



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Monday, January 09, 2023 – 5:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:01 p.m.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone  
Councilmember Harini Gokul  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

None

##### STAFF PRESENT

Burns, Missall, Wagner, Osada, Wilcox, Sass, Nations, and Kellerman

#### 2. APPROVAL OF MEETING AGENDA

By consensus, the meeting agenda was approved as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individuals addressed the Council:

- John O'Neil commented regarding the SR520 bridge project, the Portage Bay bridge project and asked Council to support the proposal to ask WSDOT to dredge and remediate a small portion of Portage Bay to allow barges to build the bridge.
- Pete DeLaunay, President of the Roanoke Community Council thanked the City Council for their attention to the SR520 project and their time to allow their group to present tonight.

With no further comments, Mayor Rossman closed the public comment period.

#### 4. **PRESENTATIONS**

##### 4.1 SR520 Build It Faster Presentation by Carl Stixrood and John Hutchins - SR520 Working Group

Carl Stixrood gave a brief presentation on the SR520 Working Group's proposal to WSDOT to build the Portage Bay Bridge replacement in shorter time using maritime construction.

##### 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray gave an update on Park Board activities. She reported that the annual Christmas Ships event was successful despite being 25 degrees out and that the Park Board planted bulbs in the fall.

Rosalie Gann reported the next Emergency Prep meeting is scheduled for Thursday, January 13, 2023. Open position to help with outreach to get more involvement in Emergency Prep.

#### 5. **CITY MANAGER'S REPORT**

Director of Finance and HR Ryan Wagner announced that Finance Committee will be meeting, audit is completed and exit interview coming up on 1/23 at 1:00 p.m.

Director of Public Works Ryan Osada reported on the winter/ice storm and walked Council through how Public Works prepares for inclement weather.

Police Chief Jeff Sass reported the stolen mailbox from the post office.

Director of Development Services Steve Wilcox gave an update on activities in Development Services.

City Manager Steve Burns summarized his report. He reported that he is working with the city's consultants on the SR520 noise abatement project to schedule a meeting with WSDOT to talk about next steps.

#### 6. **CONSENT AGENDA**

**ACTION:** Motion Johnston second Gokul and carried by a 7:0 vote; Council approved the Consent Agenda as presented.

##### 6.1 December 2022, Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Finance Director

##### 6.2 Draft Meeting Minutes of December 12, 2022

**Recommendation:** Adopt Minutes.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

- 6.3 Resolution Supporting Mercer Island Marine Patrol Funding  
**Recommendation:** Adopt Resolution No. 429.  
**Staff Contact:** Stephen R. Burns, City Manager

## 7. **LEGISLATIVE HEARING**

- 7.1 Ordinance Approving New Solicitation and Permitting Regulations  
**Recommendation:** Adopt Ordinance No. 1018.  
**Staff Contacts:** Scott M. Missall, City Attorney; Jeffrey R. Sass, Chief of Police

Police Chief Sass briefly summarized the proposed solicitation and permitting regulations. Council discussed, asked questions and staff responded.

Mayor Rossman opened the legislative hearing. There were no speakers. Mayor Rossman closed the legislative hearing.

**ACTION:** Motion Adkins second Gokul to adopt Ordinance No. 1018 as presented and carried by a 7:0 vote.

**ACTION:** By consensus Council directed staff with a limited amendment to address the concern of resident children as raised by Councilmember Garone to be examined and come back to Council with an amendment by May.

## 8. **PUBLIC HEARING**

None.

## 9. **CITY BUSINESS**

- 9.1 Comprehensive Plan Update  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Stephanie Keyser, AICP, Planning Manager

City Manager Steve Burns reported that the survey is still open and as of today, there are 81 responses that have been turned in. The Community visioning workshop is scheduled for Thursday, January 26 at 5:00 p.m. at Medina Elementary.

### ***At this time Council took a 10 minute break***

- 9.2 Gas-Powered Leaf Blower Education and Outreach Plan  
**Recommendation:** Council discussion and direction.  
**Staff Contact:** Stephen R. Burns, City Manager

City Manager Steve Burns gave a brief summary of the proposed gas-powered leaf blower education and outreach plan. An open house is tentatively scheduled for mid-March. Council discussed, asked questions, and staff responded.

City Manager Burns revised his plan to the following order and will resend to Council:

1. Education
2. Open House

3. Survey
4. Report back to Council

9.3 Park Use Permit Pilot Program

**Recommendation:** Approve Proposed Pilot Program.

**Staff Contacts:** Stephen R. Burns, City Manager and Aimee Kellerman, CMC, City Clerk

City Clerk Aimee Kellerman gave a brief overview of the proposed Park Use Pilot Program. The proposed pilot program would run from April through September allowing for reservations of the picnic shelter at Medina Park and select picnic tables at Medina Beach Park. Council asked questions and staff responded.

**ACTION:** Discussion item only; no action taken. Council directed staff to revise the proposal with locations to be determined at both Medina Park and Medina Beach Park, create a map to mark reservable tables, review and revise fee structure for both residents and non-residents and return to Council for action at a future meeting.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. **ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:27 p.m.

Meeting Minutes taken by Aimee Kellerman, City Clerk