moving the public reception from St. Thomas School to St. Thomas Church.

ACTION: Update only; no action taken.

11.2 Presentation and Approval of WRIA 8 Interlocal Agreement Renewal

Recommendation: Discussion and Direction.

Staff Contact: Ryan Osada, Public Works Director

Director of Public Works Ryan Osada introduced Jason Mulvhill-Kuntz, Salmon Recovery Manager with Lake Washington/Cedar/Sammamish Watershed (WRIA8), who gave a presentation on Salmon Recovery. His presentation included salmon recovery timeline, the framework, and work plan.

ACTION: Motion Councilmember Michael Luis to authorize the Interim City Manager to approve renewal of interlocal agreement with WRIA 8. This was seconded by Councilmember Harini Gokul and carried unanimously by a vote of 7-0.

Additionally, Deputy Mayor Randy Reeves was appointed to be the city's delegate, with Councilmember Harini Gokul as the alternate on the Salmon Recovery Council.

12. REQUESTS FOR FUTURE AGENDA ITEMS

Councilmember Mac Johnston asked for a follow-up on Gas-powered leaf blowers. City attorney Jennifer Robertson responded that this topic will be coming in July.

Councilmember Heija Nunn announced that Kathleen Higgins has taken over as the new chair of the Medina Days Committee and is currently seeking volunteers to assist with the event.

13. PUBLIC COMMENT

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

14. ADJOURNMENT

Without objections, Council adjourned the regular meeting at 8:37 p.m.

Meeting minutes taken by Aimee Kellerman, CMC, City Clerk