



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, May 13, 2024 – 5:00 PM**

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:03 p.m.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Joseph Brazen  
Councilmember Jennifer Garone (out at 7:17 p.m.)  
Councilmember Mac Johnston - online (offline at 8:36 p.m.)  
Councilmember Michael Luis

#### ABSENT

Councilmember Harini Gokul

#### STAFF

Burns, Robertson, Osada, Wagner, Kesler, Sass, and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

**ACTION:** By consensus, the meeting agenda was approved as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individual addressed the Council:

Matt Russo, T-Mobile's Siting Advocacy Manager commented on the proposed improvements of two existing T-Mobile towers in Medina.

With no further comments, Mayor Rossman closed the public comment period.

## 4. PRESENTATIONS

### 4.1 Legislative Update and Check-in by Soundview Strategies

City lobbyist Jennifer Ziegler with Sound View Strategies gave a general overview presentation on the 2024 60-day legislative session. The Legislature adopted three initiatives: I-2113 (vehicular pursuits), I-2081 (parental rights), and I-2111 (income tax). Three additional initiatives will be on the November ballot: I-2109 (repeal of the capital gains tax), I-2117 (repeal of the climate commitment act), and I-2124 (opt-out option for Washington's long-term care program). Ziegler also reported that the following house bills did not pass: HB 1245 (legislation requiring lot splitting), HB2160 (legislation regarding transit-oriented development), and HB 2252 (legislation regarding neighborhood cafe's or stores in residential areas).

### 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada reported that the city received three applications for the open Park Board position number 2 and another vacancy will be opening up at the end of June with one more applicant to interview. The annual Arbor Day event was successful with several first graders, staff, Councilmembers and Park Board Members in attendance. Lastly, Park Board is working with a non-profit organization to sponsor a pet parade for the upcoming Medina Days event.

Emergency Preparedness Chair Rosalee Gann reported there were no new updates for Emergency Preparedness. The radio team continues their check-ins every Sunday evening at 7:00 p.m.

## 5. CITY MANAGER'S REPORT

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Police Chief Jeff Sass reported that the spring shredder/e-recycling and drug take-back event was successful and gave an update on activities in the Police Department.

Public Works Director Ryan Osada gave an update on upcoming city Public Works projects.

**ACTION:** By consensus, Council directed staff to work on a communication plan for upcoming Public Works projects in the city. Staff is to consider in addition to the city's regular electronic communication notices, consider the use of Variable Message Signs (VMS) near the job site and onsite renderings.

Finance and HR Director Ryan Wagner gave an update on the city's finances.

City Manager Steve Burns reported that the next Council meeting falls on Memorial Day holiday and the regular meeting has been moved to Tuesday, May 28th at 5:00 p.m. Medina Elementary 3rd graders will be making their annual field trip to city hall on Tuesday, June 4th. Staff will invite T-Mobile to the next Council meeting for a formal presentation and discussion regarding the pole design upgrades in Medina. Lastly, Burns recognized Municipal Clerks Week and National Police Week and Peace Officer Day and thanked staff their work and support while he was out of the office.

## 6. **CONSENT AGENDA**

**ACTION:** Motion Reeves to approve the Consent Agenda as presented with a typo correction "Serge" to read "Surge" on Agenda Item 6.6 National Safe Boating and Paddling Week. This was seconded by Garone and carried by a 6:0 vote; the Consent Agenda was approved as amended.

6.1 April 2024, Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Finance and HR Director

6.2 Approved Planning Commission Special Meeting Minutes of:

a) April 3, 2024; and

b) April 18, 2024.

**Recommendation:** Receive and file.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

6.3 Draft City Council Meeting Minutes of:

a) April 8, 2024; and

b) April 22, 2024.

**Recommendation:** Adopt minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

6.4 TIB 2024 ADA Improvements & Overlay

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

6.5 Adoption of Updated Fee Schedule, including for Body Worn Camera Fees for Redaction Costs

**Recommendation:** Adopt Resolution No. 443.

**Staff Contacts:** Jennifer Robertson, City Attorney, Aimee Kellerman, City Clerk, and Steven R. Wilcox, Development Services Director

6.6 Proclamation in Recognition of National Safe Boating and Paddling Week: May 18-24, 2024

**Recommendation:** Adopt Proclamation.

**Staff Contact:** Jeffrey R. Sass, Police Chief

6.7 Proclamation in Recognition of National Police Week and Peace Officer Day: May 12-18, 2024

**Recommendation:** Adopt Proclamation.

**Staff Contact:** Jeffrey R. Sass, Police Chief

## 7. **LEGISLATIVE HEARING**

None.

## 8. **PUBLIC HEARING**

None.

## 9. **CITY BUSINESS**

- 9.1 Comp Plan Update - Final Review (before sending to PSRC and Commerce)
- a) Natural Environment Element
  - b) Transportation & Circulation Element
  - c) Housing Element
  - d) Land Use Element

**Recommendation:** Review and Approval.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler gave an introduction to the final review of Natural Environment, Transportation and Circulation, Housing, and Land Use Elements of the Comprehensive Plan. All four elements were reviewed, edited, and approved by the Development Services Committee, Planning Commission, and the City Attorney. Council asked questions and staff responded.

