



# CITY OF MEDINA



## ***EMERGENCY PREPAREDNESS COMMITTEE MEETING***

**January 22, 2025  
7:00pm – 8:30pm**

### **Call to Order:**

Chairperson Rosalie Gann called the Emergency Preparedness meeting to order at 7:00pm.

### **Roll Call:**

Leadership Team: Rosalie Gann – Committee Chair  
Bob Zook – Communications and Radio Network Coordinator

City Personnel: City Manager Steve Burns  
Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Chief Jeff Sass  
Police Sergeant Eric Anderson  
Police Sergeant Tyler Glenn

### **Welcome, Introductions & Announcements:**

Chairperson Gann welcomed attendees to the meeting and outlined the meeting's agenda. City Manager Burns introduced guest speakers Matt Larsen and Mary Hobday from Puget Sound Energy.

### **Honoring Cy Humphreys:**

Time was taken to remember and honor Cy Humphreys for his work with the Emergency Preparedness Committee and dedication to the community. The floor was opened for comments and remembrance.

### **Guest Speakers:**

Local Government Affairs / Public Policy Manager Larsen and Emergency Planning Manager Hobday provided an overview of the November 2024 windstorm. They provided an overview of the Bomb Cyclone's characteristics and the resulting power outages. PSE's response strategy was explained, including the mobilization of crews and the priority of working "upstream" to repair the larger main lines first. They discussed the challenges faced during restoration efforts, such as extensive tree damage, road closures, and safety concerns for crews. Comparisons of typical storm events were provided, emphasizing the unprecedented scale of damage. The floor was open for comments and questions.

### **Analysis of November Storm Response:**

Chairperson Gann led a discussion on the lessons learned after the Bomb Cyclone event. Several key themes and areas of improvement were noted:

- **Emergency Response Centers:**
  - Explore opening City Hall as a designated warming and charging station during emergencies.
  - Develop clear protocols for activating and staffing the emergency center, including identifying personnel responsible for operation.
- **Community Communication:**
  - Need for improved communication with residents during and after the storm.
  - Explore physical postings at local parks and City Hall during outages.
- **Defining Emergency Response Levels:**
  - Discuss the need for clear criteria and protocols for activation different levels of emergency response.
- **Volunteer Coordination:**
  - Discuss strategies for recruiting and utilizing volunteers during emergencies.
  - Develop protocols for activation and mobilization of volunteers
- **City Council Radio participation:**
  - Explore providing radios and training to all council members
  - Develop protocols for activation and check in during emergencies.
- **Community Preparedness:**
  - Emphasize the importance of individual and household preparedness for emergencies.

**Upcoming Events:**

- Community Safety Forum to be held in the City Council Chambers on Wednesday, February 5<sup>th</sup>, from 6:00pm to 8:00pm.
- Coffee with the Chief to be held in the City Council Chambers on Wednesday, February 19<sup>th</sup>, from 7:00am to 9:00am.

**Chairperson Gann adjourned the meeting at 8:40pm.**

**Minutes prepared by Sergeant Anderson.**

**The next City of Medina Emergency Preparedness Committee meeting will be announced following confirmation of schedule.**