



MEDINA, WASHINGTON

MEDINA CITY COUNCIL

REGULAR MEETING

Hybrid – Virtual/In-Person

Medina City Hall – Council Chambers

501 Evergreen Point Road, Medina, WA 98039

Monday, July 14, 2025 – 5:00 PM

MINUTES

1. STUDY SESSION

Deputy Mayor Reeves called the study session to order in the Council Chambers at 5:03 p.m.

PRESENT

Mayor Jessica Rossman (online)

Deputy Mayor Randy Reeves

Councilmember Joseph Brazen (in person at 5:18 p.m.)

Councilmember Mac Johnston

Councilmember Michael Luis

ABSENT

Councilmember Harini Gokul

Councilmember Heija Nunn

STAFF

Swanson, Archer, Wagner, Osada, Sass, Nations, and Kellerman

1.1 Complete Streets Ordinance Discussion

Interim City Manager Jeff Swanson provided introductory remarks and a comprehensive overview of the purpose, background, and key components of the proposed Complete Streets ordinance to initiate the discussion. Council asked questions and staff responded.

1.2 Vegetation Management Reimbursement Policy

Interim City Manager Jeff Swanson and Public Works Director Ryan Osada provided an overview of the proposed Vegetation Management Reimbursement Policy. Council asked questions and staff responded.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Deputy Mayor Reeves called the regular meeting to order in the Council Chambers at 6:03 p.m.

PRESENT

Mayor Jessica Rossman (online)
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Mac Johnston
Councilmember Michael Luis

ABSENT

Councilmember Harini Gokul
Councilmember Heija Nunn

STAFF

Swanson, Archer, Wagner, Osada, Sass, and Kellerman

3. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

4. PUBLIC COMMENT PERIOD

Deputy Mayor Randy Reeves opened the public comment period. The following individuals addressed the Council:

Joseph Brazen shared reflections on the history of Medina Days, highlighting its role in fostering community spirit and bringing residents together.

Alexander Kruse addressed the Council regarding a prior initiative he began to explore the possibility of establishing a floatplane moorage in Medina. He expressed interest in collaborating with the City Council on this effort and extended an offer to take Councilmembers on a floatplane ride to provide further context. Mr. Kruse requested that two Councilmembers consider sponsoring him to allow for a more in-depth presentation at a future Council meeting, beyond the standard three-minute public comment period.

5. PRESENTATIONS

5.1 Farewell Tribute Honoring Departing City Clerk, Aimee Kellerman

Deputy Mayor Randy Reeves gave a farewell tribute to departing City Clerk Aimee Kellerman honoring her 11+ years of service to the City.

5.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Planning Commission Chair Laura Bustamante reported that at the last Planning Commission meeting, on June 24, 2025, Interim City Manager Jeff Swanson provided an introductory presentation on middle housing phase 2 and density mitigations. Additionally, they received a presentation from Director of Development Services, Steve Wilcox on the Critical Areas Ordinance update.

Emergency Preparedness Chair Rosalie Gann reported that the Emergency Preparedness Committee continues to conduct weekly radio check-ins every Sunday at 7:00 PM. The committee is also planning to meet in September to get ready for fall preparedness.

6. CITY MANAGER'S REPORT

Interim City Manager Jeff Swanson provided an overview of potential options to improve parking at City Hall for official city business. Staff will continue to evaluate solutions and explore signage improvements to enhance the efficiency and accessibility of parking for those conducting business at City Hall.

With the Director of Development Services out of the office, Swanson reported that a Critical Areas Ordinance open house is scheduled for Wednesday, July 30, 2025. He also noted that staff is working closely with Republic Services to monitor ongoing service interruptions and explore potential operational alternatives.

The Director of Finance and HR reported that the BARS financials included in the packet were outdated and inaccurate. He provided updated hard copies during the meeting, and the corrected version will be uploaded to the online packet the following business day.

7. CONSENT AGENDA

ACTION: Motion by Councilmember Mac Johnston to approve the Consent Agenda. This was seconded by Councilmember Michael Luis and carried by a vote of 5-0.

- 7.1 June 2025, Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance/HR Director

- 7.2 Draft City Council Meeting Minutes of:
a) June 9, 2025; and
b) June 23, 2025.
Recommendation: Adopt minutes.
Staff Contacts: Aimee Kellerman, CMC and Dawn Nations, Deputy City Clerk

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

9.1 2026-2031 Six Year Capital Improvement Plan (CIP), Transportation Improvement Plan (TIP) and Non-TIP

Recommendation: Conduct public hearing, receive public comments for discussion and approve.

Staff Contact: Ryan Osada, Public Works Director

Interim City Manager, Jeff Swanson and Director of Public Works, Ryan Osada gave a presentation on the proposed 2026-2031 Six-Year Capital Improvement Plan (CIP), Transportation Improvement Plan (TIP), and Non-TIP. Council asked questions and staff responded.

Deputy Mayor Randy Reeves opened the public hearing. There were speakers. Subsequently, the public hearing was closed.

ACTION: Motion made by Councilmember Mac Johnston to approve the 2026-2031 Six Year Capital Improvement Plan (CIP), Transportation Improvement Plan (TIP) and Non-TIP as presented. This was seconded by Councilmember Michael Luis and carried by a vote of 5-0.

10. CITY BUSINESS

None.

11. REQUESTS FOR FUTURE AGENDA ITEMS

None.

12. PUBLIC COMMENT

Deputy Mayor Randy Reeves opened the public comments. There were speakers. Subsequently, the public comment was closed.

13. EXECUTIVE SESSION

Council moved into Executive Session for an estimated time of 20 minutes for discussions under RCW 42.30.110 (1)(i).

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: No action was taken following the Executive Session.

14. ADJOURNMENT

Motion Councilmember Johnston to adjourn the regular meeting. This was seconded by Councilmember Michael Luis; Council adjourned the regular meeting at 7:27 p.m.

Meeting Minutes taken by Dawn Nations, Acting City Clerk