



MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Virtual/Online

Tuesday, May 30, 2023 – 10:00 AM

MINUTES

1. CALL TO ORDER / ROLL CALL

Chair John Bell called the meeting to order of the Medina Civil Service Commission on May 30, 2023 at 10 AM.

COMMISSIONERS PRESENT

Chair John Bell
Vice Chair Lou Hillenbrand
Commissioner Dan Becker

STAFF PRESENT

Steve Burns, Dawn Nations

2. ANNOUNCEMENTS

Commissioner John Bell announced he will be leaving the Civil Service Commission. He gave a brief statement that he enjoyed his time on the commission and wanted to let other residents to have an opportunity to serve.

Civil Service Secretary Dawn Nations gave an brief overview of the new meeting format. City Council, the Boards and Commissions have moved to the Hybrid meeting format. The new format will be in-person meetings in the council chambers and if someone cannot attend in person they have the option to be on-line via Zoom meeting.

3. PUBLIC COMMENT

Due to remote conferencing there will be no contemporaneous public comments at the Civil Service Commission meeting.

If residents or the public have questions, concerns or comments of Civil Service Commission business or issues, or the following Civil Service Commission agenda, kindly submit comments via email to dnations@medina-wa.gov by 9:00 AM on Tuesday, May 30, 2023 to be read aloud by the Civil Service Secretary and included in the record.

No public comments.

4. NEW BUSINESS

4.1 Approval of Civil Service Meeting Minutes of August 22, 2022

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Civil Service Secretary

Action: Motion Becker, Second Hillenbrand, By consensus the meeting minutes were approved.

4.2 Approval of Lateral Officer Eligibility Register

Recommendation: Approve.

Staff Contact: Dawn Nations, Civil Service Secretary

City Manager Steve Burns gave a brief overview of the hiring process. He announced we have an officer leaving creating an open position. He explained why the Lateral Officer hiring was chosen. The Commissioners discussed and staff responded.

Action: Motion Hillenbrand Second Becker. By consensus the eligibility register was certified.

City Manager Steve Burns also thanked John Bell for his service on the Commission. He also explained the importance of have the Commission and thanked all the commissioners for their service.

5. ADJOURNMENT

By consensus the meeting was adjourned at 10:09 AM.

Meeting Minutes taken by:

Dawn Nations, Civil Service Secretary