



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, April 08, 2024 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Acting Mayor Garone called the regular meeting to order in the Medina Council Chambers at 5:04 p.m.

PRESENT

Acting Mayor Jennifer Garone
Councilmember Joseph Brazen
Councilmember Mac Johnston (online)
Councilmember Michael Luis

ABSENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Harini Gokul

STAFF

Osada, Robertson (online), Kesler, Wilcox, Wagner, and Kellerman

2. APPROVAL OF MEETING AGENDA

Councilmember Luis requested to move Agenda Item 9.1 Comprehensive Plan Elements up to Agenda Item 5 and move the remaining agenda items down by one.

ACTION: By consensus, Council approved the meeting agenda as amended.

3. PUBLIC COMMENT PERIOD

Acting Mayor Garone opened the public comment period. The following individuals addressed the Council:

- Rosalie Gann commented in support of the Street Vacation Moratorium extension and work plan.
- Chris Koh commented and expressed concerns over public notices and potential exploitations on the city's processes over a dock project near his home.

With no further public comments, the public comments period was closed.

4. PRESENTATIONS

- 4.1 ARCH (A Regional Coalition for Housing) Presentation by Lindsay Masters, ARCH Executive Director

ARCH Executive Director, Lindsay Masters gave a presentation on the 2024 ARCH budget and work plan.

- 4.2 State Auditor's Stacey Chen, Kevin Lee and Haji Adams will present on the City of Medina 2022 Audit - Exit Conference

State Auditor's Kevin Lee and Haji Adams provided a summary of the city's accountability audit for January 1, 2022, through December 31, 2022 and the financial statement audit for January 1, 2022, through December 31, 2022. They reported there were no findings for the city.

- 4.3 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Public Works Director Ryan Osada reported that Park Board will be holding a special meeting on Monday, April 15, 2024, to discuss Comp Plan Elements related to Parks and Open Space.

Planning Commission Chair Laura Bustamante reported that Planning Commission conducted a second review of the Capital Facilities Element of the Comprehensive Plan at their April 3rd special meeting; and approved the draft to move forward to the City Attorney and then on to Council for final review.

Emergency Preparedness Chair Rosalie Gann reported that the radio team continues to call in at 7:00 p.m. on Sundays to ensure that all radios are in good working order with no issues.

5. CITY BUSINESS

- 5.1 Comprehensive Plan Elements:
a) Natural Environment Element
b) Transportation Element
c) Parks & Open Space Element

Recommendation: Discussion and direction.

Staff Contact: Jonathan Kesler, AICP, Planning Manager

Planning Manager Jonathan Kesler and Planning Consultant Kim Mahoney gave brief opening remarks on Natural Environment, Transportation, and Parks and Open Space elements of the Comprehensive Plan. Council discussed, asked questions, and staff responded.

ACTION: Motion Luis to allow staff to continue revising the Comprehensive Plan's Natural Environment Element, Transportation Element, and Parks and Open Space Element with the Planning Commission as needed, with the DSC, consistent with the Comprehensive Plan Update flowchart. This was seconded by Johnston and carried by a 4:0 (Gokul, Reeves, and Rossman absent).

6. CITY MANAGER'S REPORT

There were no verbal reports given. Council asked questions about police activities and staff responded.

7. **CONSENT AGENDA**

ACTION: Motion Luis second Brazen and carried by a 4:0 (Gokul, Reeves, and Rossman absent) vote; Council approved the Consent Agenda.

7.1 March 2024, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance and HR Director

7.2 Approved January 16, 2024 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

7.3 Approved Planning Commission Meeting Minutes of:

a) February 15, 2024 Special meeting;

b) February 27, 2024 Regular meeting;

c) March 6, 2024 Special meeting;

d) March 14, 2024 Special meeting; and

e) March 26, 2024 Special meeting.

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

7.4 Draft City Council Meeting Minutes of:

a) February 26, 2024;

b) March 11, 2024; and

c) March 25, 2024.

Recommendation: Adopt minutes.

Staff Contact: Aimee Kellerman, City Clerk

7.5 Proclamation Sexual Assault Awareness Month

Recommendation: Adopt proclamation.

Staff Contact: Aimee Kellerman, City Clerk

7.6 Proclamation Celebrating 55th Annual Municipal Clerks Week

Recommendation: Adopt proclamation.

Staff Contact: Aimee Kellerman, CMC, City Clerk

7.7 Ordinance Adopting New Section of the Medina Municipal Code for E-Vehicle Safety

Recommendation: Adopt Ordinance No. 1026

Staff Contact: Jeffrey R. Sass, Police Chief

7.8 A Regional Coalition of Housing (ARCH) 2024 Budget and Work Plan and Trust Fund Recommendations

Recommendation: Approve.

Staff Contact: Ryan Osada, Acting City Manager

7.9 Ordinance Repealing the Adoption of the 2021 Wildland Urban Interface Code

Recommendation: Adopt Ordinance No. 1027.

Staff Contact: Steven Wilcox, Development Services Director

8. **LEGISLATIVE HEARING**

None.

9. **PUBLIC HEARING**

9.1 Street Vacation Moratorium Extension

Recommendation: Approve.

Staff Contacts: Ryan Osada, Acting City Manager and Jennifer S. Robertson, City Attorney

Director of Public Works Ryan Osada introduced and read the staff report summary to Council and the public. Council discussed, asked questions, and staff responded.

Acting Mayor Garone opened the public hearing. The following individual addressed the Council:

Rosalie Gann commented in support of the resolution and work plan.

With no further comments, Garone closed the public hearing period.

ACTION: Motion Johnston to adopt Resolution No. 442, extending the moratorium adopted under Resolution No. 438 for an additional six-month period to prevent the submission, receipt and processing of street vacation petitions affecting any rights-of-way within the city; adopting supportive findings and a work plan; setting an effective date; and providing for severability. This was seconded by Luis and carried by a 4:0 (Gokul, Reeves, and Rossman absent) vote.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

None.

11. **PUBLIC COMMENT**

Acting Mayor Garone opened. There were no speakers. Subsequently, public comments was closed.

12. **ADJOURNMENT**

Without objections, Council adjourned the regular meeting at 6:36 p.m.

Meeting minutes taken by: Aimee Kellerman, City Clerk