



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL SPECIAL MEETING

Hybrid - Virtual/In-Person Medina City Hall - Council  
Chambers

Monday, October 24, 2022 – 5:00 PM

---

### MINUTES

#### 1. SPECIAL MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the special meeting/retreat to order at 5:05 p.m. in the Medina Council Chambers.

##### PRESENT

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Cynthia Adkins  
Councilmember Jennifer Garone  
Councilmember Harini Gokul (out at 7:37 p.m.)  
Councilmember Mac Johnston  
Councilmember Bob Zook

##### ABSENT

None

##### STAFF PRESENT

Steve Burns, Scott Missall, Jeff Sass, Ryan Osada, Steve Wilcox, Ryan Wagner, Stephanie Keyser (online), Dawn Nations (online), and Aimee Kellerman

#### 2. COUNCIL RETREAT AGENDA

##### 2.1 Council Retreat Agenda

Retreat facilitator Una McAlinden facilitated discussion amongst Council and staff on Council's top five priorities: Financial Stability and Accountability, Quality Infrastructure, Efficient and Effective City Government, Public Safety and Health, and Neighborhood Character.

Council discussed current realities, success indicators, and projects they would like accomplished in the next 12 to 18 months in each of the five categories.

Council identified the following priorities for staff to work on in 2023:

- Create clear timeline and protocols for Council projects to include no new code without an enforcement plan.

- Strategy for creative revenue sources, relook at fine structure and compare or calibrate with other cities.
- Implement a full HR system that covers employee lifecycle.
- Add each department's business lines and service levels on website.
- Research and develop a plan for undergrounding utilities; and
- Research available options for reducing ghost homes.

**3. ADJOURNMENT**

By consensus, Council adjourned the special meeting at 9:01 p.m.

Meeting Minutes taken by Aimee Kellerman, City Clerk