



MEDINA, WASHINGTON

MEDINA CITY COUNCIL

REGULAR MEETING

Hybrid – Virtual/In-Person

Medina City Hall – Council Chambers

501 Evergreen Point Road, Medina, WA 98039

Monday, September 08, 2025 – 5:00 PM

MINUTES

1. STUDY SESSION/PRESENTATION

Mayor Rossman called the study session to order in the Council Chambers at 5:05 p.m.

PRESENT

Mayor Jessica Rossman

Deputy Mayor Randy Reeves

Councilmember Joseph Brazen (arrived at 5:28 pm)

Councilmember Mac Johnston

Councilmember Michael Luis

Councilmember Heija Nunn

ABSENT

Councilmember Harini Gokul

STAFF

Swanson, Osada, Wilcox, Wagner, Sass, Nations, Robertson

1.1 Presentation on Tree Canopy Assessment by Facet

Recommendation: Discussion item. Council may wish to make a motion to direct staff using the items listed under “Potential Direction” as a guide, or otherwise.

Staff Contact: Steven Wilcox, Development Services Director

Time Estimate: 50 minutes

The Regular meeting will start at 6:00 PM

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Brazen, Gokul, Luis, Johnston, Nunn, Reeves, Rossman

PRESENT

Mayor Jessica Rossman

Deputy Mayor Randy Reeves

Councilmember Joseph Brazen
Councilmember Mac Johnston
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT
Councilmember Harini Gokul

STAFF
Swanson, Osada, Wilcox, Wagner, Sass, Marxer, Nations, Robertson

3. APPROVAL OF MEETING AGENDA

Mayor Rossman pulled the July 14, 2025 meeting minutes for clarification.
Councilmember Nunn item 8.7 Parking Fine Ordinance to City Business item 11.2. The consent agenda was approved as amended.

4. SPECIAL PRESENTATION

4.1 Recognition of Lifeguards

Time Estimate: 10 minutes

Chief Sass gave a brief presentation of the recent incident at Medina Beach Park. He recognized Megan King and X for their heroism and quick response to assist with the emergency of a paddle boarder in distress.

5. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

Mayor Rossman opened the public comment period. Subsequently, there were no speakers and the comment period was closed.

6. PRESENTATIONS

6.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

7. CITY MANAGER'S REPORT

Time Estimate: 30 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 7.1a City Manager Monthly Report
- 7.1b Police Monthly Report
- 7.1c Development Services Monthly Report
- 7.1d Finance Monthly Report
- 7.1e Central Services Monthly Report
- 7.1f Public Works Monthly Report

8. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

The consent agenda was approved as amended.

Motion made by Deputy Mayor Reeves, Seconded by Councilmember Luis.
Voting Yea: Mayor Rossman, Deputy Mayor Reeves, Councilmember Johnston, Councilmember Luis, Councilmember Nunn. Carried 6-0.

- 8.1 July 2025, Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance Director
- 8.2 August 2025, Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance Director
- 8.3 Approved Park Board Minutes of May 19, 2025
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Acting City Clerk
- 8.4 Approved Planning Commission Minutes of:
a) May 28, 2025; and
b) June 24, 2029.
Recommendation: Receive and file.
Staff Contact: Rebecca Bennett, Development Services Coordinator
- 8.5 Draft City Council Meeting Minutes of:
a) July 14, 2025; and
b) July 28, 2025.
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Acting City Clerk

- 8.6 On-Call Professional Services Agreement - Transpo Group

Staff Recommendation: Approve.

Staff Contact: Ryan Osada, Public Works Director

9. LEGISLATIVE HEARING

None.

10. PUBLIC HEARING

- 10.1 Business License Ordinance

Recommendation: Receive public comment and direction.

Staff Contact(s): Ryan Wagner, Finance & HR Director, Jennifer Robertson, City Attorney

Time Estimate: 15 minutes

- 10.2 2026 Preliminary Budget Hearing

Recommendation: Receive public comment and direction.

Staff Contact: Ryan Wagner, Finance Director

Time Estimate: 30 minutes

11. CITY BUSINESS

- 11.1 Medina Complete Streets Ordinance

Recommendation: Adopt Ordinance No. 1044.

Staff Contact: Ryan Osada, Public Works Director

Time Estimate: 15 minutes

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Motion made by Councilmember Johnston, Seconded by Deputy Mayor Reeves.
Voting Yea: Mayor Rossman, Deputy Mayor Reeves, Councilmember Johnston,
Councilmember Luis, Councilmember Nunn 6.0 vote

- 11.2 Medina Parking Fine Ordinance – Amending MMC 10.40.070

Recommendation: Adopt Ordinance No. 1045.

Staff Contacts: Jeff Sass, Police Chief and Jennifer Robertson, City Attorney

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Motion made by Councilmember Nunn, Seconded by Councilmember Brazen.
Voting Yea: Councilmember Brazen, Councilmember Nunn
Voting Nay: Mayor Rossman, Deputy Mayor Reeves, Councilmember Johnston,
Councilmember Luis failed 2-4

12. REQUESTS FOR FUTURE AGENDA ITEMS

a) Requests for future agenda items.

13. PUBLIC COMMENT

Comment period is limited to 10 minutes. Speaker comments are limited to one minute per person.

None.

14. EXECUTIVE SESSIONS

Time Estimate: 90 minutes

No Action will be taken and Council will adjourn from the Executive Session.

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

RCW 42.30.110 (1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to **RCW 42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

15. ADJOURNMENT

Next regular City Council Meeting: September 22, 2025, at 5 PM.

Concil adjourned from Executive Session.

Meeting minutes taken by Dawn Nations, Acting City Clerk