



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person  
Medina City Hall – Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, November 25, 2024 – 5:00 PM**

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:03 p.m.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Joseph Brazen (left at 7:50 p.m.)  
Councilmember Harini Gokul (online) (offline at 7:00 p.m.)  
Councilmember Mac Johnston  
Councilmember Michael Luis (online) (offline at 6:10 p.m.)  
Councilmember Heija Nunn

#### ABSENT

None

#### STAFF PRESENT

Burns, Robertson (online), Wilcox, Sass, Osada (online), Wagner, Kesler (online), and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

Mayor Rossman revised the meeting agenda, moving Agenda Item 12, *Executive Session RCW 42.30.110(1)(g)*, to become Agenda Item 4.

Councilmember Brazen proposed adding a new item, "Storm Discussion," under City Business as Item 10.1. Accordingly, the remaining agenda items were renumbered to reflect these changes.

**ACTION:** By consensus, the meeting agenda was approved as amended.

**3. PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments were closed.

**4. EXECUTIVE SESSION**

The City Council moved into Executive Session for an estimated time of 45 minutes to have discussions under the following RCW:

RCW 42.30.110 (1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to **RCW 42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

The City Council reconvened the regular meeting at 6:04 p.m.

**ACTION:** No action was taken following the Executive Session.

**5. PRESENTATIONS**

None.

**6. CITY MANAGER'S REPORT**

None.

**7. CONSENT AGENDA**

None.

**8. LEGISLATIVE HEARING**

None.

**9. PUBLIC HEARING**

None.

**10. CITY BUSINESS**

10.1 Storm Discussion

Councilmember Brazen expressed concerns over the lack of communication and preparedness during the recent storm, highlighting the need for better city response. The council discussed, asked questions, and staff responded.

**ACTION:** The Council requested that staff explore additional ways for City Hall to proactively provide services during and after storm events. Suggestions included opening City Hall as a gathering space for residents, developing an enhanced communication plan utilizing tools like A-frame signs and public spaces, and activating the Emergency Preparedness Team.

Additionally, staff and the Emergency Preparedness Committee will conduct a debrief on the recent storm response and present recommendations to improve communication and coordination for future events.

## 10.2 2025 Planning Commission Work Plan

**Recommendation:** Approve.

**Staff Contact:** Jonathan G. Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler gave a presentation on the proposed 2025 Planning Commission Work Plan, outlining tasks and timelines for various projects. The presentation included State Mandates and Council Initiatives. The council discussed, asked questions, and staff responded.

**ACTION:** By consensus, the Council directed staff to integrate feedback on proposed additions to the Planning Commission's 2025 work plan, including a review of the city's tree code and the incorporation of community design considerations into rights-of-way management.

Staff will also revisit the minutes from the most recent retreat to ensure alignment with Council's prior direction and reflect it in the proposed work plan. Additionally, the following items will be included under the "Future" section:

- Examination of current tree code.
- Impact fees and stormwater fees.
- Sustainability.

## 10.3 Middle Housing

### a) Executive Session – RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

### b) Council discussion and direction.

**Recommendation:** Discussion and direction.

**Staff Contacts:** Jonathan G. Kesler, AICP, Planning Manager and Kirsten Peterson, Senior Project Manager, SCJ Alliance

The City Council moved into Executive Session for an estimated time of 15 minutes to have discussions under the following RCW:

RCW 42.30.110(1)(i)

**ACTION:** Council extended the Executive Session an additional 10 minutes at 7:30 p.m. and an additional 7 minutes at 7:40 p.m.

Council reconvened the regular meeting at 7:55 p.m.

SCJ Alliance Senior Project Manager, Kirsten Peterson gave a presentation on the middle housing project, outlining the schedule and materials provided in the packet. Peterson highlighted some changes in the gap analysis and proposed code updates. Council discussed, asked questions, and staff responded.

**ACTION:** Presentation and discussion only; no action taken.

**11. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

**12. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

**13. ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:57 p.m.

Meeting minutes taken by Aimee Kellerman, CMC, City Clerk