



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, February 13, 2023 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:01 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone
Councilmember Mac Johnston

ABSENT

Councilmember Harini Gokul
Councilmember Bob Zook

STAFF

Burns, Wilcox, Sass, Wagner, Osada, Kellerman, Nations

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment was closed.

4. PRESENTATIONS

4.1 Professional Excellence Award Presentations - Medina Police Department, by Chief Jeffrey Sass

Police Chief Jeffrey Sass announced the police department has implemented 3 awards to recognize superior performance of officers. Chief Sass presented Officer Brady Halverson with the Medal of Courage for heroism while in the line of duty and detailed the events. Officer Brady Halverson addressed the council, his family, fellow officers and members of the audience. Mayor Rossman, on behalf of the community, addressed Officer Halverson, and thanked him for his actions and thanked his family. Mayor

Rossman also thanked the entire Medina Police Department for their service to the community.

4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Park Board Chair Sarah Gray gave an update on Park Board activities. She reported the Park Board is requesting that their meeting dates be changed to every other month and that the council would be hearing more about it at this meeting. She reported that the annual Easter Egg Hunt will be on April 1, 2023, asked for candy donations and invited council to assist. She reported the Ivy issues at Fairweather Park.

No Reports from Planning Commission, Emergency Preparedness, or City Council.

5. **CITY MANAGER'S REPORT**

Police Chief Jeff Sass reported the community forum went well. He discussed the training simulator that the police department has for training for one month each year and announced Shredder Day will be on April 15, 2023.

Director of Public Works Ryan Osada reported public works projects and gave brief update on the NE12th sidewalk undergrounding project. He discussed the ivy at Fairweather Park and plans to remove it and the maintenance involved. He gave an update on the City of Bellevue AC watermain project.

Director of Finance and HR Ryan Wagner gave a brief update on the State Audit report and discussed the informal recommendations received from the audit team. He discussed year end financials and budget amendments.

Director of Development Services Steve Wilcox gave an update on activities in Development Services. He announced that King County pump stations maintenance will be done in July 2023 and will take approximately 2 to 4 weeks and discussed the scope of the project. Mitigation is in process to give residents advance notice.

City Manager Steve Burns summarized his report. He reported that staff is working on creating a gas leaf blower education page for the website and announced WSDOT will be making a presentation at the March council meeting. He discussed the security door will be added in the lobby at City Hall for staff safety.

6. **CONSENT AGENDA**

ACTION: Motion Reeves second Johnston and carried by a 5:0 vote; Council approved the Consent Agenda as presented.

6.1 13th Month and January 2023 - Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance Director

6.2 Park Board Minutes of November 21, 2022

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

6.3 Planning Commission Meeting Minutes of November 15, 2022

Recommendation: Receive and file.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

- 6.4 Draft Meeting Minutes of:
a) January 9, 2023; and
b) January 23, 2023.
Recommendation: Adopt minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk

- 6.5 Contract Approval with Flock Group, Inc. for City-wide Camera Installation and Lease Agreement
Recommendation: Approve.
Staff Contacts: Jeffrey R. Sass, Chief of Police

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Comprehensive Plan Public Participation Resolution

Recommendation: Adopt Resolution No. 430.

Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser briefly summarized the proposed Public Participation Program Resolution. Council discussed, asked questions and staff responded.

ACTION: Motion Adkins second Garone to adopt Resolution No. 430 as presented and carried by a 5:0 vote.

9.2 Comprehensive Plan Update

Recommendation: Discussion.

Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a brief update on the visioning workshop and survey results. She discussed the Growth Management Act (GMA) Checklist for the Comprehensive plan and is working with the consultants to create a clear timeline. Council discussed, asked questions and staff responded.

ACTION: Discussion only, no action taken.

9.3 Ordinance Amending MMC Chapter 2.24 Parks and Recreation Board and MMC Chapter 2.28 Planning Commission to Allow for Hybrid Meetings and Clarify the Number of Parks and Recreation Board Meetings

Recommendation: Adopt Ordinance No. 1019.

Staff Contacts: Ryan Osada, Director of Public Works and Dawn Nations, Deputy City Clerk

Public Works Director Ryan Osada briefly summarized the proposed Ordinance No. 1018 regarding amending the Parks and Recreation Board Meeting dates from 10 meetings per year to 6 meetings per year. He gave a brief explanation for these proposed changes. No additional discussion by Council.

ACTION: Motion Johnston second Garone to adopt Ordinance No. 1018 as presented and carried by a 5:0 vote.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

None.

11. PUBLIC COMMENT

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

At this time (6:08 p.m.), Council took a brief recess.

The full Council reconvened and moved into Executive Session at 6:18 p.m. for an estimated time of 90 minutes.

12. EXECUTIVE SESSION

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council adjourned the Executive Session back into the regular meeting at 7:52 PM p.m. to extend the Executive Session for an additional 10 minutes.

Council adjourned the Executive Session back into the regular meeting at 8:05 p.m.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

By consensus, Council adjourned at 8:10 PM.

Meeting Minutes taken by Dawn Nations, Deputy City Clerk