



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, January 26, 2026 – 5:00 PM

MINUTES

1. STUDY SESSION

Mayor Rossman called the study session of the Medina City Council to order in the Council Chambers at 5:02pm

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen (arrived 5:08 PM)
Councilmember Laura Bustamante
Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT

Councilmember Harini Gokul

STAFF

Swanson, Osada, Wagner, Wilcox, Sass, Robertson, Nations

1.1 2026 Draft Capital Project List by Ryan Osada, Public Works Director

Ryan Osada, Public Works Director gave presentation on the 2026 Draft Capital Project List. Council discussed, asked questions and staff responded.

ACTION: Discussion only; no action taken.

2. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting of the Medina City Council to order in the Council Chambers at 6:00 pm.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Joseph Brazen
Councilmember Laura Bustamante

Councilmember Michael Luis
Councilmember Heija Nunn

ABSENT
Councilmember Harini Gokul

STAFF
Swanson, Osada, Wagner, Wilcox, Sass, Robertson, Nations

3. APPROVAL OF MEETING AGENDA

Mayor Rossman added an additional Executive Session to item 13 as RCW 42.30.110 (1(b)).

ACTION: By consensus the meeting agenda was approved as amended.

4. PUBLIC COMMENT PERIOD

Mayor Jessica Rossman opened the public comment period. There were no speakers, and the public comments was closed.

5. PRESENTATIONS

5.1 Introduction of New Assistant Finance Director

Ryan Wagner Finance/HR director introduced the new Assistant Finance Director, Leah Struthers. She has 20 years' professional experience in the finance and accounting world. Council welcomed Ms. Struthers and is excited to have her join the team. Ms. Struthers addressed the council and is very excited to be working here.

6. CITY MANAGER'S REPORT

6.1a State Legislative Update

Jeff Swanson gave a brief update on the State Legislative Session updates and what is happening in Olympia. He gave a brief report on the AWC City Action days he attended along with Mayor Rossman and councilmembers Nunn and Bustamante they met with representatives and were able to ask questions. They all reported it was a great event.

Jeff Swanson gave a brief overview of the AWC hot sheet for bills. He noted bills to be watched and bills the council may be acting on. Council asked questions and staff responded.

Jeff Swanson read a statement on federal law enforcement activities within local jurisdictions. The statement is posted on the City's website under "Community News" and was posted on social media outlets.

7. CONSENT AGENDA

ACTION: Councilmember Reeves moved to approve the Consent Agenda. The motion was Seconded by Councilmember Bustamante and carried by a vote of 6-0.

- 7.1 Amending Chapter 2.04 MMC to update Council Meeting times and procedures
Recommendation: Adopt Ordinance No. 1051.
Staff Contacts: Jeff Swanson, City Manager and Jennifer Robertson, City Attorney

8. LEGISLATIVE HEARING

None.

9. PUBLIC HEARING

- 9.1 Public Hearing on Interim Official Control – Outdoor Lighting
Recommendation: Receive Public Comment and discussion.
Staff Contacts: Jeff Swanson, City Manager and Jennifer Robertson, City Attorney

Mayor Rossman opened the public hearing for the Public Hearing on Interim Official Control – Outdoor Lighting and gave a brief introduction to the purpose of the hearing.

Jennifer Robertson, City Attorney gave a brief update on the Public Hearing on Interim Official Control – Outdoor Lighting concerns about lighting was brought up by residents during public engagement.

The steps taken:

- June 2025 council directed staff to bring forward a Lighting Ordinance that would take effect with Middle Housing to do that timely staff created an Interim Official control on Outdoor lighting which is a temporary land use code update in effect while matters could be studied.
- Public hearing was held in July 2025.
- December 8, 2025, council extended the IOC.
- Tonight is the mandated public hearing. The IOC will be in effect June 2026. The Planning Commission will address the code and is working towards getting an official code update to the Council by June 2026.

Council discussed, asked questions and staff responded.

Mayor Rossman opened the public hearing comment period. There were no speakers without objection, Mayor Rossman closed the public hearing.

10. CITY BUSINESS

- 10.1** Council Committee Structures - Finance, Personnel, Development Services
Recommendation: Discussion and direction.
Staff Contacts: Jeff Swanson, City Manager and Jessica Rossman, Mayor

Mayor Rossman and City Manager Swanson gave overview of the council committees and external committees. Council discussed, asked questions and staff responded. The committee assignments will be assigned on February 9, 2026, at the council meeting.

11. REQUESTS FOR FUTURE AGENDA ITEMS

No additional requests presented.

12. PUBLIC COMMENT

Mayor Jessica Rossman opened the public comment period. The following person addressed the council:

Chris Koh addressed the council regarding lighting issues with nearby neighbor's houses; without window coverings they should be required and landscaping pathway lighting should have controls to be turned off when not occupied.

There were no additional speakers, and the public comments was closed.

13. EXECUTIVE SESSIONS

The Council entered Executive Session at 6:59 PM to discuss matters as authorized under the following:

RCW 42.30.110 (1)(b), RCW 42.30.110 (1)(i), and RCW 42.30.110 (1)(g)

ACTION: No action was taken following the Executive Session.

The City Attorney Jennifer Robertson was present during the Executive Session

14. ADJOURNMENT

Council adjourned from Executive Session.

Meeting minutes taken by Dawn Nations, Acting City Clerk