



MEDINA CITY COUNCIL

Monday, February 23, 2026

5:00 PM – STUDY SESSION
6:00 PM - REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON
MEDINA CITY COUNCIL
SPECIAL AND REGULAR MEETING

Hybrid - Virtual/In-Person
Medina City Hall – Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, February 23, 2026 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Joseph Brazen, Laura Bustamante, Harini Gokul, Michael Luis, Heija Nunn

CITY MANAGER | Jeff Swanson

CITY ATTORNEY | Jennifer S. Robertson

ACTING CITY CLERK | Dawn Nations

Hybrid Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. Medina City Council welcomes and encourages in-person public comments. To participate in person, please fill out a comment card upon arrival at City Hall and turn it in to the City Clerk. To participate online, please register your request with the City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Council meeting; please reference Public Comments for the Council meeting on your correspondence. The City Clerk will call you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments to Council@medina-wa.gov at any time.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/82744321998?pwd=oNyGHuaSIKurNS5fXbsbi5pOHT3RYH.1>

Meeting ID: 827 4432 1998

Passcode: 311113

One tap mobile

+12532158782 US (Tacoma)

1. **STUDY SESSION starts at 5:00 PM**

The Study Session is an informal discussion for the City Council. This session is held in person only and is not recorded. The public is welcome to attend; however, Zoom access will not be available until the regular meeting begins at **6:00 PM.**

1.1 Consideration of Interim Official Control – Bulk

Recommendation: Discussion.

Staff Contact: Steve Wilcox, Development Services Director and Jennifer Robertson, City Attorney

Time Estimate: 50 minutes

The regular meeting will start at 6:00 PM.

2. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Brazen, Bustamante, Gokul, Luis, Nunn, Reeves, Rossman

3. **APPROVAL OF MEETING AGENDA**

4. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

5. **PRESENTATIONS**

5.1 Medina Elementary Students Presentation

Time Estimate: 10 minutes

6. **CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

6.1a State Legislative Update

Recommendation: Update and discussion.

Staff Contact: Jeff Swanson

6.1b Finance Monthly Report - January 2026

Recommendation: Update.

Staff Contact: Ryan Wagner, Finance/HR Director

- 6.1c Tree Code - Follow up Discussion
Recommendation: Update and discussion.
Staff Contact: Steve Wilcox, Development Services Director

7. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 7.1 Check Register - January 2026
Recommendation: Approve.
Staff Contact: Ryan Wagner, Finance Director
- 7.2 Updating Financial Policies - Resolution No. 458
Recommendation: Adopt resolution No. 458.
Staff Contact: Ryan Wagner, Finance Director

8. **LEGISLATIVE HEARING**

None.

9. **PUBLIC HEARING**

None.

10. **CITY BUSINESS**

- 10.1 Critical Areas (CAO) Ordinance
Recommendation: Adopt Ordinance No. 1053.
Staff Contact: Steve Wilcox, Development Services Director

Time Estimate: 10 minutes

- 10.2 Committee Assignments
Recommendation: Approve assignments.
Staff Contact: Jeff Swanson, City Manager

Time Estimate: 10 minutes

- 10.3 Interim Official Control (IOC) Bulk
Recommendation: Direction and possible adoption.
Staff Contact: Steve Wilcox, Development Services Director

Time Estimate: 15 minutes

- 10.4 City Council/Planning Commission Work Plan
Recommendation: Discussion item only.
Staff Contact: Jeff Swanson, City Manager

Time Estimate: 10 minutes

11. **REQUESTS FOR FUTURE AGENDA ITEMS**

a) Requests for future agenda items.

12. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments are limited to one minute per person.

13. **EXECUTIVE SESSION**

Time Estimate: 30 minutes

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency; and

Time Estimate: 10 minutes

RCW 42.30.110 (1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to **RCW 42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

No action will be taken following Executive Sessions.

14. **ADJOURNMENT**

City Council Retreat - Saturday, March 7, 2026, 9:00 AM to 1:00 PM.
Next regular City Council Meeting: March 9, 2026, at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Tuesday, February 24, 2026 - Joint City Council/Planning Commission Meeting (6:00PM)

Saturday, March 7, 2026 - City Council Retreat (9:00am to 1:00pm)

Monday, March 9, 2026 - City Council Meeting (5:00 PM)

Monday, March 16, 2026 - Joint City Council/Park Board Meeting (5:00 PM)

Monday, March 23, 2026 - City Council Meeting (5:00 PM)

Monday, April 13, 2026 - City Council Meeting (5:00 PM)

Monday, April 27, 2026 - City Council Meeting (5:00 PM)

Monday, May 11, 2026 - City Council Meeting (5:00 PM)

Monday, May 25, 2026 - Memorial Day - City Hall Closed

Tuesday, May 26, 2026 - City Council Meeting (5:00 PM)

Monday, June 8, 2026 - City Council Meeting (5:00 PM)

Friday, June 19, 2026 - Juneteenth - City Hall Closed

Monday, June 22, 2026 - City Council Meeting (5:00 PM)

Friday, July 3, 2026 - Independence Day - City Hall Closed

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, February 23, 2026, Regular Meeting of the Medina City Council was posted and available for review on Thursday, February 19, 2026, at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.