



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid Meeting - In-Person/On-Line
Monday, September 18, 2023 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Board Chair Barbara Moe called the Parks and Recreation Board meeting to order in the Medina Council Chambers at 5:00 PM.

PRESENT

Board Member Collette McMullen
Board Chair Barbara Moe
Board Member Gretchen Stengel
Board Member Rebecca Johnston (off-line at 5:41PM)
Board Vice Chair Katie Surbeck
Emeritus Member Penny Martin
Youth Advisor Hayool Park

ABSENT

Board Member India Fitting-Koh
Board Member Viji Raman

STAFF

Osada, Burns, Crickmore, Nations, Anderson

2. ANNOUNCEMENTS

2.1 Welcome New Park Board Youth Advisor

Chair Barbara Moe welcomed the new youth advisor Hayool Park. Hayool addressed the board and expressed his excitement to be joining the Park Board.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Meeting Minutes of July 17, 2023

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

Action: Motion made by Board Member McMullen Second by Board Member Surbeck and with no objections; Park Board approved the July 17, 2023, meeting Minutes.

4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the September 18 Park Board meeting. Please reference Public Comments for September 18 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

None.

5. PARK BOARD BUSINESS

5.1 Ivy Clean up at Fairweather Nature Preserve

a) Recruit High School Students - Community Service Hours

b) Coordinate date with Park Board Members

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director

The board members discussed the project and decided on September 30, 2023 10 AM to 12PM for the cleanup at Fairweather Park. Youth advisor Park will ask his youth group for assistance with this project. Board member Johnston will post the information and ask for volunteers on social media pages. City Staff will send a notice via GovDelivery.

5.2 Fall Bulb Planting Event Discussion

a) Tentative Dates - November 6th or 13th at 10:00 AM

Board members discussed the fall planting event and decided to plant Washington native plant - Salal at Fairweather Park instead of bulbs this year. Planting event will be on November 13, 2023 at 10 AM.

5.3 Christmas Ships Event Planning

a) Event Date - December 22, 2023 (5:35 -5:55 PM)

b) Discuss Logistics: food/beverages, music, fire pit, souvenir

The board discussed the event and decided to hand out lighted candy cane necklaces and cookies. Public Works will check on getting a fire pit and board chair Moe will check with local choirs about performing before the Christmas ships arrive.

5.4 Trail Signage Project Update

Public Works Supervisor Crickmore gave an update on the trail signage design and color. The design will be presented to the City Council at a future meeting. Public Works Director Osada will contact the surrounding cities to ask if they would like to contribute to updating the signage throughout the communities.

5.5 November Meeting Date Discussion

The board discussed and it was decided to keep the November 20, 2023 meeting date and confirmed there would be a quorum of board members present.

6. OTHER BUSINESS

Board Member Stengel asked about the SR 520 lid maintenance. City Manager Burns reported WSDOT is responsible for the maintenance.

7. PARK REPORTS

Fairweather & Lid
Points Loop Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

Park Board members reported back on conditions of their assigned parks.

Fairweather & Lid - Board members requested to do more work parties.

Points Loop Trail - Moe requested pathway gravel be added.

Lake Lane - Martin reported pruning needed to be done and Public works reported the ballard would be installed and gravel added to pathway.

Medina Beach Park - Reported looks great.

Medina Park - Reported looks great. Public Works reported the pathway gravel was added and the fountain is being repaired.

Viewpoint Park - Public works reported the parking spot will be for City use only and a sign will be added about the parking spots.

8. ADJOURNMENT

Next Park Board Meeting: November 20, 2023 at 5:00 PM.

By consensus the Park Board adjourned the regular meeting at 6:00PM.