



MEDINA CITY COUNCIL

Monday, March 10, 2025

5:00 PM – STUDY SESSION
6:00 PM - REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL STUDY SESSION AND REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, March 10, 2025 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Joseph Brazen, Harini Gokul, Mac Johnston, Michael Luis, Heija Nunn

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Jennifer S. Robertson

CITY CLERK | Aimee Kellerman

Hybrid Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. Medina City Council welcomes and encourages in-person public comments. To participate in person, please fill out a comment card upon arrival at City Hall and turn it in to the City Clerk. To participate online, please register your request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the Council meeting; please reference Public Comments for the Council meeting on your correspondence. The City Clerk will call you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments to Council@medina-wa.gov at any time.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81961696176?pwd=WjRuK3ErVy9jdmittelAvek1VeHkzUT09>

Meeting ID: 819 6169 6176

Passcode: 689036

One tap mobile

+1 253 205 0468, 81961696176# US

1. **STUDY SESSION**

1.1 City Council Retreat Planning

Contacts: Mayor Jessica Rossman, Councilmembers Joseph Brazen, Councilmember Heija Nunn, City Manager Steve Burns and City Clerk Aimee Kellerman

Study Session: 60 minutes

The Regular Meeting will be at 6:00 PM

2. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Brazen, Gokul, Luis, Johnston, Nunn, Reeves, Rossman

3. **APPROVAL OF MEETING AGENDA**

4. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

5. **PRESENTATIONS**

5.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

6. **CITY MANAGER'S REPORT**

Time Estimate: 30 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

6.1a City Manager Monthly Report

6.1b Police Monthly Report

6.1c Development Services Monthly Report

6.1d Finance Monthly Report

6.1e Central Services Monthly Report

6.1f Public Works Monthly Report

7. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

7.1 February 2025, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance/HR Director

7.2 Draft City Council Meeting Minutes of February 10, 2025

Recommendation: Adopt minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

7.3 Collective Bargaining Agreement – City of Medina and Teamsters

Recommendation: Approve.

Staff Contacts: Stephen R. Burns, City Manager and Finance/HR Director Ryan Wagner

7.4 Updated Eastside Transportation Partnership Agreement

Recommendation: Approve.

Staff Contact: Stephen R. Burns, City Manager

7.5 City Manager Recruitment

Recommendation: Approve.

Staff Contacts: Ryan Wagner, Finance/HR Director and Charlotte Archer, Assistant City Attorney

8. **LEGISLATIVE HEARING**

None.

9. **PUBLIC HEARING**

None.

10. **CITY BUSINESS**

10.1 Middle Housing Update

Recommendation: Discussion only; no action needed.

Staff Contacts: Jonathan G. Kesler, AICP – Planning Manager and Kirsten Peterson, Senior Project Manager, SCJ Alliance

Time Estimate: 10 minutes

10.2 Business License Discussion

Recommendation: Discussion and approval.

Staff Contact: Ryan Wagner, Finance & HR Director

Time Estimate: 30 minutes

10.3 Proposed Donation for Medina Park – Timber Framed Pavilion

Recommendation: Discussion and direction.

Staff Contacts: Ryan Osada, Director of Public Works and Stephen R. Burns, City Manager

Time Estimate: 20 minutes

11. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

a) Requests for future agenda items.

b) Council round table.

12. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments are limited to one minute per person.

13. **EXECUTIVE SESSION**

Time Estimate: 25 minutes

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Time Estimate: 15 minutes

RCW 42.30.110(1)(b)

To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price

Council may take action following the Executive Session.

14. **ADJOURNMENT**

Next regular City Council Meeting: March 24, 2025, at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Monday, March 24, 2025 - City Council Meeting (5:00PM)
Monday, April 14, 2025 - City Council Meeting (5:00PM)
Monday, April 28, 2025 - City Council Meeting (5:00PM)
Monday, May 12, 2025 - City Council Meeting (5:00PM)
Monday, May 26, 2025 - Memorial Day - City Hall Closed
Tuesday, May 27, 2025 - City Council Meeting (5:00PM)
Monday, June 9, 2025 - City Council Meeting (5:00PM)
Thursday, June 19, 2025 - Juneteenth - City Hall Closed
Monday, June 23, 2025 - City Council Meeting (5:00PM)
Friday, July 4, 2025 - Independence Day - City Hall Closed
Monday, July 14, 2025 - City Council Meeting (5:00PM)
Monday, July 28, 2025 - City Council Meeting (5:00PM)
Monday, August 11, 2025 - City Council Meeting - Dark No Meeting
Monday, August 25, 2025 - City Council Meeting - Dark No Meeting
Monday, September 1, 2025 - Labor Day - City Hall Closed
Monday, September 8, 2025 - City Council Meeting (5:00PM)
Monday, September 22, 2025 - City Council Meeting (5:00PM)
Monday, October 13, 2025 - City Council Meeting (5:00PM)
Monday, October 27, 2025 - City Council Meeting (5:00PM)
Monday, November 10, 2025 - City Council Meeting (5:00PM)
Tuesday, November 11, 2025 - Veterans Day - City Hall Closed
Monday, November 24, 2025 - City Council Meeting (5:00PM)
Thursday, November 27, 2025 - Thanksgiving Holiday - City Hall Closed
Friday, November 28, 2025 - Day After Thanksgiving Holiday - City Hall Closed
Monday, December 8, 2025 - City Council Meeting (5:00PM)
Monday, December 22, 2025 - City Council Meeting (5:00PM)
Thursday, December 25, 2025 - Christmas Day - City Hall Closed

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, March 10, 2025, Regular Meeting of the Medina City Council was posted and available for review on Thursday, March 6, 2025, at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.