



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid-Virtual/In Person

Tuesday, December 12, 2023 – 6:00 PM

AGENDA

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Li-Tan Hsu, Evonne Lai, David Langworthy, Mark Nelson, Brian Pao

DEVELOPMENT SERVICES DIRECTOR | Steve Wilcox

DEVELOPMENT SERVICES COORDINATOR | Rebecca Bennett

Hybrid Meeting Participation

The Medina Planning Commission has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the Development Services Coordinator at 425.233.6414 or email rbennett@medina-wa.gov and leave a message before 2PM on the day of the December 12 Planning Commission meeting. Please reference Public Comments for December 12 Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the December 12 Planning Commission meeting to the Development Services Coordinator at rbennett@medina-wa.gov.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81123238093?pwd=Mvi2vW41aLMA4z0B8oZCgKZRfgUFJa.1>

Meeting ID: 811 2323 8093

Passcode: 486197

Dial by your location

• +1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

Planning Commissioners Bustamante, Hsu, Lai, Langworthy, Nelson, Pao and Schubring

2. **APPROVAL OF MEETING AGENDA**

3. **APPROVAL OF MINUTES**

3.1 Planning Commission Meeting Minutes of October 24, 2023

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

4. **ANNOUNCEMENTS**

4.1 Staff/Commissioners

5. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Planning Commission meeting will need to register their request with the Development Services Coordinator, Rebecca Bennett, via email (rbennett@medina-wa.gov) or by leaving a message at 425.233.6414 before 2pm the day of the Planning Commission meeting. Please reference Public Comments for the December 12 Planning Commission meeting on your correspondence. The Development Services Coordinator will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

6. **DISCUSSION**

6.1 Comprehensive Plan Update

Recommendation: Discussion.

Staff Contact: Laura Bustamante, Planning Commission Chair

Time Estimate: 30 minutes

6.2 Community Design Element

Recommendation: Discussion.

Staff Contact: Steven R. Wilcox, Director of Development Services

Time Estimate: 90 minutes

7. **ADJOURNMENT**

Next Regular meeting Tuesday, January 23, 2024.

ADDITIONAL INFORMATION

Planning Commission meetings are held on the 4th Tuesday of the month at 6 PM, unless otherwise specified.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Tuesday, December 26th – Regular Meeting Cancelled

Tuesday, January 23, 2024 - Regular Meeting (6:00 PM)

Tuesday, February 27, 2024 - Regular Meeting (6:00 PM)

Tuesday, March 26, 2024 - Regular Meeting (6:00 PM)

Tuesday, April 23, 2024 - Regular Meeting (6:00 PM)