



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, September 15, 2025 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

The Park Board meeting called to order by Chair Collette McMullen at 5:00pm.

PRESENT

Board Chair Barbara Moe
Board Vice Chair Katie Surbeck
Board Member Dana Brekke
Board Member Collette McMullen
Board Member Gretchen Stengel
Board Alternate Mary Nelson

ABSENT

Board Member India Fitting-Koh
Board Member Michelle Lei

STAFF

Bennett, Osada, Crickmore, Sass, Swanson

2. ANNOUNCEMENTS

Board Chair Collette McMullen thanked Chief Jeff Sass for recognizing the City's Lifeguards.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Park Board Minutes of July 21, 2025

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Acting City Clerk

Meeting minutes approved as presented.

Motion made by Board Vice Chair Surbeck, Seconded by Board Member Brekke.

Voting Yea: Board Chair Moe, Board Vice Chair Surbeck, Board Member Brekke, Board Member McMullen, Board Member Stengel, Board Alternate Nelson

4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Development Services Coordinator at 425.233.6414 or email rbennett@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

5. PARK BOARD BUSINESS

5.1 Medina Days Pet Parade Recap

5.2 Fall Planting/Cleanup Discussion

5.3 Christmas Ships Event Planning

5.4 Park Memorial/Donation Update

Recommendation: Update.

Staff Contacts: Ryan Osada, Public Works Director and Jeff Swanson, City Manager

5.5 Comprehensive Plan Chapters 3 and 5 Update Discussion

Recommendation: Discussion and input.

Staff Contact: Jeff Swanson, City Manager

5.6 Park Board Work Plan Discussion

Recommendation: Discussion and input.

Staff Contacts: Jeff Swanson, City Manager and Ryan Osada, Public Works Director

6. PARK BOARD ROUNDTABLE

6.1 Questions or Concerns of the Board

7. PARK REPORTS

Fairweather & Lid
Points Loop Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: November 17, 2025, at 5:00 PM.

Meeting adjourned at 6:06PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January, March, May, July, September, November) at 5 PM, unless otherwise specified. The

agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6414 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

October 2025 - No Regular Meeting

Monday, November 17, 2025 - Regular Meeting (5:00 PM)

December, 2025 - No Regular Meeting

December 22, 2025 - Christmas Ships Event (5:30 PM)