



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Monday, December 12, 2022 – 5:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:02 p.m.

##### PRESENT

Mayor Jessica Rossman (left at 6:04 p.m.)  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone (in-person until 6:04 p.m. – online from 6:14 p.m. to adjournment)  
Councilmember Harini Gokul (online)  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

None

##### STAFF PRESENT

Burns, Missall, Wagner, Osada, Wilcox, Sass, Keyser, and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

By consensus, the meeting agenda was approved as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment was closed.

#### 4. PRESENTATIONS

##### 4.1 Comprehensive Plan Update - Joint meeting with Planning Commission

Anindita with Crea Affiliates gave a presentation on the upcoming City of Medina Comprehensive Plan update project. Council and Commissioners asked questions and staff responded.

**ACTION:** By consensus, Council directed staff to add Citizen Committee discussion to their January 2023 City Council meeting.

**\*\*10 Minute Break\*\***

4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada announced that the Christmas Ships Parade will be coming to Medina Beach Park on Thursday, December 22, 2022, at 5:35 pm and the Park Board is looking at a schedule change starting 2023 to meet about six times a year. Further discussion and a vote of the Park Board will be on the agenda at their January 2023 meeting.

**5. CITY MANAGER'S REPORT**

Director of Development Services Steve Wilcox reported that T-Mobile submitted their first application for a small wireless facility as part of the approved franchise agreement. Council will be adopting the 2021 State Building Code by July 2023.

Director of Public Works Ryan Osada reported that the city met the 80% requirement for stormwater inspections. Awarded three grants from TIB

Director of Finance and HR reported that the city is wrapping up the 2021 audit.

Police Chief Jeff Sass reported that the city is moving forward with Flock for the license plate reader system.

City Manager Steve Burns reported that Overlake Golf and Country Club will be submitting a petition for a street vacation.

**6. CONSENT AGENDA**

**ACTION:** Motion Adkins second Johnston and carried by a 6:0 (Rossman absent) vote; Council approved the Consent Agenda as presented.

6.1 November 2022, Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Finance Director

6.2 Approved Park Board Meeting Minutes of September 19, 2022

**Recommendation:** Receive and file.

**Staff Contact:** Dawn Nations, Deputy City Clerk

6.3 Approved Planning Commission Meeting Minutes of October 25, 2022

**Recommendation:** Receive and file.

**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

6.4 Draft Meeting Minutes of November 14, 2022

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## **7. LEGISLATIVE HEARING**

None.

## **8. PUBLIC HEARING**

### 8.1 Planning Commission Annual Code Update

**Recommendation:** Approve.

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser walked Council through Planning Commission's proposed annual code amendments.

Deputy Mayor Reeves opened the public hearing. There were no speakers. The public hearing was closed.

**ACTION:** Motion Adkins second Johnston and carried by a 6:0 (Rossman absent) vote; Council adopted Ordinance No. 1017.

## **9. CITY BUSINESS**

### 9.1 Letter of Support - Mercer Island Marine Patrol Funding

**Recommendation:** Approve.

**Staff Contact:** Stephen R. Burns, City Manager

City Manager Burns gave a summary of the Letter of Support for City of Mercer Island Marine Patrol.

**ACTION:** Motion Adkins to support the City of Mercer Island's request for legislative backing for an appropriation request in the upcoming State of Washington Legislative Session for funding to replace two of the Mercer Island marine patrol vessels and direct staff to bring a Resolution of support at the January 2023 City Council Meeting. This was seconded by Johnston and carried by a 6:0 (Rossman absent) vote.

### 9.2 Soliciting Permit Recommendations

**Recommendation:** Discussion and direction.

**Staff Contact:** Jeff Sass, Police Chief

Medina Police Chief Sass provided Council with recommendations for soliciting permits using the Town of Hunts Point model.

**ACTION:** Motion Zook second Adkins to instruct the Police Chief and City Attorney to draft a proposal and come back to Council at the January meeting for adoption. Motion carried by a 6:0 (Rossman absent) vote.

## **10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Councilmember Garone volunteered to be the city's voting rep for the SCA North Caucus meeting on December 15, 2022.

11. **PUBLIC COMMENT**

Deputy Mayor Reeves opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. **ADJOURNMENT**

Motion Zook second Adkins; Council adjourned the regular meeting at 7:08 p.m.

Meeting Minutes taken by Aimee Kellerman, City Clerk