



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person  
Monday, July 11, 2022 – 5:00 PM

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### MINUTES

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:00 pm. Due to technical difficulties the recording started at 5:05 pm.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone (offline at 5:55 pm)  
Councilmember Harini Gokul  
Councilmember Mac Johnston  
Councilmember Bob Zook

#### ABSENT

None

#### STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, Jeff Sass, Ryan Wagner, Stephanie Keyser, Aimee Kellerman, Dawn Nations

#### 2. APPROVAL OF MEETING AGENDA

**ACTION:** By consensus, the meeting agenda was approved as presented.

#### 3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. The following individual addressed the Council:

David Yee commented regarding federal funding for power lines and how to seek public input for creating ordinances or other city business.

With no other speakers, Mayor Rossman closed the public comment period.

#### 4. **PRESENTATIONS**

Park Board Chair Sarah Gray reported the new playground is officially open, ribbon cutting ceremony was a success and well attended. She thanked the council for their support with the playground project and thanked Ryan Osada for his hard work with the project. Gray announced the Park Board will take August off to align with councils and planning commission meetings.

City Manager Steve Burns gave Emergency Preparedness update on behalf of Chief Sass. He reported that the next meeting will be on July 13, 2022 at 4pm there will be presentations from Bellevue Fire and Bellevue Cares program.

#### 5. **CONSENT AGENDA**

**ACTION:** Motion Reeves second Zook and carried by a 7:0 vote; Council approved the Consent Agenda as presented.

- 5.1 June 2022, Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Finance Director
- 5.2 Approved May 24, 2022 Planning Commission Meeting Minutes  
**Recommendation:** Receive and file.  
**Staff Contact:** Rebecca Bennett, Development Services Coordinator
- 5.3 Draft City Council Meeting Minutes of June 13, 2022  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Aimee Kellerman, CMC, City Clerk
- 5.4 Market Adjustments for Public Works and Development Services Directors  
**Recommendation:** Approve.  
**Staff Contact:** Stephen R. Burns, City Manager
- 5.5 NE 7TH Street Improvements  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Osada, Public Works Director

#### 6. **LEGISLATIVE HEARING**

None.

#### 7. **PUBLIC HEARING**

- 7.1 Ordinance Approving 5-year Telecommunications Franchise with T-Mobile  
**Recommendation:** Move to a second reading.  
**Staff Contacts:** Emily Miner, Assistant City Attorney, Ryan Osada, Public Works Director, Steve Wilcox, Development Services Director

Assistant City Attorney Emily Miner gave overview and presentation on T-Mobile Franchise.

Council discussed, asked questions and staff and T-Mobile representatives responded.

Mayor Rossman opened the public hearing period. The following individual addressed the Council:

Daniel Lipke sent a letter and addressed the council regarding his experience with T-Mobile services.

With no further comments, the public hearing was closed.

**ACTION:** By Consensus, Council asked Assistant City Attorney to research and report back to council on the following items at the September 12, 2022 meeting:

- Finance Bond Section 19.3
- Inspections clarification Section 15.9b
- Research on the 5G coverage in Medina currently and in the future for further council discussion.
- Research what coverage other providers will be providing in the future.

## 7.2 Tree Code Amendments

**Recommendation:** Adopt Ordinance No. 1012.

**Staff Contact:** Stephanie Keyser, Planning Manager

Planning Manager, Stephanie Keyser gave overview and presentation on Tree Code update.

Council discussed, asked questions and staff responded.

Mayor Rossman opened the public hearing period. The following individual addressed the Council:

David Yee addressed the council regarding his opposition to the tree code amendments ordinance.

Doug Hudson addressed the council regarding his opposition with the tree code amendments.

India Fitting-Koh addressed the council with her support of retaining the trees in Medina.

With no further comments, the public hearing was closed.

**ACTION:** Motion Johnston second Reeves and carried by a 6:0 vote (Council member Garone absent); Council adopted Ordinance No 1012.

## 8. CITY BUSINESS

### 8.1 Permanent Supportive and Transitional Housing Follow-up

**Recommendation:** Update.

**Staff Contact:** Scott Missall, City Attorney

Scott Missall, City Attorney gave a brief update on the Permanent Supportive and Transitional Housing ordinance. He referred to the memo that is in the agenda packet. The City Attorney will continue to do research for future discussions for any future code amendments.

Council asked questions and staff responded. No action taken.

9. **CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Director of Development Services Steve Wilcox gave an update on activities in Development Services. He asked for council to provide the Development Services department with feedback from residents when residents provide information to council.

Director of Finance and HR Ryan Wagner gave an update on the Assistant Finance Director open position, the Intern position and gave update on the city's finances and audits.

Director of Public Works Ryan Osada gave update on Public Works projects.

Police Chief Jeff Sass gave an update on activities in the Police Department.

City Manager Steve Burns gave a brief summary of his report. The City Manager's report going forward will be moved up on the agenda going forward. He invited council to attend Medina Days activities.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. **EXECUTIVE SESSION**

Council moved into Executive Session for an estimated time of 15 minutes at 8:18 p.m.

RCW 42.30.110(1)(i)

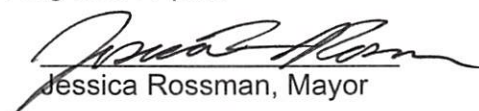
To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.


Council adjourned the Executive Session and moved back into the regular meeting at 8:33 p.m.

**ACTION:** No action was taken.

13. **ADJOURNMENT**

By consensus, Council adjourned the regular meeting at 8:33 p.m.

  
Jessica Rossman, Mayor

Attest:  
  
Dawn Nations, Deputy City Clerk