



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, August 16, 2021 – 4:00 PM

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### MINUTES

**BOARD CHAIR** | Sarah Gray

**BOARD VICE-CHAIR** | Collette McMullen

**BOARD MEMBERS** | Huan Bui, Rebecca Johnston, Barbara Moe, Gretchen Stengel, Katie Surbeck

**EMERITUS MEMBER** | Penny Martin

**YOUTH ADVISORY MEMBER** | Ben Johnston

**STAFF LIAISON** | Ryan Osada

#### **1. CALL TO ORDER / ROLL CALL**

Vice-Chair Collette McMullen called the meeting to order at 4:00 PM.

##### **PRESENT**

Collette McMullen

Barbara Moe

Huan Bui

Rebecca Johnston (online at 4:08 pm)

Gretchen Stengel (online at 4:06 pm)

Katie Surbeck

Penny Martin, Emeritus Member

Ben Johnston, Youth Advisor (online at 4:15pm)

##### **ABSENT**

Sarah Gray

##### **STAFF PRESENT**

Michael Sauerwein, Ryan Osada, Jeff Sass, Pat Crickmore, Dawn Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of June 21, 2021

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by Surbeck, Seconded by Bui carried 4-0

#### **4. PUBLIC COMMENT**

None.

#### **5. PARK BOARD BUSINESS**

- 5.1 Introduce New Park Board Members  
a) Katie Surbeck - Park Board Member (Position 4)  
b) Ben Johnston - Youth Advisor

Collette McMullen welcomed new board members.

- 5.2 Medina Park Playground Install Update  
**Recommendation:** Update.  
**Staff Contact:** Ryan Osada, Director Public Works

Ryan Osada gave a brief update regarding tentative installation date of Nov.15<sup>th</sup>.  
Installation date delayed due to shipping delays.

- 5.3 Medina Park - 12th Street Parking Lot Update  
**Recommendation:** Update.  
**Staff Contact:** Pat Crickmore, Public Works Supervisor

Pat Crickmore gave a brief update on the changes made to the parking lot.  
Board members made suggestions on painting the curbing and Captain Sass gave input.

- 5.4 Medina Park Playground Resurface Update  
**Recommendation:** Update.  
**Staff Contact:** Ryan Osada, Director Public Works

Ryan Osada gave a brief update regarding adding the playground resurface project to the 2023 budget.

- 5.5 Park Board Upcoming Meetings Discussion  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Ryan Osada, Director Public Works

Board members discussed changing the meeting start time back to 5 pm.  
**ACTION:** Motion made by Johnston Seconded by Stengel carried 5-0

- 5.6 Park Board Fall Planting Event

Board members discussed the fall planting and cleanup at Fairweather Park and planters by Medina Elementary; October 4 at 10 am was decided.

#### **6. OTHER BUSINESS**

Collette McMullen advised the board that at the September 20<sup>th</sup> meeting the board would be discussing changes to the Special Use and Park Use permit process.

**7. PARK REPORTS**

**Fairweather & Lid** - Fall Planting and weeding event scheduled. Stengel reported weeding needed to be done and the trail look good.

**Indian Trail** – Bui reported looks good, but grass is dry.

**Lake Lane** – Martin reported looks great.

**Medina Beach Park** – McMullen reported looks great.

**Medina Park** – No report

**Viewpoint Park** – Looks great.

**8. ADJOURNMENT**

Meeting adjourned at 4:35 PM.

Meeting Minutes taken by:



Dawn Nations