



MEDINA CITY COUNCIL

Monday, July 10, 2023

5:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, July 10, 2023 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the July 10 Council meeting. Please reference Public Comments for July 10 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the July 10 Council meeting to the City Clerk at akellerman@medina-wa.gov.

[Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the July 10 Council meeting. Please reference

Public Comments for July 10 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

- 4.2 Recognition of Outgoing Planning Commissioner Laurel Preston by Mayor Jessica Rossman.

Time Estimate: 5 minutes

5. CITY MANAGER'S REPORT

Time Estimate: 20 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a City Manager Monthly Report
5.1b Police Monthly Report
5.1c Development Services Monthly Report
5.1d Finance Monthly Report
5.1e Central Services Monthly Report
5.1f Public Works Monthly Report

6. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 June 2023, Check Register
Recommendation: Approve.
Staff Contact: Ryan Wagner, Director of Finance and HR
- 6.2 Draft Meeting Minutes of:
a) May 8, 2023 City Council Meeting; and
b) June 12, 2023 City Council Meeting.
Recommendation: Adopt Minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk

- 6.3 Confirmation of Appointment to the Medina Parks and Recreation Board
Recommendation: Confirm the following appointments:
Parks and Recreation Board
 Viji Raman, Position 2
 India Fitting-Koh, Position 5
 Collette McMullen, Position 7
Staff Contact: Aimee Kellerman, City Clerk on behalf of the Personnel Committee
- 6.4 Ordinance Amending Chapter 5.10 of the Medina Municipal Code Regarding Peddler and Solicitation Activities
Recommendation: Approve
Staff Contacts: Jeff Sass, Chief of Police and Scott M. Missall, City Attorney

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

- 9.1 Comprehensive Plan Update
Recommendation: Update only; no action needed.
Staff Contact: Stephanie Keyser, AICP, Planning Manager

[Time Estimate: 5 minutes](#)
- 9.2 Draft Tree Code Fines
Recommendation: Discussion and direction.
Staff Contact: Steve Wilcox, Development Services Director

[Time Estimate: 20 minutes](#)
- 9.3 Gas-powered Leaf Blower Update
Recommendation: Discussion, direction and possible action.
Staff Contact: Stephen R. Burns, City Manager

[Time Estimate: 20 minutes](#)
- 9.4 Financial Policy Update
Recommendation: Direct staff to bring back a resolution for adoption at the next Council Meeting.
Staff Contact: Ryan Wagner, Director of Finance and HR

[Time Estimate: 15 minutes](#)
- 9.5 City Manager Review
Recommendation: Discussion and direction.
Staff Contacts: Stephen R. Burns, City Manager and Jessica Rossman, Mayor

Time Estimate: 5 minutes

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION**

Time Estimate: 15 minutes

RCW 42.30.110 (1)(c)

To consider the minimum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price. However, final action selling or leasing public property shall be taken in a meeting open to the public.

Council may take action following the Executive Session.

13. **ADJOURNMENT**

Next regular City Council Meeting: July 24, 2022 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Wednesday, July 12, 2023 - Emergency Preparedness Meeting (4:00 PM)
Monday, July 17, 2023 - Park Board Meeting (5:00 PM)
Monday, July 24, 2023 - City Council Meeting (5:00 PM)
Tuesday, July 26, 2023 - Planning Commission Regular Meeting (6:00 PM)
Monday, August 14, 2023 - City Council Meeting - ***Dark No Meeting***
Monday, August 28, 2023 - City Council Meeting - ***Dark No Meeting***
Monday, September 4, 2023 - Labor Day - City Hall Closed
Monday, September 11, 2023 - City Council Meeting (5:00 PM)
Monday, September 18, 2023 - Park Board Meeting (5:00 PM)
Monday, September 25, 2023 - City Council Meeting (5:00 PM)
Tuesday, September 26, 2023 - Planning Commission Regular Meeting (6:00 PM)
Monday, October 9, 2023 - City Council Meeting (5:00 PM)
Wednesday, October 11, 2023 - Emergency Preparedness Meeting (4:00 PM)
Monday, October 23, 2023 - City Council Meeting (5:00 PM)
Tuesday, October 24, 2023 - Planning Commission Regular Meeting (6:00 PM)
Friday, November 10, 2023 - Veterans Day - City Hall Closed
Monday, November 13, 2023 - City Council Meeting (5:00 PM)
Monday, November 20, 2023 - Park Board Meeting (5:00 PM)
Thursday, November 23, 2023 - Thanksgiving Holiday - City Hall Closed
Friday, November 24, 2023 - Day After Thanksgiving Holiday - City Hall Closed
Monday, November 27, 2023 - City Council Meeting (5:00 PM)
Monday, December 11, 2023 - City Council Meeting (5:00 PM)
Wednesday, December 13, 2023 – Emergency Preparedness Meeting (4:00 PM)
Monday, December 25, 2023 - Christmas Day - City Hall Closed

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, July 10, 2023 Regular Meeting of the Medina City Council was posted and available for review on Friday, July 7, 2023 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.