MEDINA, WASHINGTON

MEDINA CITY COUNCIL
REGULAR MEETING
Hybrid - Virtual/In-Person
Monday, September 25, 2023 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:02 PM.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Bob Zook

ABSENT

Councilmember Jennifer Garone
Councilmember Harini Gokul
Councilmember Mac Johnston

STAFF

Burns, Missall, Wagner, Osada, Sass, Wilcox, and Nations

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. PRESENTATIONS

None.

5. CITY MANAGER'S REPORT

None.

6. CONSENT AGENDA

6.1 Resolution No. 436 Amending Financial Policies, Adding Accounts Payable and Expanding EFT Policy.
Recommendation: Adopt Resolution No. 436.
Staff Contact: Ryan Wagner, Finance & HR Director

ACTION: Motion Zook second Adkins and carried by a 4:0 vote (Gokul, Garone and Johnston absent); Council approved the Consent Agenda as presented. Resolution ~~No. 436 was approved.~~

7. LEGISLATIVE HEARING

None.

8. PUBLIC HEARING

None.

9. CITY BUSINESS

- 9.1 Preliminary 2024 Budget Discussion
Recommendation: Discussion and direction.
Staff Contact: Ryan Wagner, Finance and HR Director

Director of Finance and HR Ryan Wagner gave an overview of the proposed 2024 budget. Council asked questions and staff responded.

ACTION: Council directed staff to provide the following:

- Insurance Carriers comparisons - Wagner will do research and bring back to ~~council~~Council.

- IT Services/Software Services (Licenses) cost breakout for each item based on in-house vs. outsourced. Provide per unit cost of computers and servers.

- Park signage added to Capital as a ~~park~~ Park ~~improvement~~ Improvement ~~project~~Project.

- ~~Clarification~~ Provide clarification on where the Development Services fines can be allocated and ~~can~~ if it be allocated into unrestricted General Fund.

- ~~Clarification~~ Provide clarification on how the Tree Code Funds can be used.

- Levy Stabilization Fund Policy - the Finance Director and the City Attorney will review the policy language and confirm the annual amount to be ~~put~~ allocated into the fund.

- Levy Lid Campaign ~~information~~ historical records (Maintain Medina) to be added and referenced on the City Website.

- City staff to consider an EV Vehicle and leasing options for the Development Services replacement vehicle.

- NE 12th Street Pedestrian Improvements - ~~council~~ Council ~~clarification asked~~ directed the Public Works Director to bring additional information to ~~council~~ Council regarding this project.

  ACTION: Motion Reeves ~~"I move~~ to purchase a new plow truck as described in the budget~~.~~." This was second~~ed by~~ Zook. ~~; carried 4-0 (Gokul, Garone, Johnston absent)~~ Rossman clarified that the motion includes ~~amended the motion to include "~~ ~~modify~~modifying or amend~~ing~~ the 2023 Budget as needed for whatever upfront deposit is required and then to amend the proposed 2024 budget accordingly. ~~Adkins asked to include~~This includes the ~~accessories~~accessories, and everything needed to make the truck functional. ~~Council discussed and the motion carried; please move forward with the plow truck and accessories order.~~ Motion carried by a 4:0 (Garone, Gokul and Johnston absent) vote.

  ~~Director of Finance and HR Ryan Wagner will make the changes to the proposed 2024 budget line items and clarifications based on the discussion with council and prepare an updated Budget memo at the next council meeting.~~

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

    None.

11. **PUBLIC COMMENT**

    Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. **ADJOURNMENT**

    By consensus, Council adjourned the regular meeting at 7:00 PM.