MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, July 28, 2026 – 6:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Planning Commission Chair Shawn Schubring called the meeting of the Medina Planning Commission to order at 6:06p.m. in the Council Chambers.

PRESENT
Commission Chair Shawn Schubring
Commissioner Vice-Chair Brian Pao
Commissioner Julie Barrett
Commissioner Sandhya Edupuganti (Arrived @ 6:16pm)
Commissioner Mark Nelson (Departed @ 6:34pm)

ABSENT
Commissioner Li-Tan Hsu
Commissioner Evonne Lai

STAFF
Bennett, Gunderson, Robertson, Swanson, Wilcox

2. APPROVAL OF MEETING AGENDA

ACTION: Motion to approve the meeting agenda. Motion passed 4-0.

Motion made by Commissioner Barrett, Seconded by Commissioner Vice-Chair Pao.
Voting Yea: Commission Chair Schubring, Commissioner Barrett, Commissioner Nelson, Commissioner Vice-Chair Pao

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of June 23, 2026
Recommendation: Adopt Minutes
Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve the meeting minutes. Motion passed 4-0.

Motion made by Commissioner Nelson, Seconded by Commissioner Barrett.
Voting Yea: Commission Chair Schubring, Commissioner Barrett, Commissioner Nelson, Commissioner Vice-Chair Pao

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Director of Development Services, Steve Wilcox, announced that the Critical Areas Ordinance GIS map has been completed and is expected to be available online within approximately two weeks.

City planning consultant, Kim Gunderson, announced that the City Council approved the Outdoor Lighting Ordinance with amendments. Gunderson also reported that the Council adopted Interim Official Control Ordinance No. 1059, which modifies and extends Interim Official Control Ordinance No. 1052. Ordinance No. 1059 includes four modifications to the previous interim official control.

Commissioner Pao reported that he attended the City Council meeting the previous evening, where the Council discussed EZ Fiber internet service.

5. PUBLIC COMMENT PERIOD

Please see "Online Meeting Participation" above.

Chair Schubring opened the public comment period.

During the public comment period, five members of the audience spoke regarding concerns related to development impacts and Ordinance No. 1052. Those speakers were Brian Brand, representing Baylis Architects, Scott Hommas, representing 300 Overlake Drive E, Phil McCullough, representing McCullough Architects, Todd Bennett, representing The Custom Home Company, and Sarjana Mitra, representing 1811 73rd Ave NE.

Following public testimony, Chair Schubring closed the public comment period.

6. DISCUSSION

6.1 Development Impacts Project
Recommendation: Discussion only
Staff Contact: Kim Gunderson, City Planning Consultant

City Planning Consultant, Kim Gunderson, provided a PowerPoint presentation regarding the Development Impacts Project. Commissioners discussed and asked questions.

7. ADJOURNMENT

Meeting adjourned at 7:25pm

ACTION: Motion to adjourn. Motion passed 4-0.

Motion made by Commissioner Vice-Chair Pao, Seconded by Commissioner Edupuganti.
Voting Yea: Commission Chair Schubring, Commissioner Barrett, Commissioner Edupuganti, Commissioner Vice-Chair Pao

Meeting minutes taken by Rebecca Bennett, Development Services Coordinator.