



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, May 20, 2024 – 5:00 PM**

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### MINUTES

**BOARD CHAIR** | Barbara Moe

**BOARD VICE-CHAIR** | Katie Surbeck

**BOARD MEMBERS** | Rebecca Johnston, India Fitting-Koh, Collette McMullen, Gretchen Stengel

**EMERITUS MEMBER** | Penny Martin

**YOUTH ADVISORY MEMBER** | Hayool Park

**STAFF LIAISON** | Ryan Osada, Public Works Director

Join Zoom Meeting

<https://medina-wa.zoom.us/j/82283742861?pwd=2p45aT7OYrub4JNublA1xDnkeAVRZx.1>

Meeting ID: 822 8374 2861

Passcode: 223206

Dial by your location

- +1 253 215 8782 US (Tacoma)

#### **1. CALL TO ORDER / ROLL CALL**

Chair Barbara Moe called the meeting to order at 5:00 PM.

##### **Present**

Barbara Moe  
India Fitting-Koh (on-line)  
Collette McMullen  
Gretchen Stengel  
Penny Martin

##### **Absent**

Katie Surbeck

Hayool Park

**Staff**

Osada, Crickmore, Nations, Burns, Scott

**2. ANNOUNCEMENTS**

Dawn Nations made a brief announcement regarding the open Park Board positions. There are 2 open positions. The interview process are taking place and the personnel committee will make their recommendations to council for appointment.

**3. APPROVAL OF PARK BOARD MINUTES**

ACTION: Motion McMullen Second Stengel Vote carried 4:0.

- 3.1 Meeting Minutes of:  
a) March 18, 2024 Regular Meeting; and  
b) April 15, 2024 Special Meeting.  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Dawn Nations, Deputy City Clerk

**4. PUBLIC COMMENT**

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email [dnations@medina-wa.gov](mailto:dnations@medina-wa.gov) and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

None

**5. PARK BOARD BUSINESS**

5.1 Arbor Day Recap

Board Chair Moe reported the Arbor Day was successful, no rain. A Crape Myrtle - Red Rocket Variety Tree was planted at Medina Park. The Medina Elementary 1st graders assisted in planting the tree.

5.2 Medina Day Event - Pet Parade Planning

Chair Moe and Vice Chair Vice Chair met with Heija Nunn the Medina Days event coordinator. They are meeting with a potential sponsor for the event. The event will be on Saturday, August 10, 2024. Time TBD. More details will be shared at the July meeting.

5.3 Medina Park North Pond Improvement Project

Ryan Osada, Public Works Director and Pat Crickmore, Public Works Supervisor gave a brief update on the project. The City is in the process of getting the permit from Department of Fish and Wildlife. After the permit is obtained they will go out for bid. The contractors are suggesting winter time to complete the project. Moe presented a draft flyer to post at Medina Park to inform residents of the scope and benefits of the project. The project will be funded by a grant.

## **6. OTHER BUSINESS**

Chair Moe and Vice-Chair Surbeck met with Mayor Rossman and discussed posting the Park Board Calendar. this was ask to be another way to keep Council and residents informed of Park Board Events. We will start posting calendar in the Agenda Packet. The events are also posted on the City Website under the events section and notices are sent out through the City's noticing platform (GovDelivery).

## **7. PARK REPORTS**

Fairweather & Lid  
Points Loop Trail  
Lake Lane  
Medina Beach Park  
Medina Park  
Viewpoint Park

Fairweather & Lid - McMullen report it looks great. The board members thanked PW for finishing spreading the mulch. The new plantings are doing great. More wood chips will be added as time allows. Board members asked about the hedge that was cut back; staff responded there were complaints regarding safety issues. PW cut the hedge and the homeowner thanked them.

Points Loop Trail - Crickmore reported it was mowed and when the summer help starts gravel will be added to the path.

Lake Lane - McMullen reported looks great. The parking spot issues will be addressed during the Park Board Plan discussion.

Medina Beach Park - Crickmore reported new sand was added to the beach, the beds are being weeded and irrigation is being repaired.

Medina Park - Reported it looks great. Crickmore reported the herons moved into the wetlands.

Viewpoint Park - Reported it looks great.

## **8. ADJOURNMENT**

Next Park Board Meeting: July 15, 2024 at 5:00 PM.

Meeting adjourned at 5:24 PM.

