



MEDINA, WASHINGTON

MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, February 14, 2022 – 4:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting order at 4:00 p.m. via Zoom.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone
Councilmember Harini Gokul (online at 4:04 p.m.)
Councilmember Mac Johnston
Councilmember Bob Zook

ABSENT

None.

STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, , Jeff Sass, Stephanie Keyser, Dawn Nations, Aimee Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. PRESENTATIONS

4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Planning Commission Chair Laurel Preston reported that at the next Planning Commission they are planning to discuss alternatives to original grade.

Director of Public Works reported that at the last Parks and Recreation Board meeting, the Board elected Sarah Gray as the Chair and Barbara Moe as the Vice Chair.

5. CONSENT AGENDA

Mayor Rossman announced a name correction of 5.4a - November 8, 2021 Regular meeting Minutes; Agenda Item 7.3 incorrectly stated that Councilmember Gokul seconded the motion. The correction will be changed to Councilmember Garone in the finalized adopted Minutes.

Councilmember Zook requested to pull Agenda Item 5.5 for further discussion.

ACTION: Motion Zook second Johnston and carried by a 7:0 vote; Council approved the Consent Agenda as amended; except for Agenda 5.5 which was moved to City Business as Agenda Item 8.5 for further discussion and action.

- 5.1 January 2022 and 13th Month, Check Register
Recommendation: Approve.
Staff Contact: Julie Ketter, Director of Finance and HR
- 5.2 Approved November 15, 2021 Park Board Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 5.3 Approved December 14, 2021 Planning Commission Meeting Minutes
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, AICP, Planning Manager
- 5.4 Draft City Council Meeting Minutes of:
a) November 8, 2021 Regular Meeting;
b) January 10, 2022 Regular Meeting; and
c) January 24, 2022 Regular Meeting.
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk

6. LEGISLATIVE HEARING

None.

7. PUBLIC HEARING

None.

8. CITY BUSINESS

- 8.1 Permanent Supportive and Transitional Housing
Recommendation: Discussion
Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the proposed permanent and supportive transitional housing code amendments. Council discussed and asked questions. Staff responded.

ACTION: Council directed to staff to provide examples of an occupancy agreement and code of conduct, contact the Department of Commerce and regarding school buffers, research fire suppression, and provide FAQ's to Council.

- 8.2 Council Committees: Finance, Personnel, and Development Services
Recommendation: Discuss and confirm appointments
Staff Contact: Stephen R. Burns, Interim City Manager

Mayor Rossman gave a brief review of prior Council Committee discussions and proposed the following assignments to Finance, Personnel, and Development Services Committees:

Finance: Councilmembers Garone, Zook and Mayor Rossman

Personnel: Councilmembers Adkins, Johnston and Mayor Rossman

Development Services: Councilmember Gokul, Deputy Mayor Reeves and Mayor Rossman

ACTION: Without objections; Council finalized the Committee appointments as proposed.

- 8.3 2022 City Council Retreat
Recommendation: Discussion and direction.
Staff Contact: Stephen R. Burns, Interim City Manager

Interim City Manager Steve Burns summarized his draft working outline for the upcoming City Council Retreat and proposed having the retreat in person at Medina City Hall on Thursday, March 10 from 4:00 p.m. to 7:00 p.m. Council discussed and asked questions. Staff responded.

ACTION: Discussion and direction. No action taken.

- 8.4 City Management Transition Plan
Recommendation: Discussion and direction.
Staff Contacts: Stephen R. Burns, Interim City Manager and Scott Missall, City Attorney

Interim City Manager Steve Burns gave an update on the City Management Transition Plan and gave a brief statement of his interest in being appointed the next City Manager for the City of Medina. Council discussed and asked questions. Staff responded.

ACTION: Council referred the process and next steps of changing Steve Burns from Interim City Manager to full-time City Manager to the Medina Personnel Committee and to come back to Council with a proposal.

- 8.5 Approval of Interlocal Agreement (ILA) with Mercer Island for Marine Patrol Services
Recommendation: Approve.
Staff Contact: Jeffrey R. Sass, Interim Police Chief

Interim City Manager gave a brief summary of the proposed Mercer Island Marine Patrol Contract.

ACTION: Motion Adkins second Garone and carried by a 7:0 vote; Council approved the Interlocal Agreement with Mercer Island for marine patrol services.

9. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

Director of Public Works Ryan Osada gave an update on Public Works projects.

Interim Police Chief Jeff Sass gave an update on activities in the Police Department.

Interim City Manager gave an update on the Finance/HR recruitment.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

None.

11. PUBLIC COMMENT

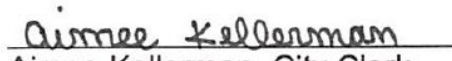
Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. ADJOURNMENT

By consensus, Council adjourned the regular meeting at 6:38 p.m.


Jessica Rossman, Mayor

Attest:


Aimee Kellerman, City Clerk