



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, April 22, 2024 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:01 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen (in at 5:07 p.m.)
Councilmember Jennifer Garone
Councilmember Harini Gokul
Councilmember Mac Johnston - online
Councilmember Michael Luis

ABSENT

None

STAFF

Osada, Robertson (online), Wagner, Kesler, Wilcox, and Kellerman

Mayor Rossman announced the passing of long time resident and former Planning Commissioner Laurel Preston. Council paused for a moment of silence in her memory.

2. APPROVAL OF MEETING AGENDA

Mayor Rossman announced that within Agenda Item 9.2, the Council will strike letter “c” Parks and Open Space, to be reviewed later.

ACTION: Without objections, Council approved the meeting agenda as amended.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individual addressed the Council:

- Lisa Davenport commented and asked for understanding of the process by which the city prioritizes, budgets, and plans for the paving of city streets. She expressed concerns that her street may have been overlooked in the past when a cross street was paved in the past.

With no further comments, Mayor Rossman closed the public comment period.

4. **PRESENTATIONS**

None.

5. **CITY MANAGER'S REPORT**

None.

6. **CONSENT AGENDA**

None.

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Comprehensive Plan Update – Capital Facilities Element Final Review

Recommendation: Review and Approval.

Staff Contact: Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler gave a brief introduction to the Capital Facilities Element final review of the Comprehensive Plan. Council asked questions and staff responded.

ACTION: Motion Reeves to approve the revised Capital Facilities Element of the Comprehensive Plan Update so it can be sent to PSRC and the Department of Commerce for their review. This was seconded by Gokul and carried by a 7:0 vote.

9.2 Comprehensive Plan Second Review of Each Element:

- a) Natural Environment
- b) Transportation & Circulation
- c) Parks & Open Spaces
- d) Land Use

Recommendation: Review and discussion.

Staff Contact: Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler walked Council through the second review of the Land Use Element, Natural Environment Element, and Transportation and Circulation Element of the Comprehensive Plan Update. Council asked questions and staff responded.

ACTION: Council requested the following:

For all Comprehensive Plan Elements, search and replace "Bellevue Christian" with Three Points Elementary".

For all Comprehensive Plan Elements, search and replace "Landscape Plan" with "Community Design Element".

Transportation and Circulation Element:

Minor Arterial

- Revise the last sentence of the last paragraph to show 84th Avenue NE is a major pathway to access Seattle by the surrounding communities.

Existing Conditions

- Note maintenance service on ramp to SR 520 Eastbound next to the lid.
- Consider including private lanes.

Page 5

- Delete whole sentence "Because the City is fully developed, it is unlikely....."

Public Transit (page 7)

- The King County Metro Transit bus route 271 will need to be updated with new bus route from Metro.

Public Transit (page 11)

- In the second sentence, strike "and enhanced, when possible".

Nearby Air Facilities

- Add Boeing Airfield.

Pedestrians and Bicycles

The second to last paragraph should be revised to read:

Popular City cycling routes include Lake Washington Boulevard, 84th Avenue NE, Overlake Drives East and West, NE 12th Street, Evergreen Point Road, NE 24th Street, and the SR 520 pathway due to their regional connectivity and scenic qualities. Features a separate regional trail owned and maintained by WSDOT, which crosses Evergreen Point Road at grade in the city of Medina. Of Medina streets, only 84th Avenue NE features bike lanes. Cyclists share the road with vehicles (and sometimes pedestrians) on Lake Washington Boulevard, Overlake Drives East and West, NE 12th Street, and Evergreen Point Road. The SR 520 floating bridge replacement features a separated bicycle path. The path connects to the Points Loop Trail and facilitates bicycle travel from Medina to Seattle and other regional trails across Lake Washington.

Search and replace "Indian Trail" with "Points Loop Trail".

Goals:

- Add a new goal about safe streets for everyone in Medina.

Policies:

- T-P5 should read "The City should seek to maintain and enhance portions of the Points Loop Trail within the city".
- In T-P8, add a bullet to include safety of bicycle crossing at grade.
- T-P10 through T-P19 should be reviewed or reframed to express the city's contributions.

Lastly, have the Police Chief review the transportation plan.

9.3 Non-administrative Variance and Hearing Examiner Proposal

Recommendation: Discussion and direction.

Staff Contacts: Steve Wilcox, Development Services Director and Jennifer S. Robertson, City Attorney

Director of Development Services Steve Wilcox gave an introduction and overview of Non-administrative Variances. City Attorney Jennifer Robertson walked the Council through the specific proposed changes.

ACTION: Motion Reeves to direct staff to forward the proposed revisions to MMC 16.72.030 to the Planning Commission for review and processing. This was seconded Garone carried by a 7:0 vote.

Director of Development Services Steve Wilcox gave the Council an update on the departure of the city's Hearings Examiner and gave them an opportunity to comment on the new Hearing Examiner proposal to the city. Council asked questions and staff responded.

ACTION: Discussion only; no action taken. Staff will move forward with entering into an agreement with the new Hearing Examiner.

9.4 Construction Activity Permit and Sign Code Proposal

Recommendation: Discussion and direction.

Staff Contacts: Steven R. Wilcox, Development Services Director and Jennifer S. Robertson, City Attorney

Director of Development Services Steve Wilcox gave a brief overview of the proposed changes to the Construction Activity Permit and Sign Code proposal to take to the Planning Commission for review, discussion and processing.

ACTION: Motion Reeves to direct staff to forward the proposed revision to MMC 16.75 and MMC 16.30.020 to the Planning Commission for review and processing. This was seconded by Luis and carried by a 7:0 vote.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Mayor Rossman asked for Council's endorsement to request two minutes on the Planning Commission's next agenda to thank the Planning Commission on behalf of the City Council for their diligence and their extra meetings and efforts to work through the Comprehensive Plan Updates.

ACTION: By consensus, Council supported the mayor's request.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

12. EXECUTIVE SESSION

The City Council moved into Executive Session for an estimated time of 10 minutes at 7:23 p.m. to discuss the following:

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

At 7:33 p.m. Mayor Rossman extended the Executive Session for an additional 10 minutes and announced the regular meeting adjourned from the Executive Session.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

The Council adjourned the regular meeting at 7:43 p.m.

Meeting minutes taken by: Aimee Kellerman, City Clerk