



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, March 26, 2024 – 6:00 PM

MINUTES

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

PLANNING MANAGER | Jonathan Kesler, AICP

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

1. CALL TO ORDER / ROLL CALL

Chair Bustamante called the meeting to order at 6:01pm.

PRESENT

Chair Laura Bustamante
Vice Chair Shawn Schubring
Commissioner Julie Barrett
Commissioner Li-Tan Hsu
Commissioner Evonne Lai
Commissioner Mark Nelson
Commissioner Brian Pao

STAFF/CONSULTANTS PRESENT

Bennett, Burns, Kesler, Mahoney, Osada

2. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Special Meeting Minutes of March 14, 2024

Recommendation: Defer adoption to the Wednesday, April 3rd Special Meeting.

Staff Contact: Aimee Kellerman, City Clerk

ACTION: Motion to defer adoption to the Wednesday, April 3rd Special Meeting.

(Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Lai.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

3.2 Planning Commission Special Meeting Minutes of March 6, 2024

Recommendation: Adopt minutes as amended.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to approve amended minutes. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Lai.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Chair Bustamante welcomed new Planning Commissioner, Julie Barrett.

5. PUBLIC COMMENT PERIOD

There was no audience participation.

6. DISCUSSION

6.1 Concerns of the Commission

None were heard.

6.2 2024 Comprehensive Plan Update, **Second Review** of the **Land Use** Element including revisions made to address concerns of this Commission on 3-14-24 and the Design Review Committee (DSC) meeting on 3-20-24.

Recommendation: Discussion

Staff Contact: Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal, LDC consultants

Time Estimate: 60 minutes

Kesler and Mahoney gave PowerPoint presentation. Commissioners discussed and asked questions. Commissioners made request to add unimproved streets to zoning map.

ACTION: Motion to move recommendation to council. (Approved 7-0)

Motion made by Commissioner Nelson, Seconded by Vice Chair Schubring.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

- 6.3 2024 Comprehensive Plan Update, **First Review** of the **Capital Facilities** Element
Recommendation: Discussion
Staff Contact: Jonathan Kesler, AICP, Planning Manager; with Kim Mahoney, Principal,
LDC Consultants

Time Estimate: 60 minutes

Kesler and Mahoney gave PowerPoint presentation. Commissioners discussed and asked questions.

7. ADJOURNMENT

Next meeting is the **Special** meeting of Wednesday, April 3, 2024, at 6:00 pm

Meeting adjourned at 7:46pm.

ACTION: Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Barrett, Seconded by Vice Chair Schubring.
Voting Yea: Chair Bustamante, Vice Chair Schubring, Commissioner Barrett,
Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao

Meeting Minutes taken by: Rebecca Bennett, Development Services Coordinator