



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, September 20, 2021 – 5:00 PM

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Chair Sarah Gray called the meeting to order at 5:00 PM.

##### PRESENT

Sarah Gray

Collette McMullen

Huan Bui

Rebecca Johnston

Gretchen Stengel

Katie Surbeck

Penny Martin, Emeritus Member

##### ABSENT

Barbara Moe

Ben Johnston

##### STAFF PRESENT

Michael Sauerwein, Ryan Osada, Steve Burns, Pat Crickmore, Aimee Kellerman, Dawn Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of August 16, 2021

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by McMullen, Seconded by Stengel carried 6-0

#### **4. PUBLIC COMMENT**

None.

#### **5. PARK BOARD BUSINESS**

5.1 Medina Park Playground Install Update

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

Ryan Osada gave brief update on the install dates. The equipment shipping is delayed and tentatively scheduled for April/May 2022.

5.2 Fall Cleanup and Planting Update

Fall clean up and planting date scheduled for October 29<sup>th</sup> at 10am. Meeting at Fairweather Park. Katie Surbeck will be ordering the bulbs.

5.3 Argosy Christmas Ship Update

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

The board announced the date of the Christmas Ship Event – December 22, 2021 at 5:35 PM.

5.4 Park Special Event Permits

**Recommendation:** Discussion

**Staff Contact(s):** Michael Sauerwein, City Manager, Ryan Osada, Public Works Director

Michael Sauerwein gave a brief presentation regarding updating the Park Special event permit application process. He asked the Park board to give input on what potential changes could be made to the application process. The board discussed options and gave input. This will be a continued agenda topic.

**6. OTHER BUSINESS**

Park Board asked the public works department to replace the missing swings at Medina Park. Public works will add this to their work plan.

Ryan Osada announced that the parking lot at Medina Park would be closed on Saturday, September 25 from 7am to 2pm for restriping.

**7. PARK REPORTS**

Fairweather & Lid – Stengel reported looks good.

Indian Trail – McMullen reported looks great.

Lake Lane – Martin asked to have trees along the path to be removed.

Medina Beach Park – Chief Burns reported looks great. Geese problem was discussed.

Medina Park – Gray reported looks great.

Viewpoint Park – Gray reported looks great.

**8. ADJOURNMENT**

Meeting adjourned at 5:56 PM.

Meeting minutes taken by:



Dawn Nations