



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Hybrid - Virtual/In-Person  
Tuesday, January 16, 2024 – 5:00 PM

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Meeting called to order at 5:00 PM by Deputy City Clerk Dawn Nations

##### PRESENT

Board Member Collette McMullen  
Board Member Barbara Moe  
Board Member India Fitting-Koh  
Board Member Gretchen Stengel  
Board Member Rebecca Johnston  
Board Member Katie Surbeck  
Emeritus Member Penny Martin

##### ABSENT

Youth Advisor Hayool Park

##### STAFF

Osada, Crickmore, Burns, Sass, Nations

#### **2. ELECTIONS**

- 2.1 Elections of Officers:  
a) Chair  
b) Vice Chair

The Deputy City Clerk opened the nominations for the Chair position.

**Action:** Board member Surbeck nominated Barbara Moe, Second Stengel. Barbara Moe spoke to her nomination and is excited to lead the Park Board. There were no other nominations for the chair position. Deputy City Clerk Nations called for the vote. Vote carried 6-0 to elect Barbara Moe as the Chair.

Nations congratulated Moe and turned the meeting over to her.

Chair Moe opened the nominations for the Vice Chair position.

**Action:** Board member Johnston nominated Katie Surbeck, Second McMullen. There were no other nominations. Chair Moe called for a vote; vote carried 6-0 to elect Katie Surbeck as Vice Chair.

### **3. ANNOUNCEMENTS**

Dawn Nations gave a brief update on the open position and announced we have a possible new board member.

### **4. APPROVAL OF PARK BOARD MINUTES**

#### 4.1 Meeting Minutes of November 20, 2023

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**Action:** Motion McMullen Second Surbeck vote carried 6-0.

### **5. PUBLIC COMMENT**

None.

### **6. PARK BOARD BUSINESS**

#### 6.1 Christmas Ships Event Recap by Barbara Moe

Chair Barbara Moe gave a brief recap of the event. She reported it was a great event and there was a large attendance. The lighted necklaces were much appreciated by attendees. It was suggested to order more necklaces next year. Medina Kitchen and Market provided refreshments. St. Thomas choir performed after the Christmas ships passed by. The fire pit was a nice addition. Thank you to all who volunteered for this event.

#### 6.2 2024 Meeting Calendar and Event Planning

The board discussed the spring events and provided ideas for future community events. The Easter Egg hunt was discussed, and feedback was provided by board members from previous years' experiences. After this discussion the board decided to take a year off from the Easter Egg Hunt. The scope of the egg hunt and attendance level was a concern to the Park Board members. There were safety concerns due to the large attendance. Chief Sass gave a brief update regarding the safety issues that were witnessed. Chief Sass reported that participants were coming from all directions and were in the street. The purpose of this annual event is to celebrate the season and provide a fun event for the Medina residents. The event was attended by many non-residents, safety concerns, how to manage the large numbers and provide enough eggs for the kids were all discussed by the board members. This discussion led to the board deciding not to hold the event this year and focus on another community event. The board will reevaluate the logistics of the egg hunt event and how to improve it for future years.

#### 6.3 Spring Event Planning

The Board discussed past Spring Events and brainstormed ideas for future events.

**7. OTHER BUSINESS**

7.1 Medina Park Pond Dredging Project

Ryan Osada, Public Works director gave an overview of this project. He showed the areas that would be impacted. The project window would be July 1 through October 1, 2024. Osada asked the Park Board to assist with community outreach and information for this project. The project is going out for bid and Osada will provide the board with an update at the March 18, 2024, meeting.

**8. PARK REPORTS**

Fairweather & Lid – McMullen reported looks good. The salal shrubs were planted and looks great.

Points Loop Trail – Surbeck reported looks good. Public Works reported the new signage has been ordered.

Lake Lane – Public Works reported looks good. New signage out for parking rules.

Medina Beach Park – Looks great.

Medina Park – Public Works reported the beaver is back and they are working on taking care of this issue.

Viewpoint Park – Public works reported the homeowner trimmed the hedge and looks good.

**9. ADJOURNMENT**

The meeting was adjourned at 5:50 PM

Meeting Minutes taken by Dawn Nations, Deputy City Clerk