



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, February 12, 2024 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Brazen, Garone, Gokul, Luis, Johnston, Reeves, Rossman

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:00 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Jennifer Garone
Councilmember Mac Johnston - online
Councilmember Michael Luis

ABSENT

Councilmember Harini Gokul

STAFF

Burns, Robertson, Osada, Wagner, Kesler, Wilcox, Nations and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

Patrick McAuliffe, Director of Finance and Operations at St. Thomas School commented on the school's desire to have a crosswalk installed on NE 12th Street near Medina Park.

Laura Bustamante commented on non-administrative variances and St. Thomas School's non-administrative variance request.

With no other speakers, Mayor Rossman closed the public comment period.

4. PRESENTATIONS

4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada reported that the Park Board made the decision to not host the annual Easter Egg Hunt at Medina Park this year and are looking at doing a different spring event.

Planning Commission Chair Laura Bustamante reported on discussions with the Planning Commission since the last meeting. Discussions include undergrounding utilities, whether the city should address fiber and accessibility to the greater community. She also commented on having the Council, Planning Commission, Development Services Committee and/or City Attorney to review edited versions of the Comprehensive Plan Elements prior to them going to PSRC for review.

Emergency Preparedness Chair Rosalie Gann reported that the next Emergency Preparedness meeting is scheduled for Wednesday, February 21, 2024 from 4:00 p.m. to 5:30 p.m.

4.2 Introduction of New City Attorney Jennifer Robertson and Assistant City Attorney Curtis Chambers by City Manager Stephen Burns.

City Manager Steve Burns welcomed and introduced new City Attorney Jennifer Robertson with Inslee Best.

5. CITY MANAGER'S REPORT

Finance Director Ryan Wagner reported that the Finance Committee will be meeting this month to discuss the city's financial policies and the priority of excess funds from the levy stabilization funds. He also reported that the 2021 audit is nearing completion. Lastly, he announced that we filled the Assistant Finance Director position.

Police Chief Jeffrey Sass gave a brief summary of his 2023 Year-end report with a five-year look back of analytical data.

Director of Public Works Ryan Osada gave an update on projects around the city.

ACTION: Motion Garone to have Park Board look at the use of our parks by organizations whether for profit or nonprofit and come back to Council with recommendations for management of those uses. This was seconded by Luis. Motion carried by a 6:0 (Gokul absent) vote.

Director of Development Services Steve Wilcox reported that Development Services contracted and hired new planning consultants with LDC and asked Planning Manager Jonathan Kesler to do the introductions.

Planning Manager Jonathan Kesler introduced LDC Planning consultants Kim Mahoney and Thomas Carter.

City Manager Steve Burns reported that the points communities is doing mediation with WSDOT regarding the lid maintenance. He also reported that it appears funding for the SR-520 Joints Noise Mitigation phase 3 testing will not be funded due to the transportation budget being so tight. Lastly, he reported that the City Council Work Plan will be coming to Council in March for review and approval.

6. **CONSENT AGENDA**

ACTION: Motion Reeves second Garone and carried by a 6:0 (Gokul absent), Council approved the Consent Agenda as presented.

6.1 January 2024 and 13th Month Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Director of Finance and HR

6.2 Approved November 20, 2023 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

6.3 Approved December 12, 2023 Planning Commission Minutes

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

6.4 Draft City Council Meeting Minutes of:

- a) January 8, 2024 Special Meeting;
- b) January 11, 2024 Special Meeting; and
- c) January 22, 2024 Regular Meeting.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Comprehensive Plan Update

- a) Future Schedule in the Comp Plan Process
- b) Shoreline Element for discussion at February 15 Planning Commission meeting; and
- c) Utilities Element Update.

Recommendation: Discussion and direction.

Staff Contact: Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler gave a presentation on the Periodic Update to the Comp Plan. Council asked questions and staff responded.

ACTION: Council directed staff to review the path of Comp Plan adoption and come back to Council with a new proposal that includes another review from Council prior to sending to PSRC and Commerce.

9.2 2021 Washington State Building Code Update

Recommendation: Adopt Ordinance No. 1025.

Staff Contact: Steven Wilcox, Development Services Director

Director of Development Services Steve Wilcox gave a brief summary of the proposed 2021 Washington State Building Code. Council discussed, asked questions, and staff responded.

ACTION: Motion Luis second Johnston and carried by a 6:0 (Gokul absent) vote; Council adopted Ordinance No. 1025.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

12. **ADJOURNMENT**

By consensus, City Council adjourned the regular meeting at 8:00 p.m.

Minutes taken by Aimee Kellerman, City Clerk