



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039

Tuesday, January 21, 2025 – 5:00 PM

MINUTES

1. **CALL TO ORDER / ROLL CALL**

The Park Board meeting was called to order by Dawn Nations, Deputy City Clerk at 5:01pm.

PRESENT

Board Member Barbara Moe
Board Member Katie Surbeck
Board Member Collette McMullen
Board Member Gretchen Stengel (on-line)
Board Alternate Mary Nelson
Emeritus Member Penny Martin

ABSENT

Board Member Dana Brekke
Board Member India Fitting-Koh
Board Member Michelle Lei

STAFF

Osada, Crickmore, Nations, Burns, Sass

Deputy City Clerk, Nations briefly went over a few housekeeping items to assist the board with efficient and productive meetings.

The board members were asked to arrive at least 10 minutes early to confirm a quorum and assign the alternate board member to a voting position if voting members are absent.

Reminder to follow Roberts Rules and one person speaking at a time, no sidebar conversations.

2. **ELECTIONS**

- 2.1 Elections of Officers:
a) Chair
b) Vice Chair

The Deputy City Clerk Nations opened the nominations for the Chair position.

ACTION: Board member Moe nominated Collette McMullen, Second Surbeck. Collette McMullen spoke to her nomination and is excited to lead the Park Board. There

were no other nominations for the position of chair. Deputy City Clerk Nations called for the vote. Vote carried 5-0 to elect Collette McMullen as the Chair.

Nations congratulated McMullen and turned the meeting over to her.

Chair McMullen opened the nominations for the Vice Chair position.

ACTION: Board member Surbeck nominated Barbara Moe, Second Stengel. Barbara Moe spoke to her nomination and is excited to continue with on the leadership team. There were no other nominations for the vice-chair position. Chair McMullen called for the vote. Vote carried 5-0 to elect Barbara Moe as the Vice-Chair.

Chair McMullen congratulated Moe on her position.

3. **ANNOUNCEMENTS**

Steve Burns, City Manager addressed the board and announced his retirement this June. He thanked the board for their service and expressed his enjoyment of working with them.

4. **APPROVAL OF PARK BOARD MINUTES**

4.1 Adopt Minutes of November 18, 2024

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion Surbeck second Moe and carried by a 5:0 (Brekke, Koh, Lei absent) vote; the Board adopted the November 18, 2024, meeting Minutes.

5. **PUBLIC COMMENT**

None.

6. **PARK BOARD BUSINESS**

6.1 Christmas Ships Event Recap by Barbara Moe

Vice-Chair Moe gave a brief recap of the Christmas Ships event. She reported attendance was good and the weather held out. She thanked public works for their assistance. She reported Medina Kitchen and Market participated with a nice treat and everyone appreciated it. It was decided the music playing was a nice added feature. She has already contacted Argosy Cruises to put in the request to have a Saturday date for 2025.

6.2 2025 Meeting Calendar and Event Planning Discussion

1) Easter Egg Hunt Event

- a) Saturday, April 12, 2025; or
- b) Saturday, April 19, 2025.

2) Egg Stuffing Event - Date TBD

3) Friday, April 25, 2025 (10 AM)

4) Spring Clean-up Event - Date TBD

5) Medina Days Event - Pet Parade - Date TBD

6) Fall Bulb Planting Event - Date TBD

7) Christmas Ships Event - December Date TBD

The board decided on Saturday, April 12, 2025 for the annual Easter Egg Hunt and April 8, 2025 for the egg stuffing event at 10am at City Hall. Noticing about this event will be done differently and will focus on informing Medina residents. The board decided on sending postcards to Medina residents only.

Arbor Day event will be on Friday, April 25, 2025, at 10 AM. Location TBD

The other event dates will be discussed at future meetings.

6.3 Park Projects Update by Ryan Osada, Public Works Director

Ryan Osada, Public Works Director, gave a brief overview of the upcoming Park Projects for 2025. He reported that the goats will return to Fairweather Park in July 2025, the tennis courts will be resurfaced with the same design, the pond improvements at Medina Park are still being vetted out with permits with different required agencies.

6.4 Park Report Assignments

<u>Park</u>	<u>Board Member</u>
Fairweather & Lid	Collette McMullen and Gretchen Stengel
Points Loop Trail	Katie Surbeck and Barbara Moe
Lake Lane	Gretchen Stengel and India Fitting-Koh
Medina Beach Park	Michelle Lei and India Fitting-Koh
Medina Park	Mary Nelson and Barbara Moe
Viewpoint Park	Dana Brekke and Michelle Lei

7. **PARK BOARD ROUNDTABLE**

7.1 Questions or Concerns of the Board

Emeritus Member Martin asked about the timeline for the ponds at Medina Park. Public Works Director gave an update. Chief Sass gave a brief update on happenings in the police department. He invited the board to the Community Forum on February 5 at 6pm and Coffee with the Chief on February 19th at 7am.

8. **PARK REPORTS**

Fairweather & Lid- McMullen reported the ivy removal by the goats was a great success. PW reported trees were removed.
Points Loop Trail – Moe reported looks great. PW works reported the new trail signage is being completed.
Lake Lane- Moe reported part of the dock is missing and showed PW a picture. PW reported they will repair it.
Medina Beach Park- McMullen reported looks good. PW reported that the grass is torn up due to animals digging for grubs, but it will be in better shape come spring.
Medina Park- Nelson reported looks great.
Viewpoint Park- Reported the path has some damage.

9. **ADJOURNMENT**

The meeting was adjourned at 6:06 PM.

Meeting minutes taken by Dawn Nations, Deputy City Clerk