



# MEDINA, WASHINGTON

## PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, November 18, 2024 – 6:00 PM**

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### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Planning Commission Chair Laura Bustamante called to order the special meeting of the Medina Planning Commission in the Council Chambers at 6:02pm

##### PRESENT

Chair Laura Bustamante  
Vice Chair Shawn Schubring  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson  
Commissioner Brian Pao  
Commissioner Julie Barrett

##### STAFF

Bennett, Burns, Kesler, Petersen, Robertson, Tapert, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

Without objections, the meeting agenda was approved as presented.

#### **3. APPROVAL OF MINUTES**

##### 3.1 Planning Commission Meeting Minutes of November 6, 2024

**Recommendation:** Adopt minutes.

**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve minutes as presented. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.

Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

Kesler reminded commissioners of the newly scheduled January 16th Special Planning Commission Meeting. Chair Bustamante reminded commissioners that there are three

meetings in January. Chair Bustamante announced that the City Council approved the draft of the comprehensive plan.

## **5. PUBLIC COMMENT PERIOD**

There was no public comment.

## **6. DISCUSSION**

### 6.1 Concerns of the Commission

Chair Bustamante advised that we send public notice about approval of the comprehensive plan. Kesler stated a public notice will be sent out on our City website and via email.

### 6.2 Middle Housing Review

**Recommendation:** Discussion

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager; Kirsten Petersen, Senior Project Manager, SCJ Alliance

Time Estimate: 90 minutes

Tapert gave PowerPoint presentation on Middle Housing Update. Commissioners discussed and asked questions.

### 6.3 2025 Work Plan Review

**Recommendation:** Discussion and recommendation

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager

Time Estimate: 30 minutes

Kesler gave brief PowerPoint presentation on the 2025 Work Plan Review. Commissioners discussed and asked questions.

**ACTION:** Motion to approve work plan as presented and send to City Council for their review and approval.

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,  
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

## **7. ADJOURNMENT**

Meeting adjourned at 8:52pm.

**ACTION:** Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Hsu.  
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Hsu,  
Commissioner Lai, Commissioner Nelson, Commissioner Pao, Commissioner Barrett

Meeting Minutes taken by Rebecca Bennett, Development Services Coordinator