Council requested the following revisions:

2.1 redlines to be removed prior to going to PSRC and Department of Commerce

### **Natural Environment Element:**

Council requested the following revision:

Correct NE-P5 second sentence and add "city" for sentence to read "The City"

**ACTION:** Motion Garone second Reeves to approve the revised Natural Environment with additional changes as discussed and forward to PSRC and the Department of Commerce for their review. Motion carried by a 6:0 (Gokul absent) vote.

### **Transportation and Circulation Element:**

Council requested the following revisions:

Page 7 (Pedestrians and Bicycles)

- Change last sentence to read ...,supporting the potential for enhancing the walkability of Medina.

Page 3 (Street Classification) (Minor Arterial)

- Revise last sentence to read "This street is the major pathway for traffic between downtown Bellevue and SR-520 to and from Seattle."

Page 12 (Goals)

- Revise T-G2 sentence to read "To enhance and promote equitable pedestrian and bicycle access throughout the city".
- Revise T-G8 sentence to read "To enhance the safety and minimize the impacts of school pickups, drop-offs and construction traffic on the transportation network".
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Page 5 (Table 3. Average Weekday Traffic Volumes)

- Correct typo on second table to read "NE 24th Street".

Page 6 second paragraph

- Revise the last sentence to be inline with the intent of the Planning Commission and consider removing reference to the 2021 traffic study or add context to it , that it was during the pandemic and make the sentence forward looking.

**ACTION:** Motion Reeves to approve the revised Transportation Element of the Comprehensive Plan and forward to PSRC and the Department of Commerce for their review. This was seconded by Johnston. Motion carried by a 5:1 (Gokul absent) (Garone dissented) vote.

### **Housing Element:**

Policies:

- Revise H-P1 to read "Ensure new development is consistent with citywide goals and policies, including but not limited to sustainable site standards, landscaping and tree retention requirements, and diversity of housing options, all while maintaining a quiet, safe, and livable city.
- Appendix A - Definitions
- Sylvan: Consisting of, or associated with, wooded area. add "s" to area.
- Revise to ensure alphabetical order.

**ACTION:** Motion Reeves to approve the revised Housing Element, including the Appendix Definitions of the Comprehensive Plan and forward to PSRC and the Department of Commerce for their review. This was seconded by Johnston. Motion carried by 6:0 (Gokul absent) vote.

### **Land Use Element:**

Council directed the following revisions:

- Page 16: Add the country club as a major employer.
- Page 18: Add the SR-520 bridge maintenance facility to the SR-520 Corridor Special Planning area.
- Use legal definitions that are used by the state, such as SR-520 Bridge Regional Trail under SR-520 Corridor Planning Area.

Future Growth Trends

Page 15:

- Revise the fourth sentence in the fifth paragraph, changing the word "reasonably" to "potentially".
- ADUs should include DADUs (Detached Accessory Dwelling Units), to read ADUs/DADUs within the document.

**ACTION:** Motion Reeves to approve the revised Land Use Element of the Comprehensive Plan and forward to PSRC and the Department of Commerce for their review. This was seconded by Luis. Motion carried 5:0 (Garone and Gokul absent).

At this point the Council took a 15-minute recess.

9.2 Comprehensive Plan Update - Review of Parks and Open Space Element

**Recommendation:** Review and Approval.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler gave an introduction of the Parks and Open Space Element of the Comprehensive Plan.

Council directed staff to:

- List out all unopened or undeveloped right-of-way in the city or identify them with highlights on the maps.

**ACTION:** Council provided comments and directed staff to ensure revisions from DSC are incorporated into the new updated version and bring this back to Council at the next meeting for a quick approval.

9.3 Gas-Powered Leaf Blower Discussion

**Recommendation:** Discussion and direction.

**Staff Contact:** Stephen R. Burns, City Manager

City Manager Steve Burns gave a brief timeline history of gas-powered leaf blowers for the new Councilmembers. Council discussed, asked questions and staff responded.

**ACTION:** Discussion only, no action taken. Councilmembers Luis and Johnston will come back to Council with a proposal focusing on Commercial landscaping companies at the next Council or a June meeting.

9.4 Republic Services Solid Waste Survey Results

**Recommendation:** Discussion and direction.

**Staff Contact:** Stephen R. Burns, City Manager

City Manager Steve Burns reviewed the Republic Services Solid Waste survey results. The city received 540 responses to the survey with 71.9 % opposed the change to weekly services. Council discussed, asked questions, and staff responded.

**ACTION:** Discussion only; no action taken. Staff will conduct another survey in the future and see if the results change.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

- Council asked Personnel Committee to reevaluate meeting in person for interviews.
- Council will hold a special meeting/retreat in lieu of the regular meeting on Monday, June 24, 2024.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

12. **EXECUTIVE SESSION**

Council moved into Executive Session at 9:00 p.m. for an estimated time of 15 minutes to discuss the following:

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

**ACTION:** No action taken following the executive session.

13. **ADJOURNMENT**

Without objections, Council adjourned the regular meeting at 9:15 p.m.

Meeting Minutes taken by Aimee Kellerman, City Clerk.