



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, January 10, 2022 – 4:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

City Clerk Aimee Kellerman called the regular meeting to order at 4:03 p.m. via MS Teams.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone  
Councilmember Harini Gokul  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

None.

##### STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, Stephanie Keyser, Dawn Nations, Aimee Kellerman

#### 2. APPROVAL OF MEETING AGENDA

**ACTION:** By consensus the meeting agenda was approved.

#### 3. PUBLIC COMMENT PERIOD

City Clerk Aimee Kellerman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

#### 4. PRESENTATIONS

##### 4.1 Introduction of New Council Members.

Interim City Manager Steve Burns welcomed and introduced new City Council Members Mac Johnston and Randy Reeves.

##### 4.2 Election of Mayor/Deputy Mayor.

City Clerk Aimee Kellerman called for nominations for Mayor.

**ACTION:** Council Member Johnston nominated Council Member Rossman for Mayor. This was seconded by Council Member Garone.

With no other nominations, the nomination period was closed and the City Clerk called for a vote.

**ACTION:** With no objections and carried by a 7:0 vote: Council Member Jessica Rossman was re-elected as the Mayor of Medina for another term of two years.

Mayor Rossman opened the nomination period for Deputy Mayor.

**ACTION:** Council Member Adkins nominated Council Member Reeves for Deputy Mayor.

With no other nominations, the nomination period was closed and the Mayor called for a vote.

**ACTION:** With no objections and carried by a 6:1 (Garone abstained) vote; Council Member Randy Reeves was elected as the new Deputy Mayor for Medina for a term of two years.

#### 4.3 Council Committee Selections.

Mayor Rossman gave a summary of the City's two standing Council committees: Personnel Committee and Finance Committee. She also noted that Council or staff may recommend the forming an ad-hoc committee for the upcoming Medina Comprehensive Plan update project. Other regional committees include the Eastside Transportation Partnership (ETP) and Sound Cities Association (SCA).

Council discussed the committees and interest in the forming and serving on the Comp Plan committee when that committee is formed. Staff is directed draft a proposal of a Comp Plan committee that would provide an administrative role to the Comp Plan project.

The following Council Members volunteered to serve on the Personnel Committee pending the creation of a Comprehensive Plan Committee: Adkins, Johnston and Reeves.

The following Council Members volunteered to serve on the Finance Committee: Garone and Zook.

Council Member Garone will continue to represent Medina at the SCA meetings and Council Member Johnston will take over in 2023.

Mayor Rossman will continue representing Medina at the ETP meetings.

#### 4.4 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray gave a brief report of the Christmas Ships event in December and Park Board will be working on recruiting youths for the upcoming youth advisory vacancy.

Planning Commission Chair Laurel Preston gave a brief summary of Planning Commission's discussions at the last meeting.

Interim Chief Jeff Sass reported that the next Emergency Preparedness meeting is scheduled for Wednesday, January 19, 2022 at 4:00 p.m via Zoom.

## 5. **CONSENT AGENDA**

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

**ACTION:** Motion Johnston second Adkins and carried by a 7:0 vote: Council approved the Consent Agenda as presented.

### 5.1 Check Register, December 2021

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Finance Director

### 5.2 Approved November 16, 2021 Planning Commission Meeting Minutes

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

### 5.3 DRAFT Meeting Minutes of:

a) October 11, 2021; and

b) December 13, 2021.

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## 6. **LEGISLATIVE HEARING**

None.

## 7. **PUBLIC HEARING**

None.

## 8. **CITY BUSINESS**

### 8.1 Police Department WASPC Accreditation

**Recommendation:** Discussion.

**Staff Contact:** Steve Burns, Police Chief/Interim City Manager

Interim City Manager Steve Burns reported that the Medina Police Department was reaccredited with the Washington Association of Sheriffs and Police Chiefs (WASPC).

### 8.2 A Resolution regarding the King County Metro Bus Route 271

**Recommendation:** Adopt Resolution No. 424.

**Staff Contact:** Interim City Manager Stephen R. Burns

Mayor Rossman gave a brief explanation of the proposed resolution requesting King County Metro to keep bus route 271 intact and continue servicing Medina residents. Council discussed and asked questions. Staff responded.

**ACTION:** Motion Adkins second Zook and carried by a 7:0 vote; Council adopted Resolution No. 424.

8.3 Management Transition Plan (MTP)

**Recommendation:** Update and discussion.

**Staff Contact:** Scott Missall, City Attorney, Steve Burns, Interim City Manager

Interim City Manager Steve Burns and City Attorney Scott Missall gave a brief update on the City Management Transition Plan. Council will continue discussion and planning at the next City Council meeting scheduled for January 24, 2022.

9. **INTERIM CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

Director of Public Works Ryan Osada gave an update on the 2022 Capital Projects list.

Interim Police Chief Jeff Sass gave an update on activities in the Police Department.

Interim City Manager Steve Burns gave an update on the Finance/HR Director recruitment. He also reported that the testing for the 520 bridge joints is anticipated to start in mid-February. The retreat is tentatively scheduled for early to mid-March.

10. **AGENDA ITEMS AND COUNCIL ROUND TABLE**

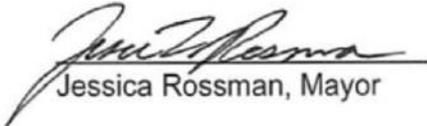
Council Member Johnston asked for the gas-powered lawn equipment to be added for future discussion.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. **ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 6:23 p.m.

  
Jessica Rossman, Mayor

Attest:

  
Aimee Kellerman, City Clerk