



## MEDINA CITY COUNCIL

Monday, June 10, 2024

**5:00 PM – REGULAR MEETING**

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, June 10, 2024 – 5:00 PM**

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### AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Joseph Brazen, Jennifer Garone, Harini Gokul, Mac Johnston, Michael Luis

**CITY MANAGER** | Stephen R. Burns

**CITY ATTORNEY** | Jennifer S. Robertson

**CITY CLERK** | Aimee Kellerman

#### Hybrid Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Council meeting to the City Clerk at [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov).

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81961696176?pwd=WjRuK3ErVy9jdmmtelAvek1VeHkzUT09>

Meeting ID: 819 6169 6176

Passcode: 689036

One tap mobile

+1 253 205 0468, 81961696176# US

#### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Brazen, Garone, Gokul, Luis, Johnston, Reeves, Rossman

2. **APPROVAL OF MEETING AGENDA**

3. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. **PRESENTATIONS**

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

5. **CITY MANAGER'S REPORT**

Time Estimate: 30 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager Monthly Report  
5.1b Police Monthly Report  
5.1c Development Services Monthly Report  
5.1d Finance Monthly Report  
5.1e Central Services Monthly Report  
5.1f Public Works Monthly Report

6. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 May 2024, Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Director of Finance and HR
- 6.2 Draft Regular City Council Meeting Minutes of May 13, 2024  
**Recommendation:** Adopt Minutes.  
**Staff Contact:** Aimee Kellerman, CMC, City Clerk

- 6.3 Confirmation of Appointment to the Medina Parks and Recreation Board and Planning Commission

**Recommendation:** Confirm the following appointments:

Parks and Recreation Board

- Dana Brekke, Partial Term Position No. 2

Planning Commission

- Julie Barrett, Position No. 6 (reappointment)

**Staff Contact:** Aimee Kellerman, City Clerk on behalf of the Personnel Committee

- 6.4 Adoption of Amended Unified Fee Schedule

**Recommendation:** Adopt Resolution No. 445.

**Staff Contact:** Aimee Kellerman, CMC, City Clerk

## 7. **LEGISLATIVE HEARING**

None.

## 8. **PUBLIC HEARING**

- 8.1 DRAFT\_2025-2030 Six Year CIP, TIP, Non-TIP

**Recommendation:** Conduct public hearing, receive public comments for discussion.

**Staff Contact:** Ryan Osada, Public Works Director

Time Estimate: 30 minutes

## 9. **CITY BUSINESS**

- 9.1 Middle Housing Engagement Plan

**Recommendation:** Review and adopt Resolution No. 444.

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager and Jennifer Robertson, City Attorney

Time Estimate: 20 minutes

- 9.2 Public Works Project Communication Plan

**Recommendation:** Discussion and approval.

**Staff Contacts:** Ryan Osada, Public Works Director and Stephen R. Burns, City Manager

Time Estimate: 15 minutes

- 9.3 SR-520 Communication Plan

**Recommendation:** Discussion and direction.

**Staff Contact:** Stephen R. Burns, City Manager

Time Estimate: 15 minutes

## 10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

## 11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

**12. EXECUTIVE SESSION**

ES-1 RCW 42.30.110 (1)(i)

[Time Estimate: 45 minutes](#)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ES-2 RCW 42.30.110(1)(g)

[Time Estimate: 15 minutes](#)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

[Council may take action following one or both of the Executive Sessions.](#)

**13. ADJOURNMENT**

Next special City Council Meeting: Monday, June 24, 2024 at 5 PM.

### **ADDITIONAL INFORMATION**

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

### **UPCOMING MEETINGS AND EVENTS**

***Wednesday, June 19, 2024 - Juneteenth - City Hall Closed***

Monday, June 24, 2024 - City Council Special Meeting - RETREAT (5:00PM)

***Thursday, July 4, 2024 - Independence Day - City Hall Closed***

Monday, July 8, 2024 - City Council Meeting (5:00PM)

Monday, July 22, 2024 - City Council Meeting (5:00PM)

***Monday, August 12, 2024 - City Council Meeting - Dark No Meeting***

***Monday, August 26, 2024 - City Council Meeting - Dark No Meeting***

***Monday, September 2, 2024 - Labor Day - City Hall Closed***

Monday, September 9, 2024 - City Council Meeting (5:00PM)

Monday, September 23, 2024 - City Council Meeting (5:00PM)

Monday, October 14, 2024 - City Council Meeting (5:00PM)

Monday, October 28, 2024 - City Council Meeting (5:00PM)

***Monday, November 11, 2024 - Veterans Day - City Hall Closed***

Tuesday, November 12, 2024 - City Council Meeting (5:00PM)

Monday, November 25, 2024 - City Council Meeting (5:00PM)

***Thursday, November 28, 2024 - Thanksgiving Holiday - City Hall Closed***

***Friday, November 29, 2024 - Day After Thanksgiving Holiday - City Hall Closed***

Monday, December 9, 2024 - City Council Meeting (5:00PM)

Monday, December 23, 2024 - City Council Meeting (5:00PM)

***Wednesday December 25, 2024 - Christmas Day - City Hall Closed***

### **CERTIFICATION OF POSTING AGENDA**

The agenda for Monday, June 10, 2024 Regular Meeting of the Medina City Council was posted and available for review on Friday, June 7, 2024 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).