



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, September 15, 2025 – 5:00 PM**

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## AGENDA

**BOARD CHAIR** | Collette McMullen

**BOARD VICE-CHAIR** | Barbara Moe

**BOARD MEMBERS** | Dana Brekke, India Fitting-Koh, Michelle Lei, Mary Nelson, Gretchen Stengel, Katie Surbeck

**EMERITUS MEMBER** | Penny Martin

**STAFF LIAISON** | Ryan Osada, Public Works Director

### Hybrid Meeting Participation

The Medina Park Board has moved to hybrid meetings, offering both in-person and online meeting participation. Medina Park Board welcomes and encourages in-person public comments. Individuals wishing to speak live during a Park Board meeting will need to register their request at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/85814117777?pwd=o8S0gd82Tr6PSiFTcNpRZGQQL1Qhgfi.1>

Meeting ID: 858 1411 7777

Passcode: 067878

One tap mobile

1-253-215-8782 US

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **APPROVAL OF PARK BOARD MINUTES**

- 3.1 Park Board Minutes of July 21, 2025  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Dawn Nations, Acting City Clerk

**4. PUBLIC COMMENT**

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Development Services Coordinator at 425.233.6414 or email [rbennett@medina-wa.gov](mailto:rbennett@medina-wa.gov) and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

**5. PARK BOARD BUSINESS**

- 5.1 Medina Days Pet Parade Recap
- 5.2 Fall Planting/Cleanup Discussion
- 5.3 Christmas Ships Event Planning
- 5.4 Park Memorial/Donation Update  
**Recommendation:** Update.  
**Staff Contacts:** Ryan Osada, Public Works Director and Jeff Swanson, City Manager
- 5.5 Comprehensive Plan Chapters 3 and 5 Update Discussion  
**Recommendation:** Discussion and input.  
**Staff Contact:** Jeff Swanson, City Manager
- 5.6 Park Board Work Plan Discussion  
**Recommendation:** Discussion and input.  
**Staff Contacts:** Jeff Swanson, City Manager and Ryan Osada, Public Works Director

**6. PARK BOARD ROUNDTABLE**

- 6.1 Questions or Concerns of the Board

**7. PARK REPORTS**

Fairweather & Lid  
Points Loop Trail  
Lake Lane  
Medina Beach Park  
Medina Park  
Viewpoint Park

**8. ADJOURNMENT**

Next Park Board Meeting: November 17, 2025, at 5:00 PM.

**ADDITIONAL INFORMATION**

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6414 at least 48 hours prior to the meeting.

### **UPCOMING MEETINGS**

***October 2025 - No Regular Meeting***

Monday, November 17, 2025 - Regular Meeting (5:00 PM)

***December, 2025 - No Regular Meeting***

**December 22, 2025 - Christmas Ships Event (5:30 PM)**