



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL CITY COUNCIL MEETING

Virtual/Online

Monday, October 11, 2021 – 4:00 PM

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### MINUTES

#### **1. REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Rossman called the regular meeting to order via MS Teams at 4:00 p.m.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Cynthia Adkins  
Councilmember Harini Gokul  
Councilmember Alex Morcos  
Councilmember Bob Zook

##### ABSENT

Councilmember Roger Frey  
Councilmember Jennifer Garone

##### STAFF PRESENT

Michael Sauerwein, Scott Missall, Steve Burns, Ryan Osada, Steve Wilcox, Stephanie Keyser, Julie Ketter, Dawn Nations, Aimee Kellerman

#### **2. APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus, Council approved the meeting agenda as presented.

#### **3. PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

#### **4. PRESENTATIONS**

##### **4.1 Recognition of Police Office Manager, Barbara Marxer for 2021 Lifeguard Program by Steve Burns, Chief of Police**

Police Chief Burns recognized Police Office Manager Barbara Marxer for her excellent work in running a success 2021 Lifeguard Program at Medina Beach Park.

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada gave a brief update on activities from the last Parks and Recreation Board meeting.

Planning Manager Stephanie Keyser gave an update on activities from the last Planning Commission meeting.

Police Chief Burns gave a brief update on Emergency Preparedness.

## **5. CONSENT AGENDA**

**ACTION:** Motion Morcos second Zook and carried by a 5:0 (Frey and Garone absent) vote; Council approved the Consent Agenda.

- 5.1 Check Register, September 2021

**Recommendation:** Approve.

**Staff Contact:** Julie Ketter, Director of HR and Finance

- 5.2 Approved August 16, 2021 Park Board Meeting Minutes

**Recommendation:** Receive and file.

**Staff Contact:** Dawn Nations, Deputy City Clerk

- 5.3 Approved July 27, 2021 Planning Commission Meeting Minutes

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, Planning Manager

- 5.4 DRAFT Meeting Minutes of September 13, 2021 Regular Meeting

**Recommendation:** Adopt Minutes

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## **6. LEGISLATIVE HEARING**

None.

## **7. PUBLIC HEARING**

- 7.1 2022 Preliminary Budget

**Recommendation:** NA

**Staff Contacts:** Julie Ketter, Finance & HR Director; Michael Sauerwein, City Manager

City Manager Michael Sauerwein gave a presentation on the proposed 2022 budget. There were no changes since the last discussion in September. Council asked questions and staff responded.

Mayor Rossman opened the public hearing. There were no speakers. Subsequently, the public hearing was closed.

**ACTION:** Motion Adkins second Gokul and carried by a 5:0 vote (Frey and Garone absent); Council continue suspension of passport services until such time that the City Manager and Council agree that passport services should be reinstated.

## **8. CITY BUSINESS**

### **8.1 2021-2023 Proposed Planning Commission Work Plan**

**Recommendation:** Adopt.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

Planning Manager Stephanie Keyser gave an update on the proposed 2022 Planning Commission Work Plan. Council asked questions and staff responded.

**ACTION:** Motion Adkins second Zook and carried by a 5:0 (Frey and Garone absent) vote; Council adopted the 2022 Planning Commission Work Plan as presented.

### **8.2 Gas-Powered Lawn Equipment**

**Recommendation:** Discussion.

**Staff Contact:** City Manager, Michael Sauerwein

City Manager Michael Sauerwein gave a presentation on Gas Powered Lawn Equipment.

Mayor Rossman reopened the public comment period. The following individual addressed the Council:

Catherine Allan commented in support of staff and Council looking at alternatives for gas powered lawn equipment.

May Rossman closed the public comment period.

**ACTION:** No action taken; Council and staff will bring this back in the first quarter of 2022. Staff will investigate alternatives for gas-powered lawn equipment, regulations the city is considering including the inter-related questions that go with the regulations, education and marketing, and implementation timeline.

## **9. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Council and staff discussed the SCA's Regional Water Quality Board regarding water quality issues related to Lake Washington. There is one upcoming vacancy and staff will look into how to make a nomination for Council to appoint someone.

Council also asked for an update regarding the 520 Joints Noise Mitigation Project Phase 2 at the next City Council meeting.

## **10. CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Police Chief Burns reported on activities in the police department.

Director of Development Services Steve Wilcox gave an update on activities in Development Services department and code enforcement actions.

Director Public Works Ryan Osada gave an update on activities in the Public Works department.

City Manager Michael Sauerwein gave a brief summary of the City Manager's report.

**11. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

**12. EXECUTIVE SESSION**

Council moved into Executive Session at 6:17 p.m. for an estimated time of 30 minutes. Council reconvened to the regular meeting at 6:35 p.m.

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

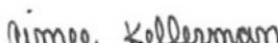
**ACTION:** No action was taken following the Executive Session.

**13. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 6:35 p.m.

  
Jessica Rossman, Mayor

Attest:

  
Aimee Kellerman, City Clerk