



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, March 24, 2026 – 6:00 PM

AGENDA

COMMISSION CHAIR | Shawn Schubring
COMMISSION VICE-CHAIR | Brian Pao
COMMISSIONERS | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson
STAFF LIASON | Steven Wilcox, Development Services Director
DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

Online Meeting Participation

The Medina Planning Commission offers both in-person and online meeting participation. If you will be participating online and wish to speak to the Commission at the meeting, please register with Medina's Development Services Coordinator prior to 2:00pm on the day of the Planning Commission meeting at 425.233.6414, or email rbennett@medina-wa.gov. You will be called by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when the time limit is reached. The Commission will also accept your written comments. Written comments must be submitted by 2:00pm on the day of the Planning Commission meeting to the Development Services Coordinator.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/85930611633?pwd=Lo3ubxBbmbS57t7KKgLfLSaaWfV2eb.1>

Meeting ID: 859 3061 1633

Passcode: 728146

One tap mobile

+12532158782,,85930611633#,,,,*728146# US (Tacoma)

+12532050468,,85930611633#,,,,*728146# US

1. **CALL TO ORDER / ROLL CALL**
2. **APPROVAL OF MEETING AGENDA**
3. **APPROVAL OF MINUTES**

- 3.1 Planning Commission Meeting Minutes of January 27, 2026
Recommendation: Adopt Minutes.
Staff Contact: Rebecca Bennett, Development Services Coordinator

4. **ANNOUNCEMENTS**

- 4.1 Staff/Commissioners

5. **PUBLIC COMMENT PERIOD**

Please see "Online Meeting Participation" above.

6. **DISCUSSION**

- 6.1 PC Roles & Responsibilities
Recommendation: Discussion only
Staff Contact: Dawn Findlay Reitan, Attorney from Inslee Best

Time Estimate: 30 minutes

- 6.2 Tree Code Amendments, Short-Term Solutions
Recommendation: Discussion only
Staff Contact: Andy Crossett, City Arborist

Time Estimate: 30 minutes

- 6.3 Outdoor Lighting Ordinance
Recommendation: Discussion only
Staff Contact: Kim Gunderson, City Planning Consultant

Time Estimate: 1 hour

7. **ADJOURNMENT**

Next Planning Commission Meeting: April, 28, 2026 at 6:00 PM.

ADDITIONAL INFORMATION

Planning Commission meetings are normally conducted on the 4th Tuesday of the month at 6:00pm, unless otherwise scheduled. Please see the City of Medina website Meetings | Medina Washington for a current meeting schedule.

In compliance with the Americans with Disabilities Act, if you need an accommodation, including auxiliary aids or services, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, April 13, 2026 - Council Meeting - Bulk IOC Public Hearing
Tuesday, April 28, 2026
Wednesday, May 6, 2026 (Training)

Wednesday, May 27, 2026 (Special Meeting)
Tuesday, June 23, 2026
Tuesday, July 28, 2026
August - DARK - No Meeting
Tuesday, September 22, 2026
Tuesday, October 27, 2026
November TBD
December TBD