



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person  
Medina City Hall – Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, February 24, 2025 – 5:00 PM**

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### MINUTES

Mayor Rossman called the study session to order in the Medina Council Chambers at 5:00 p.m.

#### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Joseph Brazen  
Councilmember Mac Johnston (online 5:00 p.m. to 6:07 p.m.)  
Councilmember Michael Luis  
Councilmember Heija Nunn  
Councilmember Harini Gokul

#### ABSENT

None

#### STAFF

Burns, Robertson, Osada, Wilcox, Wagner, and Kellerman

#### 1. **STUDY SESSION**

Mayor Rossman introduced the study session topics. Council asked questions and staff responded.

##### 1.1 Proposed Unit Lot Subdivision/Zero Lot Line Ordinance

**Recommendation:** Discussion and direction.

**Staff Contacts:** Jennifer Robertson, City Attorney, Jonathan Kesler, AICP, Planning Manager

##### 1.2 Middle Housing Summary

**Recommendation:** Discussion.

**Staff Contact(s):** Jonathan G. Kesler, AICP, Planning Manager and Kirsten Peterson, Senior Project Manager, SCJ Alliance

**ACTION:** Discussion only; no action taken.

#### 2. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 7:11 p.m.

PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Joseph Brazen  
Councilmember Michael Luis  
Councilmember Heija Nunn  
Councilmember Harini Gokul

ABSENT

Councilmember Mac Johnston

STAFF

Burns, Robertson, Osada, Wilcox, Wagner, Kesler, Peterson (Planning Consultant), and Kellerman

3. **APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus, the meeting agenda was approved as presented.

4. **PRESENTATIONS**

None.

5. **PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

6. **CITY MANAGER'S REPORT**

None.

7. **CONSENT AGENDA**

None.

8. **LEGISLATIVE HEARING**

None.

9. **PUBLIC HEARING**

None.

## 10. **CITY BUSINESS**

### 10.1 Middle Housing Update

**Recommendation:** Discussion only; no action needed.

**Staff Contact(s):** Jonathan G. Kesler, AICP – Planning Manager and Kirsten Peterson, Senior Project Manager, SCJ Alliance

Planning Manager Jonathan Kesler introduced Kirsten Peterson, Senior Project Manager with SCJ Alliance, who presented a summary of the recent middle housing survey results to Council. Peterson highlighted key community concerns, including traffic congestion, infrastructure capacity, and housing affordability.

Specific areas identified for potential traffic improvements included Evergreen Point Road, NE 24th Street, 84th Avenue NE, and NE 12th Street.

Council discussed the feasibility of incorporating additional topics into the middle housing ordinance ahead of the June 30 deadline. Councilmembers asked questions and staff responded.

**ACTION:** Council directed staff to continue progressing with the draft model ordinance and to establish a "parking lot" of additional issues for further exploration, including:

- Cottage housing
- Affordable housing and added density
- Dark sky considerations
- Impact fees
- Stormwater management incentives

### 10.2 City Manager Recruitment

**Recommendation:** Discussion and direction.

**Staff Contacts:** Ryan Wagner, Finance/HR Director and Charlotte Archer, Assistant City Attorney

Director of Finance and HR Ryan Wagner introduced Debbie Tarry of GMP Consultants, who is leading the City Manager recruitment process on behalf of the City.

Tarry provided a brief introduction and outlined the recruitment timeline, which includes stakeholder meetings, the development of a candidate profile, and the interview process. The goal is to finalize the selection by the week of May 12. Councilmembers asked questions, and Tarry responded.

**ACTION:** Deputy Mayor Reeves moved to direct the Personnel Committee to facilitate the preparation and approval of the advertisement material. The motion was seconded by Councilmember Gokul and passed with a 6-0 vote (Councilmember Johnston absent).

## 11. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Council agreed to hold a one-hour study session at the March 10 City Council meeting and push the regular meeting to begin at 6:00 p.m.

**12. PUBLIC COMMENT**

Mayor Rossman opened the public comment period. The following individual addressed the Council:

Mark Nelson suggested that the Council consider utilizing the Development Services Committee to address several of the issues discussed earlier in the meeting. He also reminded the Council that Mercer Island refers to its middle housing regulations as an "interim code," which provides greater flexibility during implementation.

With no further comments, public comments was closed.

**13. EXECUTIVE SESSION**

Council moved into Executive Session for an estimated time of 20 minutes at 8:54 p.m. to discuss the following:

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

**ACTION:** No action was taken following the executive session.

Council moved back into the regular meeting and announced they would be moving into a second executive session under the following RCW for an estimated time of 15 minutes.

RCW 42.30.110(1)(b)

To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price.

**ACTION:** No action was taken following the executive session.

**14. ADJOURNMENT**

Without objections, Council adjourned the regular meeting at 9:32 p.m.

Meeting Minutes taken by Aimee Kellerman, CMC, City Clerk