



## MEDINA, WASHINGTON

### PARK BOARD MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, September 15, 2025 – 5:00 PM**

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### MINUTES

#### 1. CALL TO ORDER / ROLL CALL

The Park Board meeting called to order by Chair Collette McMullen at 5:00pm.

##### PRESENT

Board Chair Barbara Moe  
Board Vice Chair Katie Surbeck  
Board Member Dana Brekke  
Board Member Collette McMullen  
Board Member Gretchen Stengel  
Board Alternate Mary Nelson

##### ABSENT

Board Member India Fitting-Koh  
Board Member Michelle Lei

##### STAFF

Bennett, Osada, Crickmore, Sass, Swanson

#### 2. ANNOUNCEMENTS

Board Chair Collette McMullen thanked Chief Jeff Sass for recognizing the City's Lifeguards.

#### 3. APPROVAL OF PARK BOARD MINUTES

##### 3.1 Park Board Minutes of July 21, 2025

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Acting City Clerk

Meeting minutes approved as presented.

Motion made by Board Vice Chair Surbeck, Seconded by Board Member Brekke.  
Voting Yea: Board Chair Moe, Board Vice Chair Surbeck, Board Member Brekke, Board Member McMullen, Board Member Stengel, Board Alternate Nelson

#### 4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Development Services Coordinator at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

## **5. PARK BOARD BUSINESS**

- 5.1 Medina Days Pet Parade Recap
- 5.2 Fall Planting/Cleanup Discussion
- 5.3 Christmas Ships Event Planning
- 5.4 Park Memorial/Donation Update  
**Recommendation:** Update.  
**Staff Contacts:** Ryan Osada, Public Works Director and Jeff Swanson, City Manager
- 5.5 Comprehensive Plan Chapters 3 and 5 Update Discussion  
**Recommendation:** Discussion and input.  
**Staff Contact:** Jeff Swanson, City Manager
- 5.6 Park Board Work Plan Discussion  
**Recommendation:** Discussion and input.  
**Staff Contacts:** Jeff Swanson, City Manager and Ryan Osada, Public Works Director

## **6. PARK BOARD ROUNDTABLE**

- 6.1 Questions or Concerns of the Board

## **7. PARK REPORTS**

Fairweather & Lid  
Points Loop Trail  
Lake Lane  
Medina Beach Park  
Medina Park  
Viewpoint Park

## **8. ADJOURNMENT**

Next Park Board Meeting: November 17, 2025, at 5:00 PM.

Meeting adjourned at 6:06PM.

## **ADDITIONAL INFORMATION**

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The

agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6414 at least 48 hours prior to the meeting.

### **UPCOMING MEETINGS**

***October 2025 - No Regular Meeting***

Monday, November 17, 2025 - Regular Meeting (5:00 PM)

***December, 2025 - No Regular Meeting***

**December 22, 2025 - Christmas Ships Event (5:30 PM)**