



# MEDINA, WASHINGTON

## PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Wednesday, April 03, 2024 – 6:00 PM**

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### MINUTES

**COMMISSION CHAIR** | Laura Bustamante  
**COMMISSION VICE-CHAIR** | Shawn Schubring  
**COMMISSIONERS** | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao  
**PLANNING MANAGER** | Jonathan Kesler  
**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Chair Bustamante called the meeting to order at 6:02pm.

##### PRESENT

Chair Laura Bustamante  
Vice Chair Shawn Schubring  
Commissioner Julie Barrett  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson  
Commissioner Brian Pao

##### STAFF/CONSULTANTS PRESENT

Bennett, Kesler, Mahoney, Osada, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

#### **3. APPROVAL OF MINUTES**

3.1 Planning Commission Special Meeting Minutes of March 14, 2024

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

**ACTION:** Motion to approved minutes. (Approved 7-0)

Motion made by Commissioner Barrett, Seconded by Commissioner Lai.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Lai, Commissioner Nelson, Commissioner Pao

3.2 Planning Commission Regular Meeting Minutes of March 26, 2024

**Recommendation:** Adopt Minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approved minutes as amended. (Approved 7-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Pao.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

**4. ANNOUNCEMENTS**

4.1 Staff/Commissioners

Kesler announced that we need to schedule a third Planning Commission meeting for April. Commissioners agreed to schedule a meeting for Thursday, April 18th at 5:00pm.

**5. PUBLIC COMMENT PERIOD**

There was no audience participation.

**6. DISCUSSION**

6.1 Concerns of the Commission

None were heard.

6.2 2024 Comprehensive Plan Update, Second Review of the Capital Facilities Element including revisions made to address concerns of this Commission on 3-26-24

**Recommendation:** Discussion.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager, with Kim Mahoney, Principal, LDC Consultants

Kesler gave PowerPoint presentation for the second review of the Capital Facilities Element. Mahoney went through the red-lined document of the Capital Facilities Element. Commissioners discussed and asked questions.

**ACTION:** Motion to send to council as amended. (Approved 7-0)

Motion made by Vice Chair Schubring, Seconded by Commissioner Nelson.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,  
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

6.3 2024 Comprehensive Plan Update, First Review of the Housing Element

**Recommendation:** Discussion.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager, with Kim Mahoney, Principal, LDC Consultants

Kesler gave PowerPoint presentation on the first re-review of the Housing Element. Commissioners discussed and asked questions.

**ACTION:** Motion to amend agenda item 6.3 and bring back to review at the Thursday, April 18th, Planning Commission Special Meeting

Motion made by Vice Chair Schubring, Seconded by Commissioner Pao.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

## **7. ADJOURNMENT**

Meeting adjourned at 7:55pm.

**ACTION:** Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Nelson.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

Meeting minutes taken by: Rebecca Bennett, Development Services Coordinator