



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Thursday, December 05, 2024 – 6:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Planning Commission Chair Laura Bustamante called to order the special meeting of the Medina Planning Commission in the Council Chambers at 6:00pm.

PRESENT

Commission Chair Laura Bustamante
Commission Vice-Chair Shawn Schubring
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Brian Pao
Commissioner Mark Nelson (joined at 6:45pm, departed at 7:10pm)

ABSENT

Commissioner Julie Barrett

STAFF

Abdulsalam, Bennett, Burns, Kesler, Peterson, Reitan, Wilcox

2. APPROVAL OF MEETING AGENDA

Without objections, the meeting agenda was approved as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of November 18, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes as presented. (Approved 5-0)

Motion made by Commissioner Hsu, Seconded by Commission Vice-Chair Schubring.
Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring,
Commissioner Hsu, Commissioner Lai, Commissioner Pao

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Kesler reminded Commissioners to use their City emails on all Planning Commission correspondence. Kesler mentioned that we should discuss the parking study at the next Planning Commission Special meeting, Wednesday, December 18th, 2024. Chair Bustamante congratulated Jonathan and Commission on submitting the Comprehensive Plan.

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. DISCUSSION

6.1 Concerns of the Commission

Chair Bustamante reminded Commissioners about the joint meeting with City Council on Wednesday, January 8th, 2025, and about the forum on Thursday, January 9th, 2025.

6.2 2025 Work Plan Re-Review

Recommendation: Discussion of changes and recommendation of approval

Staff Contacts: Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave a PowerPoint presentation on the 2025 Work Plan. Commissioners discussed and asked questions.

ACTION: Motion to approve the 2025 Work Plan as amended. (Approved 5-0)

Motion made by Commission Vice-Chair Schubring, Seconded by Commissioner Hsu. Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Pao

6.3 Middle Housing Review

Recommendation: Discussion

Staff Contacts: Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

Time Estimate: 90 minutes

Abdulsalam gave a PowerPoint presentation on Middle Housing Review. Commissioners discussed and asked questions.

7. ADJOURNMENT

Meeting adjourned at 7:19pm.

ACTION: Motion to adjourn. (Approved 5-0)

Motion made by Commissioner Pao, Seconded by Commissioner Lai.

Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Pao

Meeting Minutes taken by Rebecca Bennett, Development Services Coordinator