



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, October 24, 2023 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Li-Tan Hsu, Evonne Lai, David Langworthy, Mark Nelson, Brian Pao

DEVELOPMENT SERVICES DIRECTOR | Steve Wilcox

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Chair Bustamante called the meeting to order at 6:01pm.

PRESENT

Chair Laura Bustamante

Vice Chair Shawn Schubring

Commission Li-Tan Hsu (joined at 6:06pm)

Commission Evonne Lai (joined at 6:03pm)

Commission David Langworthy

Commission Mark Nelson

Commission Brian Pao

STAFF

Bennett, Burns, Wilcox

2. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of September 26, 2023

Recommendation: Approve Minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve minutes. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Langworthy, Commissioner Nelson, Commissioner Pao

4. ANNOUNCEMENTS

4.1 Recent Medina staff change.

Wilcox announced that Stephanie Keyser, the City of Medina Planning Manager, resigned Monday, October 16th 2023.

4.2 Staff recruiting plan.

Wilcox provided information to committee members regarding planning and zoning staffing needs. This information included using planning consultants and temporary staff. Burns discussed a recruiting plan for hiring a new Planning Manager.

5. AUDIENCE PARTICIPATION

There was no audience participation.

6. DISCUSSION

6.1 2024 Periodic Comprehensive Plan Update Status

Recommendation: Discussion item only.

Staff Contact: Steve Wilcox, Development Service Director

Time Estimate: 30 minutes

Commissioners discussed and asked questions on the status of the Comprehensive Plan Update.

7. ADJOURNMENT

Meeting adjourned at 6:28pm.

ACTION: Motion to adjourn. (Approved 7-0).

Motion made by Commissioner Langworthy, Seconded by Commissioner Nelson.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,
Commissioner Lai, Commissioner Langworthy, Commissioner Nelson, Commissioner Pao

Meeting Minutes taken by:

Rebecca Bennett