



MEDINA CITY COUNCIL

Monday, October 10, 2022

5:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, October 10, 2022 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the October 10 Council meeting. Please reference Public Comments for October 10 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the October 10 Council meeting to the City Clerk at akellerman@medina-wa.gov.

[Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the October 10 Council meeting.

Please reference Public Comments for October 10 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. PRESENTATIONS

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

- 4.2 Introduction of New City Employees by Chief Jeff Sass and Ryan Wagner, Finance Director

Time Estimate: 10 minutes

5. CITY MANAGER'S REPORT

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- 5.1a CM Monthly Report

- 5.1b Police Monthly Report

- 5.1c DS Monthly Report

- 5.1d Finance Monthly Report

- 5.1e CS Monthly Report

- 5.1f PW Monthly Report

6. CONSENT AGENDA

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- 6.1 September 2022, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance Director

- 6.2 Approved Park Board Meeting Minutes of:

a) May 16, 2022; and

b) June 20, 2022.

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

6.3 Approved Planning Commission Meeting Minutes of June 21, 2022

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

6.4 Draft City Council Meeting Minutes of:

a) September 12, 2022; and

b) September 26, 2022.

Recommendation: Adopt minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

6.5 Contract with CompuLink Management Center, Inc. dba Laserfiche for Technology Solution

Recommendation: Approve.

Staff Contact: Aimee Kellerman, CMC, City Clerk

6.6 Domestic Violence Awareness Month 2022 Proclamation

Recommendation: Approve.

Staff Contact: Stephen R. Burns, City Manager

6.7 Rescission of Medina Proclamation of Local Emergency

Recommendation: Approve.

Staff Contact: Stephen R. Burns, City Manager

6.8 NE 7TH ST Improvements Change Order

Recommendation: Approve.

Staff Contact: Ryan Osada, Public Works Director

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

8.1 2023 Preliminary Budget

Recommendation: Discussion and direction.

Staff Contact: Ryan Wagner, Finance Director

Time Estimate: 20 minutes

9. **CITY BUSINESS**

9.1 Gas Leaf Blower Discussion

Recommendation: Discussion and direction.

Staff Contact: Stephen R. Burns, City Manager and Ryan Osada, Public Works Director

Time Limit: 60 minutes

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **ADJOURNMENT**

Next regular City Council Meeting: October 24, 2022 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, October 24, 2022 - City Council Meeting (5:00 PM)
Monday, November 14, 2022 - City Council Meeting (5:00 PM)
Thursday, November 24, 2022 - Thanksgiving Holiday - City Hall Closed
Friday, November 25, 2022 - Day After Thanksgiving Holiday - City Hall Closed
Monday, November 28, 2022 - City Council Meeting (5:00 PM)
Monday, December 12, 2022 - City Council Meeting (5:00 PM)
Monday, December 26, 2022 - Day After Christmas Holiday - City Hall Closed
Tuesday, December 27, 2022 - City Council Meeting (5:00 PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, October 10, 2022 Regular Meeting of the Medina City Council was posted and available for review on Friday, October 7, 2022 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.