



MEDINA, WASHINGTON

PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Tuesday, April 22, 2025 – 6:00 PM

AGENDA

COMMISSION CHAIR | Laura Bustamante

COMMISSION VICE-CHAIR | Shawn Schubring

COMMISSIONERS | Julie Barrett, Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao

PLANNING MANAGER | Jonathan Kesler

CITY CLERK | Aimee Kellerman

Hybrid Meeting Participation

The Medina Planning Commission has moved to hybrid meetings, offering both in-person and online meeting participation. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the Planning Commission meeting. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comments and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the Planning Commission meeting to the City Clerk at akellerman@medina-wa.gov.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/84361119018?pwd=tv3TavRoRa0val000butU6jCMZUH0t.1>

Meeting ID: 843 6111 9018

Passcode: 396427

Dial by your location

• +1 253 205 0468 US

1. CALL TO ORDER / ROLL CALL

Planning Commissioners Barrett, Bustamante, Hsu, Lai, Nelson, Pao, and Schubring

2. APPROVAL OF MEETING AGENDA

3. **APPROVAL OF MINUTES**

3.1 Planning Commission Meeting Minutes of March 25, 2025

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

4. **ANNOUNCEMENTS**

4.1 Staff/Commissioners

5. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual Planning Commission meeting will need to register their request with the City Clerk, Aimee Kellerman, via email (akellerman@medina-wa.gov) or by leaving a message at 425.233.6411 by 2pm the day of the Planning Commission meeting. Please reference Public Comments for the Planning Commission meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

6. **PUBLIC HEARING**

6.1 Middle Housing Ordinance

Hold a public hearing to take public testimony on the Middle Housing Ordinance.

Recommendation: Review and recommend approval to the City Council.

Staff Contacts: Jonathan Kesler, AICP, Planning Manager; Kirsten S. Petersen, Senior Project Manager, SCJ Alliance, consultants

Time Estimate: 30 minutes

6.2 Subdivision Ordinance

Hold a public hearing to take public testimony on the Subdivision Ordinance.

Recommendation: Review and recommend approval to the City Council

Staff Contacts: Jonathan Kesler, AICP, Planning Manager; Kirsten S. Petersen, Senior Project Manager, SCJ Alliance, consultants

Time Estimate: 30 minutes

7. **DISCUSSION**

7.1 Concerns of the Commission

7.2 Critical Areas Ordinance Update

Recommendation: Update item only.

Staff Contact: Jonathan Kesler, AICP, Planning Manager

8. **ADJOURNMENT**

Next Planning Commission Meeting: Wednesday, May 28, 2025 at 6:00 PM.

ADDITIONAL INFORMATION

Planning Commission meetings are held on the 4th Tuesday of the month at 6 PM, unless otherwise specified.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, May 26, 2025 - Memorial Day - City Hall Closed

Wednesday, May 28, 2025 (due to the holiday) - Special Meeting

Thursday, June 19, 2025 - Juneteenth - City Hall Closed

Tuesday, June 24, 2025 - Regular Meeting

Friday, July 4, 2025 - Independence Day - City Hall Closed

Tuesday, July 22, 2025 - Regular Meeting

Tuesday, August 26, 2025 - Dark, No Meeting

Monday, September 1, 2025 - Labor Day - City Hall Closed

Tuesday, September 23, 2025 - Regular Meeting

Tuesday, October 28, 2025 - Regular Meeting

Tuesday, November 11, 2025 - Veterans Day - City Hall Closed

Tuesday, November 18, 2025 (3rd Tuesday) - Special Meeting

Thursday, November 27, 2025 - Thanksgiving Holiday - City Hall Closed

Friday, November 28, 2025 - Day After Thanksgiving Holiday - City Hall Closed

Tuesday, December 16, 2025 (3rd Tuesday) - Special Meeting

Thursday, December 25, 2025 - Christmas Day - City Hall Closed