



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, April 10, 2023 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:01p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone
Councilmember Bob Zook

ABSENT

Councilmember Harini Gokul
Councilmember Mac Johnston

STAFF

Burns, Sass, Wagner, Keyser and Nations

2. APPROVAL OF MEETING AGENDA

Mayor Rossman proposed to amend the meeting agenda as follows:

CITY BUSINESS:

- Agenda Item 9.4 was removed and will be added to a future meeting.

ACTION: By consensus, the meeting agenda was amended as proposed.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

- Rebecca Johnston's email was read into the record. She expressed concerns regarding gas powered leaf blowers and the impact on the residents/environment. She expressed her support for the council's efforts in this manner.

- Alexander Kruse addressed the council regarding allowing use of floatplane moorage on the city's private docks. He will send a follow-up email to the council with stats and data to support his proposal.

With no other comments, Mayor Rossman closed the public comment period.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Planning Commission will combine their report later in the meeting with another agenda item.

Emergency Preparedness Chair Rosalie Gann invited the council to the next meeting on Wednesday, April 12, 2023 from 4:00 to 5:30 at City Hall.

No report from Park Board.

5. CITY MANAGER'S REPORT

City Manager Steve Burns reported the staff reports are in written form and will not be given verbally due to the absence of staff at this meeting. City Manager Burns will address the council later in the meeting regarding his report topics. Council asked questions and staff responded.

6. CONSENT AGENDA

ACTION: Motion Reeves second Zook and carried by a 5:0 (Gokul and Johnston absent) vote; Council approved the Consent Agenda as presented.

- 6.1 March 2023 - Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance Director
- 6.2 Park Board Meeting Minutes of January 23, 2023
Recommendation: Receive and file.
Staff Contact: Dawn Nations, Deputy City Clerk
- 6.3 Planning Commission Meeting Minutes of February 28, 2023
Recommendation: Receive and file.
Staff Contact: Stephanie Keyser, AICP, Planning Manager
- 6.4 Draft Meeting Minutes of March 13, 2023
Recommendation: Adopt minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk
- 6.5 Proclamation in Recognition of Municipal Clerks Week April 30 to May 6, 2023
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk

6.6 2023 ARCH Work Program and Budget
Recommendation: Approve.
Staff Contact: Steven R. Burns, City Manager

6.7 Contract Approval with BVC, Inc. for 2023 City-Wide Crack Seal Maintenance
Staff Contact: Ryan Osada, Public Works Director
Staff Recommendation: Approve.

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Comprehensive Plan Update
Recommendation: Discussion item only; no action needed.
Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a brief update on the schedule on completing the comprehensive plan update. She will be asking the council for direction at the May meeting for planning commission to update the housing element and implementation of regulations for housing bills that are coming up. Planning Commission discussed the schedule at the last meeting and are in support of the schedule and having additional meeting to stay on track. Council discussed, asked questions and staff responded.

ACTION: Discussion item only; no action taken. Council directed staff to schedule a Development Services meeting to discuss housing element and come up with a process/timeline.

9.2 Housing Action Plan (HAP) - Draft
Recommendation: N/A
Staff Contact: Stephanie Keyser, Planning Manager

Mayor Rossman gave an overview of the housing action plan. Planning Manager Stephanie Keyser gave a brief update on the grant funding and overview of the definition of the housing action plan and strategies on amending the comprehensive plan. There will be an open house on April 20th and Planning Commission is having a public hearing on May 2nd. Council was asked to schedule a second public hearing and possible adoption by a resolution of the Housing Action Plan at the June 12th council meeting; to comply with the grant funding. This will need to be adopted by June 30, 2023 to comply. Council discussed, asked questions and staff responded.

ACTION: Discussion item only; no action taken. Council will direct questions to the Planning Manger to gather for a committee meeting discussion. Council asked for the Housing Action Plan draft to me revised before presented at the open house.

9.3 Gas-Powered Leaf Blowers Education and Outreach Update

Recommendation: Discussion and direction.

Staff Contact: Stephen R. Burns, City Manager

City Manager Steve Burns gave a brief update on the education page on the City's website. The information was addressed in the city newsletter and other city noticing platforms. There will be an open house on May 11th to answer questions and gather feedback from the community. The City will send out a survey to the residents after the open house. Council discussed, asked questions and staff responded.

ACTION: Discussion item only; no action taken.

9.4 Park Use Permit Pilot Program

Recommendation: Approve Proposed Pilot Program

Staff Contacts: Stephen R. Burns, City Manager and Aimee Kellerman, CMC, City Clerk

ACTION: This item was removed from the agenda.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Council asked City Manager Burns to do brief research regarding the reason behind why float planes are not allowed in Medina. He will report back to the council at a later date.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period.

- Alexander Kruse gave additional comments on float planes. He will do research on the history and report back to the council. He also commented on housing issues.

With no other comments, Mayor Rossman closed the public comment period.

At this time (6:15 p.m.), Council took a brief recess.

The full Council reconvened and moved into Executive Session at 6:31 p.m. for an estimated time of 90 minutes.

12. EXECUTIVE SESSION

ES-1: RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

ES-2: RCW 42.30.110 (b)

To consider the minimum price at which real estate by lease or purchased when public knowledge regarding such consideration would cause a likelihood of increased price.

Council adjourned the Executive Session back into the regular meeting at 7:55 p.m.

ACTION: No action was taken following the Executive Session.

13. **ADJOURNMENT**

By consensus, Council adjourned at 7:56 PM.

Meeting Minutes taken by Dawn Nations, Deputy City Clerk