



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, September 13, 2021 – 4:00 PM

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### MINUTES

#### **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Rossman called the regular meeting to order via MS Teams at 4:00 p.m.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Cynthia Adkins  
Councilmember Roger Frey  
Councilmember Jennifer Garone  
Councilmember Bob Zook

#### ABSENT

Councilmember Alex Morcos

#### STAFF PRESENT

Michael Sauerwein, Scott Missall, Steve Burns, Ryan Osada, Steve Wilcox, Stephanie Keyser, Julie Ketter, Dawn Nations, Aimee Kellerman

#### **2. APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus, Council approved the meeting agenda as presented.

#### **3. PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

#### **4. PRESENTATIONS**

##### **4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.**

Park Board Chair Sarah Gray gave a report on upcoming events for Park Board. Due to the nationwide shipping delays, the new playground structure delivery has been delayed with an anticipated delivery date around mid-November. Once delivery is received, Director of Public Works Ryan Osada will provide an update to Council.

Medina Police Chief Steve Burns reported that the next Emergency Preparedness meeting is scheduled for Wednesday, October 13. Kay Koelemay has decided to step

down as chair of the Emergency Preparedness Committee, which will be formally announced at that meeting.

## **5. CONSENT AGENDA**

**ACTION:** Motion Adkins second Gokul and carried by a 6:0 vote; Council approved the Consent Agenda.

- 5.1 Check Register, July 2021  
**Recommendation:** Approve.  
**Staff Contact:** Julie Ketter, Director of Finance and HR
- 5.2 Check Register, August 2021  
**Recommendation:** Approve  
**Staff Contact:** Julie Ketter, Director of Finance and HR
- 5.3 Approved June 16, 2021 Park Board Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
- 5.4 Approved June 22, 2021 Planning Commission Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Stephanie Keyser, AICP, Planning Manager
- 5.5 Draft July 12, 2021 City Council Meeting Minutes  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## **6. LEGISLATIVE HEARING**

None.

## **7. PUBLIC HEARING**

- 7.1 Medina Municipal Code Recodification: Continued **Public Hearing and Adoption**  
**Recommendation:** Approve Ordinance No. 1000 as presented.  
**Staff Contacts:** Aimee Kellerman, CMC, City Clerk; Scott Missall, City Attorney

Mayor Rossman gave a brief recap of the continued public hearing and reopened the public hearing. There were no speakers. Mayor Rossman closed the public hearing.

**ACTION:** Motion Adkins second Frey and carried by 6:0 vote; Council adopted Ordinance No. 1000.

- 7.2 2022 Preliminary Budget  
**Recommendation:** Discussion item only.  
**Staff Contact:** Julie Ketter, Finance Director and Michael Sauerwein, City Manager

City Manager Michael Sauerwein and Finance and HR Director Julie Ketter gave a brief presentation on the preliminary 2022 budget process.

Mayor Rossman opened the public hearing. There were no speakers. Mayor Rossman closed the public hearing.

**ACTION:** Discussion item only; no action taken.

## **8. CITY BUSINESS**

### 8.1 Liang Street Vacation – 442 Upland Road

**Recommendation:** Adopt Resolution No. 419.

**Staff Contact(s):** Stephanie Keyser, Planning Manager; Scott Missall, City Attorney

Planning Manager Stephanie Keyser gave a brief presentation of the Upland Road street vacation proposal. Council asked questions and staff responded.

**ACTION:** Motion Adkins second Gokul and carried by a 6:0 vote; Council adopted Resolution No. 419 setting the Public Hearing at the November 8 City Council meeting.

### 8.2 520 Expansion Joint Sound Mitigation Study Progress Report

**Recommendation:** Discussion.

**Staff Contact:** City Manager Michael Sauerwein

City Manager Michael Sauerwein gave an update on the SR 520 Joints Noise Phase 2 study. The four tasks associated with the project were to design a solution for reducing noise from modular bridge expansion joint, modeling and laboratory testing of noise mitigation solutions including the design and construction of a test bench for controlled testing of mitigation solutions, field testing of noise mitigation solutions to assess noise reduction and durability, and optimize installation methodology to ensure durability and corrosion prevention.

WSDOT is currently trying to find a suitable ridge with an expansion joint with a single gap or with multiple gaps to test on. They expect to conduct periodic evaluation of noise attenuation and durability for a period of four months. Council asked questions and staff responded.

**ACTION:** Discussion item only; no action taken.

### 8.3 American Rescue Plan Act Funding

**Recommendation:** Discussion and direction from the City Council.

**Staff Contact:** Michael Sauerwein, City Manager

Mayor Rossman gave a introduction of the American Rescue Plan Act Funding and a summary of the staff report that identified the five uses of the funding. City staff identified four potential uses for the funds: 1) Maintain the City's inventory of personal protective equipment, 2) indoor air quality testing of city hall by an industrial hygienist, 3) contract with Bellevue Fire Department's Bellevue CARES program to address the medical and behavioral healthcare needs of our community, and 4) invest in improvements, repairs, and replacement of stormwater infrastructure. Council asked questions and staff responded.

**ACTION:** Motion Adkins to move into Executive Session in accordance with RCW 42.30.110 (1)(i) for 5 minutes.

Council moved into at 5:36 p.m. for an estimated time of 5 minutes. **Action is anticipated** following the executive session.

EXECUTIVE SESSION:

**RCW 42.30.110 (1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council extended Executive Session for an additional 15 minutes at 5:43 p.m.

**ACTION:** Motion Frey second Adkins to direct staff to include funding the Bellevue CARES Program contract for the years 2022, 2023, and 2024. Motion carried 5:0 (Garone and Morcos absent).

8.4 Community Survey Discussion

**Recommendation:** Discussion and Direction.

**Staff Contact:** City Manager Michael Sauerwein

City Manager Michael Sauerwein gave a summary of his staff report. The goal of the survey is to solicit input on community priorities, current City projects, and overall quality of life in Medina. Council asked questions and staff responded.

**ACTION:** Discussion item only; no action taken.

**9. CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Medina Police Chief Burns reported on activities in police department.

Director of Development Services Steve Wilcox reported on activities in the Development Services department and noted that we have a new employee, Rebecca Bennett our new Development Services Coordinator.

Director of Finance and HR Julie Ketter gave a brief summary of her report.

Director of Public Works Ryan Osada reported on Public Works projects.

City Manager gave a summary of his report.

**At this point 6:50 PM**, Council took a brief 10-minute break. Council convened into Executive Session at 7:03 p.m. for estimated time of one hour.

**10. EXECUTIVE SESSION**

**ES-1 RCW 42.30.11 (1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an

official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**ES-2 RCW 42.30.140(4)(a)**

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress

Council Member Zook recused himself at 7:37 p.m.

**ACTION:** No action was taken following Executive Session.

**11. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Planning Manager Stephanie Keyser asked for Council action on allowing staff to apply for a grant from the Department of Commerce to do housing action plan. Applying for this grant requires a letter of support from the Mayor.

**ACTION:** Motion Adkins to approve the letter as drafted and approved by Stephanie and Jessica. This was seconded by Frey and carried by a 5:0 (Garone and Morcos absent) vote.

**12. PUBLIC COMMENT**

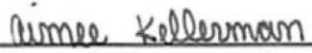
Mayor Rossman closed the public comment period. There were no speakers. Subsequently, public comment was closed.

**13. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:04 p.m.

  
Jessica Rossman, Mayor

Attest:

  
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Aimee Kellerman, City Clerk