



## MEDINA CITY COUNCIL

Monday, January 13, 2025

**5:00 PM – REGULAR MEETING**

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person  
Medina City Hall – Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, January 13, 2025 – 5:00 PM**

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### AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Joseph Brazen, Harini Gokul, Mac Johnston, Michael Luis, Heija Nunn

**CITY MANAGER** | Stephen R. Burns

**CITY ATTORNEY** | Jennifer S. Robertson

**CITY CLERK** | Aimee Kellerman

#### Hybrid Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Council meeting to the City Clerk at [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov).

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81961696176?pwd=WjRuK3ErVy9jdmmtelAvek1VeHkzUT09>

Meeting ID: 819 6169 6176

Passcode: 689036

One tap mobile

+1 253 205 0468, 81961696176# US

1. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Brazen, Gokul, Luis, Johnston, Nunn, Reeves, Rossman

2. **APPROVAL OF MEETING AGENDA**

### **3. PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message **before 2PM** on the day of the Council meeting. Please reference Public Comments for the Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

### **4. PRESENTATIONS**

- 4.1 Professional Excellence Award - Police Officer Roman Scott by Chief Jeffrey Sass

Time Estimate: 10 minutes

- 4.2 Introduction of Rob Kilmer as the City's Building Official

Time Estimate: 10 minutes

- 4.3 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

### **5. CITY MANAGER'S REPORT**

Time Estimate: 25 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager Monthly Report
- 5.1b Police Monthly Report
- 5.1c Development Services Monthly Report
- 5.1d Finance Monthly Report
- 5.1e Central Services Monthly Report
- 5.1f Public Works Monthly Report

### **6. CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 December 2024, Check Register  
**Recommendation:** Approve.  
**Staff Contact:** Ryan Wagner, Finance and HR Director
- 6.2 Approved Park Board Meeting Minutes of September 16, 2024  
**Recommendation:** Receive and file.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
- 6.3 Approved Planning Commission Meeting Minutes of:  
a) October 9, 2024;  
b) November 18, 2024; and  
c) December 5, 2024.  
**Recommendation:** Receive and file.  
**Staff Contact:** Rebecca Bennett, Development Services Coordinator
- 6.4 Draft City Council Meeting Minutes of:  
a) November 25, 2024; and  
b) December 9, 2024  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Aimee Kellerman, CMC, City Clerk

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

- 9.1 Middle Housing Update  
**Recommendation:** Discussion only; no action needed.  
  
**Staff Contacts:** Jonathan G. Kesler, AICP – Planning Manager and Kirsten Peterson, Senior Project Manager, SCJ Alliance  
**Time Estimate:** 45 minutes
- 9.2 NE 12th Street Landscape Update  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Ryan Osada, Director of Public Works  
  
**Time Estimate:** 30 minutes
- 9.3 City Right of Way Discussion  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Mayor Jessica Rossman, Ryan Osada, Public Works Director, Stephen R. Burns, City Manager, and Jennifer Robertson, City Attorney  
  
**Time Estimate:** 30 minutes

- 9.4 2025 Council Retreat Discussion  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Stephen R. Burns, City Manager

Time Estimate: 15 minutes

- 9.5 Medina Legislative Priorities Agenda Update  
**Recommendation:** Discussion.  
**Staff Contact:** Stephen R. Burns, City Manager

Time Estimate: 5 minutes

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments are limited to one minute per person.

12. **EXECUTIVE SESSIONS**

Time Estimate: 20 minutes

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Time Estimate: 45 minutes

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Council may take action following the Executive Session.

13. **ADJOURNMENT**

Next regular City Council Meeting: January 27, 2025, at 5 PM.

## ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

## UPCOMING MEETINGS AND EVENTS

***Monday, January 20, 2025 - Martin Luther King Jr. Day - City Hall Closed***

Monday, January 27, 2025 City Council Meeting (5:00PM)

Monday, February 10, 2025 - City Council Meeting (5:00PM)

***Monday, February 17, 2025 - Presidents' Day - City Hall Closed***

Monday, February 24, 2025 - City Council Meeting (5:00PM)

Monday, March 10, 2025 - City Council Meeting (5:00PM)

Monday, March 24, 2025 - City Council Meeting (5:00PM)

Monday, April 14, 2025 - City Council Meeting (5:00PM)

Monday, April 28, 2025 - City Council Meeting (5:00PM)

Monday, May 12, 2025 - City Council Meeting (5:00PM)

***Monday, May 26, 2025 - Memorial Day - City Hall Closed***

Tuesday, May 27, 2025 - City Council Meeting (5:00PM)

Monday, June 9, 2025 - City Council Meeting (5:00PM)

***Thursday, June 19, 2025 - Juneteenth - City Hall Closed***

Monday, June 23, 2025 - City Council Meeting (5:00PM)

***Friday, July 4, 2025 - Independence Day - City Hall Closed***

Monday, July 14, 2025 - City Council Meeting (5:00PM)

Monday, July 28, 2025 - City Council Meeting (5:00PM)

***Monday, August 11, 2025 - City Council Meeting - Dark No Meeting***

***Monday, August 25, 2025 - City Council Meeting - Dark No Meeting***

***Monday, September 1, 2025 - Labor Day - City Hall Closed***

Monday, September 8, 2025 - City Council Meeting (5:00PM)

Monday, September 22, 2025 - City Council Meeting (5:00PM)

Monday, October 13, 2025 - City Council Meeting (5:00PM)

Monday, October 27, 2025 - City Council Meeting (5:00PM)

Monday, November 10, 2025 - City Council Meeting (5:00PM)

***Tuesday, November 11, 2025 - Veterans Day - City Hall Closed***

Monday, November 24, 2025 - City Council Meeting (5:00PM)

***Thursday, November 27, 2025 - Thanksgiving Holiday - City Hall Closed***

***Friday, November 28, 2025 - Day After Thanksgiving Holiday - City Hall Closed***

Monday, December 8, 2025 - City Council Meeting (5:00PM)

Monday, December 22, 2025 - City Council Meeting (5:00PM)

***Thursday, December 25, 2025 - Christmas Day - City Hall Closed***

### **CERTIFICATION OF POSTING AGENDA**

The agenda for Monday, January 13, 2025, Regular Meeting of the Medina City Council was posted and available for review on Thursday, January 9, 2025, at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).