



MEDINA, WASHINGTON
MEDINA CITY COUNCIL
REGULAR AND SPECIAL MEETING
Hybrid – Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, May 26, 2026 – 5:00 PM

MINUTES

1. REGULAR MEETING and Council Retreat - CALL TO ORDER / ROLL CALL

Deputy Mayor Randy Reeves called the Medina City Council regular meeting of Monday, May 26, 2026, to order at 5:03 PM.

PRESENT

Mayor Jessica Rossman (arrived at 5:41 pm)
Deputy Mayor Randy Reeves
Councilmember Harini Gokul (left at 7:20 pm)
Councilmember Michael Luis
Councilmember Heija Nunn
Councilmember Laura Bustamante
Councilmember Jeff Price

STAFF

Swanson, Osada, Wagner, Wilcox, Robertson, Sass, Nations

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus the meeting agenda was approved as presented.

3. PRESENTATIONS

None.

4. PUBLIC COMMENT PERIOD

Deputy Mayor Randy Reeves opened the public comment period.
The following person addressed the council:

Laura Burgess addressed the council regarding emergency procedures with her personal experiences.

No further public comment was provided, and the public comment period was closed.

5. CITY MANAGER'S REPORT

5.1a ARCH Update: 2027-2028 Work Plan and Budget

City Manager Jeff Swanson gave a brief update regarding the ARCH Update: 2027-2028 Work Plan and Budget. At the February 2026 ARCH Executive Board meeting, ARCH staff began the process of development and presentation of their 2027-2028 Work Plan and Budget. Subsequent discussions transpired in March and May.

Medina's member contribution towards administration for 2025 was \$10,538 and for 2026 it is \$10,865. Under the budgetary scenarios described above, Medina's member contribution towards administration would be:

- Baseline 2027-28 Budget - \$11,560 in 2027 and \$12,140 in 2028
- Option 1 - \$12,299 in 2027 and \$12,920 in 2028
- Option 2 - \$11,560 in 2027 and \$12,901 in 2028

Council asked questions, agreed that ARCH does very important work and supports the budget. Council provided feedback regarding cost and revenue efficiencies for City Manager Swanson to share with the executive board at the next ARCH meeting,

5.1b WSDOT Update

City Manager Jeff Swanson gave a brief update regarding his meeting with Brian Neilson Regional Administrator for WSDOT and lid maintenance discussion. Council asked questions and staff responded. Staff will continue discussions with WSDOT and work on getting information out to the community explaining the process and reasons behind the lack of lid maintenance from WSDOT.

6. CONSENT AGENDA

ACTION: Motion to approve the Consent Agenda as presented was made by Councilmember Gokul and seconded by Councilmember Luis
By consensus the consent agenda was approved as presented.

6.1 Park Board Approved Meeting Minutes of:

- a) November 17, 2025; and
- b) January 19, 2026.

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Acting City Clerk

6.2 Planning Commission Approved Meeting Minutes of:

- a) April 28, 2026; and
- b) May 6, 2026.

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

6.3 Draft City Council Minutes of April 13, 2026.

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Acting City Clerk

7. LEGISLATIVE HEARING

None.

8. PUBLIC HEARING

None.

9. CITY BUSINESS

None.

10. COUNCILMEMBER REPORTS AND ROUNDTABLE

a) Council Reports

Councilmember Bustamante adding the ARCH elected officials meeting and gave brief overview of affordable housing 101 discussion.

Councilmember Nunn Pic committee meeting regarding affordable housing.

Councilmember Gokul reported the Personnel committee met to close out the council vacancy.

b) Requests for future agenda items.

Councilmember Luis asked for update regarding Leaf Blower discussion, City Manager Swanson gave update, and this will be on the meeting.

City Manager Swanson discussed an advisory committee to assist staff, and he will put together a proposal for council discussion.

Councilmember Price and Councilmember Nunn asked regarding council's position on dark skies and clarification. Planning Commission drafted draft ordinance for review at a public hearing on June 23, 2026. City Attorney Robertson gave further clarification on the timeline for the IOC Outdoor Lighting.

Councilmember Nunn addressed staff regarding a communication plan with hot topics in the city. Deputy Mayor Reeves would like to see a communication plan as well.

Mayor Rossman agreed with communication plan regarding Ord.1052 and clarification. She reported that the Park Board will be holding a special meeting on June 15th to discuss the Park Memorial Policy.

11. **PUBLIC COMMENT**

Deputy Mayor Reeves opened the public comment period. There were no speakers, and the public comments was closed.

12. **STUDY SESSION - RETREAT**

Mayor Rossman called the Medina City Council study session of Monday, May 26, 2026, to order at 6:10 PM.

The Study Session is an informal discussion for the City Council. This session is held in person only and is not recorded. The public is welcome to attend; however, Zoom access will not be available during the study session.

12.1 City Council Retreat - Council Guidelines and 2027 Budget

City Manager Swanson and City Attorney Robertson gave a presentation on the City Council Guidelines. Council asked questions and gave input. The guidelines will be updated and presented to council in a future meeting.

13. **ADJOURNMENT**

The meeting was adjourned from the study session at 8:10 PM.

Meeting minutes taken by Dawn Nations, Acting City Clerk